

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
September 21, 2010 – 8:30 a.m.  
Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

**Commissioners:**

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

**Others Present:**

Terry Burke, Herb Butler (EMC), Jay Jessen (Greene & Bradford), John Myers (Rabin, Myers & Hanken), Mike Noonan (Sikich), Joe Pisula (Donohue), Mike Southworth (Hart, Southworth & Witsman), Dave Stake (Peoples Bank), Ron Vancil, Laura VanProyen, Mike Williamsen

**Proceedings:**

- Meeting was called to order at 8:32 a.m. by the Chairman and roll taken.

MOTION by Pfeffer, second by Hall to approve September 7, 2010 meeting minutes.

Voice vote: Motion carried.

**Treasurers' Report and Approval of Outstanding Invoices:**

- Treasurer Pfeffer presented the August 31, 2010 financial statements which showed cash balances of:

Petty Cash	\$	100.00
Warren-Boynton State Bank		8,387.79
Peoples Bank & Trust		<u>1,443,040.98</u>
		\$1,451,528.77

- Treasurer Pfeffer presented a list of open payables totaling \$1,117,529.70 for payment.

MOTION by Pfeffer, second by Hall to approve payment of all open payables.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Approval of a Resolution Designating a Depository of Commission Funds:**

- Treasurer Pfeffer stated we will need to have an account ready to receive the bond proceeds at closing later this month.

MOTION by Pfeffer, second by Hall to adopt Resolution 10-04, "A Resolution Approving Participation in the Illinois Funds and Designating the Illinois Funds as a Depository of Commission Funds"

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

Herb Butler will provide a disbursements time frame to the Treasurer later this week to assist in meetings with local banks regarding investment of the funds.

**Series 2010B, C & D Bonds:**

- Attorney Southworth reported the rate on the bonds came in at 4%.
- All documents have been amended to reflect final information.

MOTION by Pfeffer, second by Hall to adopt Ordinance 10-33, "An Ordinance Approving the Final Principal Amount, Rates of Interest and Other Details of the Sale of the General Obligation Bonds (Alternate Revenue Source, Series 2010 of the South Sangamon Water Commission)"

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Wetlands Mitigation:**

- Bryan Cross from Kaskaskia Engineering Group joined the meeting to update the Commission.
- The amount of land required to be purchased from Mendenhall is about five acres (including three acres for mitigation and two for moving the excess from grading the three acres).
- Kaskaskia Engineering will prepare a bid for preparation of a grading plan and installation of the plant material.
- Village of Chatham will provide survey information to Cross to prepare the grading plan.
- Cross stated there is grant money for this type of project; the filing deadline is December 15, 2010. The application process is rather extensive, and our project may not qualify. Cross will research the application requirements to help the Commissioners decide whether to invest the money needed for him to prepare the required documentation .

**Approval of Plocher Change Order:**

- Ron Vancil reported Plocher has offered \$17,000 credit to eliminate the ceiling panels; he thought it should be \$34,000 to \$40,000.
- The Commissioners agree we may have opportunity to use our acceptance of this offer for less than full value in future contract negotiations.

MOTION by McCord, second by Pfeffer to approve Plocher's change order of \$17,000 credit to eliminate the ceiling panels

**Permit Update:**

- Joe Pisula reported Greg Humphrey has stipulated a separate pipeline with manhole.

**New Berlin Pump Station Generator:**

- Terry Burke reported it will be better to have a portable generator with a transfer switch ready to go in case of power outage than to have a permanent backup installed at the New Berlin pump station in the floodplain.
- Commissioner McCord stated Chatham has an old generator we can use.
- Management will write a procedure for the moving and testing of the generator on a regular basis.

**Chatham Pump Station:**

- Commissioner McCord reported the current plan to use the existing Chatham pump station as is for awhile before deciding whether to build a new one is no longer an option due to the failure of the 70-year-old pump.
- Because of its age, parts are no longer available to repair the pump at a reasonable cost.
- Ron Vancil stated if changes in piping the pump station will be needed, it would be cost-effective to make those changes now rather than have to dig the area up again later.

- Stan Bersin of Greene & Bradford joined the meeting to discuss various options.
- To give the engineers time to gather information regarding costs and viability of the options, the Commissioners decided to adjourn the meeting to be continued next week.

MOTION by Pfeffer, second by Hall to adjourn the meeting to be continued on Tuesday, September 28, 2010, at 8:30 a.m. in the conference room of Greene & Bradford, , 3501 Constitution Dr, Springfield IL.

Voice vote: Motion carried.

- The meeting adjourned at 10:45 a.m.

### **Meeting Continuation – September 28, 2010:**

#### **Commissioners:**

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

#### **Others Present:**

Stan Birsen (Greene & Bradford), Terry Burke, Herb Butler (EMC), Jay Jessen (Greene & Bradford), Laura VanProyen, Mike Williamsen

#### **Proceedings:**

- Meeting was reconvened at 8:37 a.m. by the Chairman and roll taken.

#### **Chatham Pump Station:**

- Stan Birsen presented several options for repair or upgrade of the pump house and flow metering. Upgrades to the existing facility will require EPA permits while repairs will not.
- Terry Burke presented several options for piping related to current and future pump house upgrades.
- After some discussion, the Commissioners agreed that all pipe should be switched over to PVC and that replacement of the old pump along with related and necessary upgrades to the pump station should be done now at the estimated cost of \$158,000.

MOTION by Pfeffer, second by Hall to upgrade the pump station as outlined in option E of Birsen's proposal with the mag meter described in option 2 and to do all the piping to and from the station as shown in option 6 of Burke's proposal.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- Burke reported there is both REA and CWLP power run to the pole at the Chatham pump station. It is unlikely both of these sources would be out at the same time, so a backup generator should not be necessary.

#### **Additional Contractors for Transmission Line:**

- Terry Burke explained the remaining work on the transmission line and well fields is broken into four phases. Petersburg Plumbing is currently working on Phase 2 (Ball school to Pawnee Road) and Rex McIntire is doing the New Berlin phase.

- Burke asked whether the Commission wants to bid for one or two additional contractors to complete the other phases rather than wait for Petersburg to complete Phase 2 so they can handle the additional work.
- Commissioners are happy with the current pace of Petersburg's work and their price. The booster station, scheduled for December delivery, will need to wait on bids for an excavating contractor, so there is no real hurry to complete the additional phases.
- Commissioners decided we have time to wait and continue to use Petersburg for this work.

**Land Acquisition Update:**

- Commissioner McCord reported Attorney Myers is very close to a final settlement with Hudgins.

**Wetland Mitigation Update:**

- Mike Williamsen reported Bryan Cross is working on the elevations.
- Commissioners agreed it is not likely enough we will receive any grant proceeds to justify investing the necessary time and money in the application process. Williamsen will check in with Cross to make sure there are no other grant options available to us.

**Equipment Delivery and Storage Update:**

- The softening equipment is ready to deliver. The vendor will hold the order for a storage fee.
- Plocher does not want it delivered until they are on site.
- Discussion of possible storage alternatives.
- Commissioners decided to pay the storage fee until Plocher is prepared to take delivery at the plant site.

**Bond Funds Update:**

- Treasurer Pfeffer reported the IPTIP fund has been set up at US Bank to receive the bond proceeds less payments to be made at closing.
- Pfeffer will put out bids to all Chatham and New Berlin banks for investing the funds.

**Next Meeting and Adjournment:**

- The next meeting of the South Sangamon Water Commission will be a regular meeting held October 5, 2010 at 8:30 a.m. in the conference room of Greene & Bradford, 3501 Constitution Dr, Springfield IL.

MOTION by Hall, second by Pfeffer to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 10:30 a.m.

Respectfully submitted,

  
Clerk