

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
January 17, 2012 – 8:30 a.m.  
Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

**Commissioners:**

Present: Del McCord, William Pfeffer

Absent: Craig Hall

Quorum: yes

**Others Present:**

Terry Burke (SSWC), Stan Bersin (Greene & Bradford), Tim Hasara (SSWC), Gary Kuntzman (Greene & Bradford), JJ Moffat (Total Energy Concepts), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

**Proceedings:**

- Meeting was called to order at 8:36 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by McCord to approve minutes of December 20, 2011 regular meeting.

Voice vote: Motion carried.

**Treasurer's Report:**

- Treasurer Pfeffer presented the 12/31/11 balance sheet which reflects the following available construction fund balances:

Warren-Boynton State Bank	\$ 19,286.92
Series 2011 Bonds Line of Credit	<u>2,515,000.00</u>
	\$2,534,286.92

- Warren-Boynton State Bank general operating funds at 12/31/11 of \$40,056.33

**Approval of Open Invoices for Payment:**

- Pfeffer presented the open payables list for construction-related items totaling \$561,869.72 (plus \$2,320.00 for installation of voltage conditioning unit at the New Berlin plant which was approved at the December meeting) and \$1,219.36 for non-construction items.

MOTION by McCord, second by Pfeffer to approve payment of all open payables as presented.

Roll call vote: McCord – yes    Pfeffer – yes

Motion carried.

- Current estimates indicate we will complete the project with \$100,000 remaining available.
- Discussion regarding alternate supplier for electric power. Tim Hasara will arrange for a rate study once the plant is operating.
- Pfeffer will meet with Tim Hasara and Laura VanProyen soon to work on an estimated budget and cost per 1000.

**Intergovernmental Agreement with the Villages of Chatham and New Berlin:**

- John Myers presented a draft agreement between the commission and the villages of Chatham and New Berlin regarding division of duties and responsibilities for the transmission main, pump stations and meter reading.
- Discussion regarding equipment and personnel required to perform various duties. Myers will distribute a revised draft for further review.

**Ordinance Approving an Underground Facilities Locating and Marking Service:**

- Terry Burke presented information regarding having United States Infrastructure Corporation provide J.U.L.I.E. locates for us at \$25 per event.
- There will be an initial fee for J.U.L.I.E. membership.

MOTION by Pfeffer, second by McCord to approve Ordinance 12-01, "An Ordinance Approving an Agreement with USIC Locating Services, Inc."

Roll call vote: McCord – yes Pfeffer – yes

**Old Business:**

**Brine Hauling:**

- Tim Hasara presented a bid proposal for brine hauling at \$80 per hour from Cavalier Cartage Company.
- John Myers will draft a contract based on this information.

**Letter from IEPA:**

- Del McCord read a recent letter from IEPA stating that, due to the changes in our well field design, we are not under the direct influence of surface water. This should save money for testing and chemicals, membranes and power for running the microfiltration unit.
- Joe Pisula stated Donahue recommends the microfiltration units still be used to protect the softeners and take care of any possible surface water contamination.
- Hasara will use the microfiltration units or not based on actual iron levels, flood conditions, etc.

**Wells/Plant Status:**

- Ron Vancil stated he estimates mid-February completion for well testing.
- One well is currently pumping and three more should be ready within a week.
- Wholesale water could be available to the municipalities sometime in March depending on operating permits.

**Water for New Berlin:**

- With water probably available by April 1, New Berlin may want to wait rather than working out a temporary solution with Otter Lake to provide them water. Stan Bersin has put together a plan in case an agreement with Otter Lake becomes necessary.

**CRP:**

- Once Barbara Mendenhall completes work with the CRP people regarding roadways, we will owe about \$21,000 for closing on the wellsites and easements.

**Hydrant Locks:**

- Gary Kuntzman recommends the cheapest locks all keyed alike for security on the flushing hydrants that are not along main roads. Keys can be given to fire departments if desired or required.
- Commissioners agreed we should put locks on all hydrants as we can afford them.

**New Business:**

**Connection Taps:**

- Stan Bersin presented a guidance document from Underground Solutions which addresses procedures for tapping the transmission mains. This could be given to contractors making service connection taps.
- Discussion regarding who should be allowed to tap our mains.
- Hasara suggested adding provisions for penalties or fines for taps without permits. Myers stated the commission does not have authority to levy fines, but we can go through the State's Attorney for theft of services.
- Anyone having revisions or additions in be incorporated in the water regulations should get them to Bersin.

**Transmission Main Status:**

- Terry Burke stated pressure testing is complete. A few leaks were found and have been fixed. Bacteria testing should be complete by February 1.

**Wellsite Fencing:**

- Hasara questioned fencing the wells.
- Four sites are already fenced. Vancil will check into stopping until further discussion.
- Bill Pfeffer will discuss this with our insurance agent at their meeting on January 20.

**Public Relations:**

- Discussion regarding possible ribbon cutting ceremony and/or open house(s) for citizens, village officials, etc. Commissioners agreed we should wait until well after the plant is operating.

**Next Meeting:**

- The next regular meeting will be held Tuesday, February 21, 2012, at 8:30 a.m. at the water plant at 9199 Buckhart Road in Rochester.

**Adjournment:**

MOTION by Pfeffer, second by McCord to adjourn the meeting.

Voice vote: Motion carried.

- The meeting adjourned at 11:15 a.m.

Respectfully submitted,

  
Clerk