

# **SOUTH SANGAMON WATER COMMISSION**

## **SPECIAL MEETING MINUTES**

**March 5, 2010**

The special meeting of the Board of Commissioners of South Sangamon Water Commission was held on March 5, 2010 at 8:30 a.m. in the offices of Greene & Bradford, Inc., 3501 Constitution Drive, Springfield, Illinois.

In attendance:

Commissioner Del McCord – Chairman SSWC

Commissioner Bill Pfeffer – SSWC

Mike Williamsen – Chatham

Ed Nevers – Donohue & Associates

Herb Butler – EMC

John Myers – Attorney

Dennis Sheley – Illinois Meter, Inc.

Craig R. Hall – SSWC

Kate DeProsperis – Edward Jones

Chris Collier - Edward Jones

Mike Southworth – Hart, Southworth & Witsman

Gary Kuntzman - Greene & Bradford, Inc.

Jay Jessen - Greene & Bradford, Inc.

Del McCord called the meeting to order at 8:30 a.m. Roll call:

Present Commisioners Pfeffer and Hall and Chairman McCord.

## REVIEW PREVIOUS MEETING MINUTES

Motioned by Pfeffer, seconded by Hall to approve previous meeting minutes. Voice vote in affirmative. Motion adopted.

## DISCUSSION OF BIDDING AND PROGRESS

Herb Butler hands out EMC documentation laying out their calculations. Herb suggests "Cost Plus" bidding be used for all pipe installation. Craig Hall expresses concern regarding the possibility of hitting of existing utilities and Chatham's fees to repair them. Most will be drainage tiles but all will be fixed.

Herb Butler hands out EMC documentation titled "Items to be Considered."

Jessen states he has been in contact with Tim Zahrn with Sangamon County Highway Department. Tim stated that he will request someone on the job full time during construction of this project.

Ed Nevers discusses Donahue & Associates bid numbers. He stated that Joe Pisula is confident with their previous numbers and have no changes.

Discussion regarding positive reviews and working relationships with the contractor(s) for the project.

Gary Kuntzman hands out Greene and Bradford bid documents focusing on the installation of water transmission mains. Discusses breaking project up to provide cost savings. For example bores will be done by a speciality contractor.

Jay Jessen also discusses Greene and Bradford bid documents. He states that He, Gary Kuntzman and Herb Butler worked independently and have all arrived at similar numbers for the Contract D portion (transmission mains).

Del McCord does a review of the bidding presentations and possible cost cutting measures. He states that he is more optimistic after hearing the revised numbers. He also stresses the importance of a quality Superintendent on the job during construction.

## APPOINTMENT OF CLERK

Jessen moves to push the appointment until the next meeting due to the secretary turn over at Greene and Bradford.

## LAND ACQUISITION UPDATE

John Meyers states that we've secured Spurgeon. We're close on others, just waiting on money. The only problem seems to be Hudgins. Hudgins thinks there is no valid public need.

## APPROVAL OF PROFESSIONAL SERVICE AGREEMENT WITH KASKASKI ENGINEERING GROUP, LLC FOR WELANDS DELINEATION SERVICES

Motion by McCord seconded by Pfeffer to approve payment of \$385 quote for chemical testing. Roll call vote: Pfeffer, Yes; Hall, Yes; McCord, Yes. Motion carries. Motioned by Pfeffer, seconded by Hall to approve a quote of \$5,300 to Prairie Archeological for an Archeology study. Roll call vote: Pfeffer, Yes; Hall, Yes; McCord, Yes. Motion carries.

## REVIEW LATEST BRINE AGREEMENT WITH SMSD

Mike Williamsen discusses a meeting he had with Gregg Humphrey at SMSD. Mike states that everything seems to be standard procedure.

## PERMITS

Craig Hall is commended for his work on keeping the permits moving by Del McCord. Ed Nevers states that Joe Pisula is working on an additional required NPDES permit (Red Water). Del McCord states that Tim McAnarney will need to meet with Doug Scott again.

## WELL PUMPING STATUS

Jay Jessen updates the commission that the property has been too wet to pump. He expects a generator to be on site in the next few days so pumping can be done. Del McCord proposes that rock be brought to the site once the project is a go.

## JOCKEY PUMPS

Ed Nevers reports that they are on going. Not much to report.

## REVIEW OF CAPACITY ANALYSIS

Herb Butler states that the report is completed and is in EPA's hands.

## EDWARD JONES/MIKE SOUTHWORTH BOND UPDATES

Kate DeProsperis attempts to reach Chris Collier for a teleconference.

Del McCord states that the commission needs to get information to both Chatham and New Berlin by early April in order for the bids to be released by late April. He also states that the water rates need to be below the City of Springfield's in order for the project to go forward. A rate of \$4.60 is targeted.

Kate DeProsperis hand out Edward Jones financial charts and analysis. Discussion follows about bond rates, length of loan, pay off time line and water rates. Kate DeProsperis states that these numbers are based on the Build America Bonds program.

Chris Collier with AG Edwards arrives. Specifics of the Build

America Bonds program are discussed.

Dennis Sheley (our pipe supplier) states that pipes, valves and fire hydrants must be ordered by March 12<sup>th</sup> in order to receive quoted rates. Products will be delivered by April 15<sup>th</sup>.

Del McCord states that the commission stands to lose half a million dollars if we do not order the supplies based on the product costs rising.

John Meyers enquires as to status of test wells.

Mike Williamsen and Illinois State Water Survey states that the water is present. The test wells are merely to determine the number of permanent wells required to provide water.

Dennis Sheley discusses a possible switch from SDR25 to SDR21 pipe for the New Berlin piece to minimize risk. Del McCord states inaction on ordering pipes, valves and hydrants is indeed action. The commission will be unable to decide by March 15<sup>th</sup>. Del McCord states the concern is not with the well fields but with Village approval from both Chatham and New Berlin.

Dennis Sheley states pipe, valve and hydrant prices are valid for only thirty days. He steps out to attempt to get new material costs via supplier.

The commission discusses the pros and cons of approaching Loami and Rochester again.

Discussion regarding 2% annual water rate increases instead of the 1% that was calculated to generate more revenue.

John Meyers wants everyone to be aware that Loami would join as a nonmember but after 20 years they would become a member.

Dennis Sheley returned and states that the pipe reduction from SDR25 to SDR21 would provide no cost saving because the prices have risen too much. He also, notifies the board that he can get a May 2<sup>nd</sup> delivery date on the materials and the same cost.

Del McCord would like to move forward and present the project to the Village of Chatham and the Village of New Berlin.

A meeting with New Berlin on March 10<sup>th</sup> at 7pm is proposed. A meeting with Chatham on March 16<sup>th</sup> at 6:30pm is proposed.



Del McCord states that Rochester should not be approached until the final numbers are confirmed.

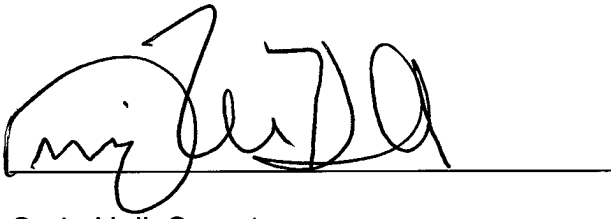
Del McCord states superintendant possibilities include Terry Burke and Bob Krueger.

Motion by McCord, second by Pfeffer to reject all installation bids. Voice vote in the affirmative. Motion carries.

Motion by Pfeffer, second by Hall to tentatively accept Contract C and Contract E (Plan and Plant equipment). Roll call vote: Pfeffer, Yes; Hall, Yes; McCord, Yes. Motion carries.

Motion by Pfeffer, second by Hall to submit Notice of Intent for Contract B (material and raw water main). Voice vote in the affirmative. Motion carries.

Motion by Pfeffer, second by Hall to adjourn. Voice vote in the affirmative. Motion carries. The meeting was adjourned at 11:21 a.m.

A handwritten signature in black ink, appearing to read 'Craig Hall', written over a horizontal line.

Craig Hall, Secretary