

SOUTH SANGAMON WATER COMMISSION

MEETING MINUTES

May 18, 2010

The regular meeting of the Board of Commissioners of South Sangamon Water Commission was held on May 18, 2010 at 8:30 a.m. in the offices of Greene & Bradford, Inc., 3501 Constitution Drive, Springfield, Illinois.

In attendance:

Commissioner Del McCord – Chairman SSWC

Commissioner Bill Pfeffer – SSWC

Mike Williamsen – Chatham

Herb Butler – EMC

John Myers – Attorney

Gary Kuntzman - Greene & Bradford, Inc.

Jay Jessen - Greene & Bradford, Inc.

Terry Burke - SSWC

Ray Bishop – Greene and Bradford, Inc.

Joe Pisula – Donohue and Associates

Chris Collier - Edward Jones

Ron Vancil – SSWC

CALL TO ORDER

Chairman McCord called the meeting to order at 8:41 a.m. Roll

Call is taken. Del McCord and Bill Pfeffer are present. Craig Hall is absent.

REVIEW PREVIOUS MEETING MINUTES

Bill Pfeffer suggests changing "Bill Pfeffer's Bank" to Warren Boynton Bank." Motion by Pfeffer, second by McCord to approve previous meeting minutes after the revision is made. Voice vote in the affirmative. Motion carries.

TREASURER'S REPORT

Pfeffer reports that SSWC has taken the \$4,000,000 draw. SSWC has paid \$800,000 in invoices. The balance remaining in People's Bank is \$3,158,219.

REVIEW AND APPROVAL OF OUTSTANDING INVOICES/LAPTOPS FOR SSWC

Pfeffer states that the following invoices totaling \$574,072.27 have not been paid;

IMCO

Prairie Archeological

Mike Williamsen
Reynolds Drilling
Rabin, Myers
South County Publications

Motion by McCord, second by Pfeffer to pay outstanding invoices.

Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall –
Not present. Motion carries.

McCord notifies the SSWC that the laptops have been purchased
and in house.

DISCUSSION OF INTERIM LOAN ISSUANCE AND APPROVAL OF
ORDINANCE OF ITERIM BONDS – FINALIZE WITH PIPE CONTRACTORS /
IMCO DELIVERY STATUS / START OF PIPE LAYING

Myers brings up the matter of the underground solutions contract.
He states that the pipe fitters are not union. He asks if this will be a
problem. It is decided that it will not be a problem because they are
the only people able to do the work. The pipe fitters must pay
prevailing wage.

Kuntzman states that the contractor should provide the railroad

insurance, not the SSWC. Myers is going to call Kavanaugh to verify.

Burke updates the SSWC on delivery status and stockpile locations.

Kuntzman notifies the SSWC that additional fittings, tees and spacers will need to be ordered.

Burke states that Fusion, EBI and JLB will all be here June 7th ready to work. Chatham and Petersburg Plumbing are going to do Phase 2a and will start next week.

Collier reports that all the Bond work is on going and that he is still on track to be completed by the end of July beginning of August.

AN ORDINANCE APPROVING AN INDEPENDENT CONTRACTOR AGREEMENT FOR PROVISION OF ACCOUNTING SERVICES (Ordinance No. 10-11)

Pfeffer reports that on May 8th he received four submittals to set up quick books and to do an end of the year audit.

Pfeffer recommends the SSWC select Zumbahlen, Eyth, Surratt, Foote & Flynn, LTD.

Motion by Pfeffer, second by McCord to hire Zumbahlen, Eyth, Surratt, Foote & Flynn, LTD. to adopt Ordinance No. 10-11, "An Ordinance Approving An Independent Contractor Agreement For Provision of Accounting Services." Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

Motion by Pfeffer, second by McCord to hire Laura Van Proyen for the bookkeeping services (10-12). Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

AN ORDINANCE CREATING THE OFFICE OF DEPUTY CLERK AND DEFINING THE DUTIES THEREOF

Motion by Pfeffer, second by McCord to approve Ordinance No. 10-13, "An Ordinance Creating The Office Of Deputy Clerk And Defining The Duties Thereof" Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

APPOINTMENT OF DEPUTY CLERK AND DEFINING THE DUTIES THEREOF

Motion by Pfeffer, second by McCord to appoint Laura Van Proyen

for the position of Deputy Clerk. Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

SWCC is notified that John Myers has a fireproof safe that could be used to store SWCC documents.

Motion by Pfeffer, second by McCord to hire Boston Ritchie to pick up and deliver the fireproof safe. Voice vote in the affirmative. Motion carries.

AN ORDINANCE ADOPTING AN INVESTMENT POLICY (10-15)

Motion by Pfeffer, second by McCord to adopt Ordinance No. 10-15, “An Ordinance Adopting An Investment Policy” Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

AN ORDINANCE ADOPTING PURCHASING POLICIES AND PROCEDURES (10-14)

Motion by Pfeffer, second by McCord to adopt Ordinance No. 10-14, “An Ordinance Adopting Purchasing Policies and Procedures.” Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall –

Not present. Motion carries.

REVIEW OF WES TECHS PURCHASE ORDER; MOTION APPROVING
PURCHASE ORDER

Pisula got this squared away. No action needed.

AN ORDINANCE CREATING THE POSISTION OF CONSTRUCTION
OBSERVER (10-09)

Motion by Pfeffer, second by McCord to adopt Ordinance No. 10-9,

“An Ordinance Creating the Position of Construction Observer.”

Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall –

Not present. Motion carries.

HIRING OF CONSTRUCTION OBSERVER

Motion by Pfeffer, second by McCord to hire Ron Vancil for the

position of construction observer. Roll Call Vote: Del McCord –

Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

REVIEW AND APPROVAL OF DONAHUE CONSTRUCTION CONTRACT
(10-16)

Pisula explains the revisions he's made to the contract. Highlighting the cost cutting measures he's added.

Motion by Pfeffer, second by McCord to adopt Ordinance No. 10-16, "An Ordinance Approving An Engineering Services Agreement With Donohue & Associates, Inc. Roll Call Vote: Del McCord – Yes, Bill Pfeffer – Yes, Craig Hall – Not present. Motion carries.

LAND ACQUISITION UPDATE

John Myers states that the Hudgins is delaying as much as possible. Hudgins is attempting to will have to start over at discovery because another attorney is taking over for Hudgins. It is expected that they will attempt to push the July court date back. If this is successful, then the Commission will not have the triangle piece by July.

PERMITS (COUNTY, IEPA, NOI)

Pisula hands out some paper work to the SSWC and explains the following;

Regular Planning Commission - should have the site plan next week. Flood Development Permit – Humphrey does this work for county. Do we need permits from the Army Corps? Historic Preservation – submitted. No problems with wetlands. IEPA – submitted. SMSD – can't get a hold of Riverton water operator. John Myers gives Joe Pisula a contact name and number to try.

McCord states that he would like to meet with Pisula, McCannary and Scott again.

WELL PUMPING STATUS/Martha Silks well presentation

Pisula hands out an exhibit he created based on information he received from Martha. Martha is reached via teleconference.

Martha explains her findings and recommendations.

Pisula discusses well platform height will be over 20 feet tall to avoid the 100 year flood elevation.

Time frame is an issue on well sites and flood season. Engineers to have a meeting to discuss possible solutions.

PRE CONSTRUCTION MEETING 1:00 – PLOCHER PLANT WORK (5/18/10)

OTHER ITEMS

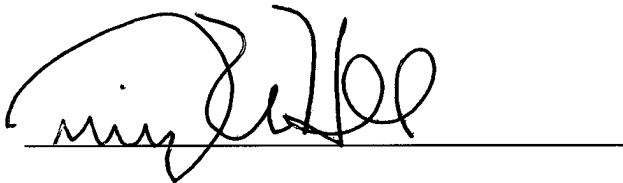
Pfeffer reports that Laura Van Proyen will have an email address at the bank. LauraVanProyen@wbsb.com

NEXT MEETING

The next Regular Meeting is set for June 15, 2010 @ 8:30 a.m. in the offices of Greene & Bradford, Inc., 3501 Constitution Drive,

ADJOURNMENT

Motion by McCord, second by Pfeffer to adjourn the meeting. Voice vote in the affirmative. Motion carries. The meeting is adjourned at 11:36 a.m.

A handwritten signature in black ink, appearing to read "Craig Hall", is written over a horizontal line.

Craig Hall, Secretary