

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
July 19, 2011 – 8:30 a.m.
Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

Commissioners:

Present: Del McCord, William Pfeffer

Absent: Craig Hall

Quorum: yes

Others Present:

Terry Burke (SSWC), Herb Butler (EMC), Mark Heisinger, Rob Heisinger, Dave Kitzmiller (EMC), Gary Kuntzman (Greene & Bradford), John Myers (Rabin & Myers), Joe Pisula (Donahue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:36 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by McCord to approve June 21, 2011 meeting minutes.

Voice vote: Motion carried.

EMC Area Manager :

- Herb Butler introduced Dave Kitzmiller who answered questions regarding EMC operations. He has thirteen years experience in Illinois and holds a Class C license.

- The management contract arrived by e-mail during the meeting. Butler will forward it to John Myers for review later in the day.

- Line maintenance will be handled through an intergovernmental agreement with Chatham and/or New Berlin outside the scope of the plant management contract.

Heisinger Agreement:

- John Myers presented the written version of the agreement as discussed with Mark and Rob Heisinger at the June board meeting.

MOTION by Pfeffer, second by McCord to approve Ordinance 11-10, An Ordinance Approving and Agreement Pertaining to Wellsite and Easement Acquisition.

Roll call vote: McCord – yes Pfeffer – yes

Motion carried.

Treasurer's Report:

- Treasurer Pfeffer presented the 7/31/2011 balance sheet which shows our project construction funds as follows:

Illinois Funds – Series B Project Construction Fund	\$5,062,007.59
People Bank & Trust	250,139.25
Warren Boynton State Bank	<u>23,797.30</u>
	\$5,335,944.14

- \$21,500 has been drawn on the INB line of credit

Approval of Open Invoices for Payment:

- Treasurer Pfeffer presented a list of open payables for construction-related items totaling \$2,597,370.76 and \$1,358.69 for non-construction-related items. Herb Butler, Ron Vancil and Terry Burke had reviewed and approved all construction bills.
- \$2,738,673 will remain available after payment of these items.

MOTION by Pfeffer, second by McCord to approve payment of all invoices as presented.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Appropriation Ordinance:

- Treasurer Pfeffer presented an ordinance appropriating \$2,001,344 for operations during the fiscal year ending April 30, 2012.

MOTION by Pfeffer, second by McCord to amend the ordinance to include \$8,500,000 for capital costs and associated professional fees and approve it as amended.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Office Space:

- Commissioner Pfeffer reported that the office the Commission has been occupying at Warren-Boynton State Bank will no longer be available as of August 1.
- There is another furnished office which the bank is willing to rent to the Commission for \$250 per month. We would need to purchase our own computer, printer and a few small office supplies.
- After discussion of other possible office locations, Commissioners agreed staying at the bank makes sense. A final decision will be made at a future meeting.
- Laura VanProyen will contact Pat McCarthy of the Village of Chatham for his suggestions before looking for computer equipment.

Cost Overrun Financing:

- Treasurer Pfeffer briefly explained a proposal to borrow \$3,200,000 from Bank of Springfield to complete the construction. This would include the existing \$200,000 operating line of credit.
- Herb Butler stated we may need to increase the amount and asked for a few additional days to review the numbers before finalizing the proposal. He will circulate a revised proposal for review in about a week and a special meeting may be called for further discussion.
- No federal grant money is included in these numbers because we don't know when that money might actually become available to us.

Well Field Fencing:

- Ron Vancil presented the four bids received of the five solicited for well field fencing.

MOTION by Pfeffer, second by McCord to approve the low bid of \$44,800 from Amco Fence for Contract "A" Well Field Fencing.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

Flooded Booster Pump Station Repairs:

- Terry Burke reported there is a six to eight week lead time needed to order materials for the repairs. He recommended we move forward while we wait for the builder's risk insurance decision to minimize the delay and presented a purchase order in the amount of \$43,465.

- For an additional \$4,000 to \$5,000 we can raise the opening and vent pipes. Commissioners agreed this can be done in the future if necessary.

MOTION by McCord, second by Pfeffer to approve purchase order 12-01 in the amount of \$43,465 to repair the flooded pump station.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Old Business:

Pipeline

- Terry Burke gave an update on pipeline and booster pump station progress.
- We have all the transmission pipe and the supplier is manufacturing the replacement for the broken pipe. Once the replacement pipe is here it will take about three weeks to complete the repair.
- Heat and high demand has caused problems for shutting off the pumps to work on the booster pump station for more than three hours.

- Burke stated he projects we will have water to New Berlin in November.

- Bill Pfeffer reported Steve Shepherd of Shepherd Trucking hauled away all the dirt from New Berlin at no cost to the Commission. He recommended we find a way to recognize these efforts.

- Pfeffer thanked Terry Burke, Chuck Ashley and the McIntire group for the good work in New Berlin

Well Fields

- Joe Pisula reported not all test wells are good. There will be a need to drill more than the ten wells currently contracted with Cahoy.

MOTION by McCord, second by Pfeffer to approve Joe Pisula and Ron Vancil to offer \$2,000 per additional test hole to Cahoy and to negotiate with another driller if they don't accept that offer.

Voice vote: Motion carried.

- Mike Williamsen recommended we wait until all current permits are complete and received before we begin working on Heissinger forested wetlands.

Plant

- Pisula reported bids for landscape architects will not be available for review and discussion until the August meeting.
- Vancil reported progress on plant construction is a little slow right now but overall remains on schedule.

New Business:

CWLP Letter

- Pfeffer stated the EPA is pressuring New Berlin and CWLP to have water to New Berlin as soon as possible.
- Myers stated there is no reason to have an interim deal with CWLP beginning in November if we will be ready to provide New Berlin water in January, 2012.
- Myers response to the most recent CWLP letter asks to separate the matter of water for New Berlin from the matter of Chatham's contract termination.

Adjournment:

- A special meeting may be needed to discuss cost overrun financing and the EMC operating contract before the next regular meeting.
- The next regular meeting of the South Sangamon Water Commission will be August 16, 2011, at 8:30 a.m. in the conference room of Greene & Bradford, 3501 Constitution Dr, Springfield IL.

MOTION by Pfeffer, second by McCord to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 10:55 a.m.

Respectfully submitted,


Clerk