

**South Sangamon Water Commission**  
Minutes of Special Meeting of the Board of Commissioners  
August 6, 2010 – 8:30 a.m.  
Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

**Commissioners:**

Present: Craig Hall, Del McCord, William Pfeffer

Absent: none

Quorum: yes

**Others Present:**

Herb Butler (EMC), Chris Collier (Edward Jones), Steve Frank (New Berlin), Mike Noonan (Sikich), Joe Pisula (Donohue & Associates), Mike Southworth (Hart, Southworth & Witsman), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

**Proceedings:**

- Meeting was called to order at 8:35 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by Hall to approve July 28, 2010 meeting minutes.

Voice vote: Motion carried.

**Feasibility Study:**

- Mike Noonan stated the document is almost complete and he is comfortable with the numbers which indicate an initial rate of \$4.85 per 1,000 gallons.
- These numbers include \$40,000 annually for general repairs but nothing for depreciation/replacement of the plant and equipment.
- Chris Collier and Mike Southworth will discuss any possible changes to the amortization schedules and get back to Noonan.

**Initial Capitalization Options:**

- Collier provided information about the possibility of accumulating the funds required through an immediate increase in the two Villages' water rates. His calculations showed the increase would need to be \$3.27 from September, 2010 until February, 2012. The Commission agreed this amount was too high to make this an acceptable solution.
- Attorney Southworth explained the possible addition of straight taxable bond money to provide the funds required at an estimated increase of about .05 to the initial rate.

**Bond Documents and Preliminary Official Statement:**

- Collier recommended a conservative plan for repair/replacement be put in place to market the bonds.
- Discussion regarding how much should be included for annual set aside. Each .05 rate increase will produce about \$20,000 per year. These amounts can be reevaluated annually once the plant is up and running. The Commissioners considered \$40,000 to \$60,000 as the minimum set aside amount.
- Collier provided a timeline to have the bond funds available by the end of September.
- All remaining information for the POS is required immediately to stay on track. Collier will redistribute the draft document to those from whom information is still needed.

**Contracts/Change Orders:**

- Herb Butler stated change orders totaling \$120,000 for Underground Solutions, IMCO and EBI are needed to switch to directional drilling to save trees on CWLP easements.

MOTION by Pfeffer, second by Hall to approve \$120,000 contract additions for Underground Solutions, IMCO and EBI.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Capitalization Policy:**

- Bill Pfeffer stated a policy must be in place prior to the first audit. He presented the auditor's recommendations and sample policies from other local water commissions and villages.  
- John Myers will prepare an ordinance for approval at the next meeting using the amounts from the auditor.

**Regular Meeting Frequency/Schedule:**

- Commissioners agreed to have Myers prepare an ordinance for approval at the next meeting increasing the number of regular meetings of the Commission to twice monthly on the first and third Tuesday of each month.

**Next Meeting and Adjournment:**


- The next regular meeting of the South Sangamon Water Commission will be held August 17, 2010 at 8:30 a.m. in the conference room of Greene & Bradford, 3501 Constitution Dr, Springfield IL.

MOTION by Pfeffer, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 10:20 a.m.

Respectfully submitted,

  
Deputy Clerk