

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
August 16, 2011 – 8:30 a.m.
Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

Commissioners:

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

Others Present:

Terry Burke (SSWC), Herb Butler (EMC), Steve Frank (New Berlin), Gary Kuntzman (Greene & Bradford), Jeff Mitchell (Buckley's Landscaping), John Myers (Rabin & Myer), Joe Pisula (Donahue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:35 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by McCord to approve minutes of July 19, 2011 regular meeting with correction of the date of the treasurer's report presented to 6-30-2011 rather than 7-31-2011.

Voice vote: Motion carried.

MOTION by Pfeffer, second by McCord to approve minutes of August 9, 2011 special meeting.

Voice vote: Motion carried.

Treasurer's Report:

- Treasurer Pfeffer presented the 7/31/2011 balance sheet which shows our project construction funds as follows:

Illinois Funds – Series B Project Construction Fund	\$2,452,007.59
People Bank & Trust	250,404.81
Warren Boynton State Bank	<u>9,870.21</u>
	\$2,712,282.61

- \$23,000 has been drawn on the INB line of credit

Approval of Open Invoices for Payment:

- Treasurer Pfeffer presented a list of open payables for construction-related items totaling \$1,219,175.13 and \$2,942.11 for non-construction-related items. Herb Butler, Ron Vancil and Terry Burke had reviewed and approved all construction bills.

- \$1,493,207.48 will remain available after payment of these items for construction-related expenses from the Series B, C & D bond money.

MOTION by McCord, second by Pfeffer to approve payment of all invoices as presented.

Roll call vote: McCord – yes Pfeffer – yes

Motion carried.

- The audit is complete and almost ready for presentation. A special meeting will be held August 30 to approve the final audit report.

Cost Overrun Financing:

- Bank of Springfield gave two options for \$5.2 million line of credit.
- Treasurer Pfeffer recommended the 10-year fixed 2.78% option amortized over 20 years to minimize interest fluctuation risk. This includes 7% cap and no principal payments until January, 2013 with no prepayment penalty.
- Mike Southworth will have the bond ready for the August 30 special meeting.

Office Space Lease:

- John Myers will prepare an ordinance to approve the lease with Warren-Boynton State Bank for office space to be approved at the August 30 special meeting.

Pilapil Well Option:

- Gary Kuntzman stated our option is up for 2-year renewal.
- Chairman McCord suggested we ask them to extend the new option to five or ten years.
- John Myers will prepare documents for Joe Greene to contact the owner and negotiate the extension.

(Commissioner Hall joined the meeting.)

Contract “I”: Landscaping Enhancement Bids:

- Joe Pisula presented two proposals received.
- Jeff Mitchell of Buckley’s Landscaping highlighted the advantages of their proposal.

MOTION by Hall, second by Pfeffer, contingent on certificate of insurance and prevailing wage documentation, to accept the low bid from Pedigo Landscaping not to exceed \$15,512.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes

Motion carried.

(Jeff Mitchell left the meeting.)

Plocher Delay Claim:

- Herb Butler discussed details of Plocher’s delay claim for \$171,656.
- Discussion regarding a reasonable counter offer.
- John Myers will send a letter to Plocher’s attorney offering \$65,000.

Old Business:

Pipeline

- Terry Burke gave an update on pipeline and booster pump station progress.
- Due to collapse of a section of clay storm sewer at Route 54, there is a proposal for the commission to provide the labor and New Berlin to purchase the materials and get the easements needed to repair it and move it out of the state right-of-way.
- John Myers will follow up with Springfield regarding the pump house lease.
- Burke will set up a meeting with EBI and Underground Solutions regarding replacement of the burst pipe.

Plant

- Ron Vancil reported on progress at the plant.

Well Fields

- Joe Pisula and Ron Vancil will teleconference with the driller to explain the urgency of our completion date.

Adjournment:

- A special meeting was set for Tuesday, August 30 at 8:30 a.m..
- The next regular meeting of the South Sangamon Water Commission will be September 20, 2011, at 8:30 a.m. in the conference room of Greene & Bradford, 3501 Constitution Dr, Springfield IL.

MOTION by Pfeffer, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 11:50 a.m.

Respectfully submitted,


Clerk