

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
January 22, 2019
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Cindy Morris

Absent: Craig Hall

Quorum: yes

Others Present:

Kevin Canham & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Bill Brown (Crawford, Murphy & Tilly), Randy Segatto (Barber, Segatto, et al), Mitch Nein (KAT Express)

Keith Osburn, Bonnie Bileck

Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman Lee Bloome, and roll was taken.

Operating Report by Kevin Canham:

- 39.2 million gallons treated in December.
- All daily and monthly samples turned in came back good.
- Chloramine analyzer arrived and installed. CL17 moved from north wall to east wall. SCADA people due within the week to get it all hooked into the SCADA system.
- New manual transfer gear arrived. Canham to email invoicing to Bloome for insurance claim.
- EJ Water Cooperative had complaints regarding early-morning water pressure. Adjustments have been made to help this.

Engineering Report by Max Middendorf:

- Change orders for pigging stations given to Chairman Bloome for signatures.
- Distributed to commissioners copies of membrane quotes later discussion.
- Distributed to commissioners draft public notice regarding conversion going online.

Public Comments:

- Request for clarification regarding ownership of power lines and poles from the water plant to the well field; Bloome stated they belong to the Commission and that the repairs to the pole damaged in the recent storm were contracted with the Village of Chatham electric department by the Commission.
- Concerns regarding better communication with the citizens of Chatham; Bloome stated there was no interruption in water production and distribution to customers, so no notice was given regarding the damage to the utility pole.
- Request generally for more information to be included on the Commission website.
- Recent brown water problems; Bloome stated that was due to a chemical feed pump going down causing esthetic issues, no health issues; problem had been resolved before the Commissioners were made aware of it.
- Requested copy of the list of invoices being approved at this meeting; Clerk provided that copy following the meeting.
- Clarification of meeting schedule for 2019; Clerk stated all meetings for the remainder of the year are schedule for the third Monday of each month.

- Question about time frame regarding chloramine conversion; Middendorf estimated first week of February; Bloome stated there would be a public notice.
- Request for Brotcke report; Commissioners agreed to include that report with December minutes.
- Question regarding out-of-service time during pigging station installation; Middendorf explained a plan is in place to do as much as possible above ground ahead of time to minimize down time to an estimated 12-hours at any one time.
- Concerns regarding increased iron and manganese in resident's filtration system; Bloome explained there was a sodium permanganate pump failure but, other than that, reports have shown these levels well below the secondary standards.

Approval of Minutes:

MOTION by Bloome, second by Morris to approve having the Brotcke report added as an attachment to the December 17, 2018 minutes

Roll call vote: Morris – yes Bloome – yes Motion carried.

MOTION by Bloome, second by Morris to approve the minutes of the December 17, 2018 regular meeting as presented with the addition of an attachment of the Brotcke report.

Voice vote: Motion carried.

Treasurer's Report by Laura VanProyen:

- All bond payments were made in December.
- Credit card applications were completed and cards have been received.
- IMRF sent an early notice regarding probable increases in rates coming in 2020; it is too soon to tell how much the Commission may be affected by this.
- Commissioners should be hearing from the Sangamon County Clerk's office soon regarding Economic Interest Statements.

Approval of Business Office Software Upgrade:

- Windows 7 is no longer being supported and should be upgraded. Avrom Systems quoted 2016 Home & Student, installed, for \$240.

MOTION by Bloome, second by Morris to have Avrom Systems install Microsoft Office Home & Student 2016 at a cost of \$240.

Roll call vote: Morris – yes Bloome – yes Motion carried.

Approval for Payment of Invoices:

- VanProyen distributed a list of open invoices totaling \$135,619.03 and a list of invoices which had already been paid to meet due dates for utility and chemical purchases totaling \$13,693.42.
- Brief discussion to clarify what was purchased from some of the vendors.

MOTION by Morris, second by Bloome to approve payment of \$135,619.03 for all open invoices as presented .

Roll call vote: Morris – yes Hall – yes Motion carried.

Approval of Resolution 19-01 Approving a Transportation Contract with KAT Express:

- Segatto stated this contract is similar to our previous contract with KAT Express, our brine hauler.

MOTION by Bloome, second by Morris to approve Resolution 19-01, a Resolution Approving a Transportation Contract with KAT Express for Trucking of High Chloride Waste.

Roll call vote: Morris – yes Bloome – yes

Motion carried.

Discussion and Approval of Agreement with Loami Fire Protection District:

- This item was tabled until Commissioner Hall could be present as he was the one communicating with the Loami Fire Protection District president.

Discussion and Approval Regarding Purchase of Additional Membrane Cartridges:

- Bloome stated one-third of the membranes were replaced last year; more need to be replaced ahead of the summer dry, high-demand season.

- There are American-made versions available to us through WesTech with better warranty, higher capacity and more chemical resistance. These cartridges are a different size, so modifications to the racks will initially be needed. This is the only other option available compatible with our WesTech racks; going with another company would involve complete replacement. Making this change will reduce shipping time and costs compared to getting them from France.

- They can be here in May to be installed before June.

- WesTech's proposal was \$249,300 for one rack, \$516,500 for two racks including upgrade to clean-in-place system. With upcoming well repair expenses and completion of pigging stations, Bloome recommended upgrading and replacing one rack at this time.

- Capacity is estimated to double on the new train due to increased surface area.

- Bloome to contact EPA regarding possible permits and approvals.

MOTION by Bloome, second by Morris to proceed with purchase of one rack.

Roll call vote: Morris – yes Bloome – yes

Motion carried.

Old Business:

- There was no Old Business.

New Business:

- Bloome stated, based on the Brotcke well testing, we have recommendations for maintenance treatment on five of our wells at this time, and for a future plan to treat two to three wells per year. This will be included on the agenda for discussion at the February regular meeting and will be able to be paid for from funds on hand.

- Middendorf said a likely location on the east side of New Berlin was found for moving the master meter. There is wide area in the right-of-way, not in plowed area of field and safer to access from a side road rather than from the highway. Middendorf to have cost estimates for discussion at the February regular meeting.

Discussion of Advertising for Operator Position:

- Bloome stated we hope to have an operator shortly, but recommended going ahead with advertising as we have other positions to fill as well.

MOTION by Morris, second by Bloome to advertise for an operator.

Roll call vote: Morris – yes Bloome – yes

Motion carried.

Discussion Regarding Hiring New Operator:

- This item was tabled until we hear back from candidates.

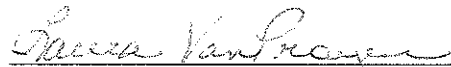
Adjournment:

MOTION by Bloome, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:23 p.m.

Respectfully submitted,



Laura VanProyen, Clerk