

Ordinance No. 10-11

**AN ORDINANCE APPROVING AN AGREEMENT FOR  
AUDITING AND ACCOUNTING SERVICES**

*BE IT ORDAINED BY THE SOUTH SANGAMON WATER COMMISSION, AS  
FOLLOWS:*

**SECTION 1:** An agreement between the South Sangamon Water Commission and Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd. relating to provision of auditing and accounting services, a copy of which is attached hereto, is hereby approved.

**SECTION 2:** The Chairman is authorized and directed to execute said Agreement, and the proper officers of the Commission shall perform the contract according to its terms.

**SECTION 3:** This Ordinance is effective immediately.

PASSED this 18<sup>th</sup> day of may, 2010

\_\_\_\_\_  
Commission Chairman

ATTEST:

  
\_\_\_\_\_  
Clerk

AYES: McCord, Pfeffer

NAYS: \_\_\_\_\_

PASSED: 5/18/2010

APPROVED: 5/18/2010

ABSENT: 1

**ORDINANCE CERTIFICATE**

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF SANGAMON            )

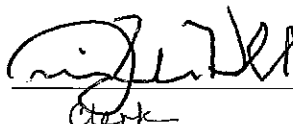
I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the South Sangamon Water Commission, Sangamon County, Illinois.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 10-11 adopted by the Commission on the 18<sup>th</sup> day of May, 2010, said Ordinance being entitled:

**AN ORDINANCE APPROVING AN AGREEMENT FOR AUDITING AND ACCOUNTING SERVICES**

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 18<sup>th</sup> day of May, 2010.

  
\_\_\_\_\_



ZUMBAHLEN, EYTH, SURRETT, FOOTE & FLYNN, LTD.  
Certified Public Accountants

KENNETH H. ZUMBAHLEN, CPA  
JOHN L. EYTH, CPA  
JACK SURRETT, CPA  
CYNTHIA S. FOOTE, CPA  
VALERIE L. FLYNN, CPA

1395 Lincoln Avenue  
Jacksonville, Illinois 62650  
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• MEMBERS •  
ILLINOIS SOCIETY OF CPA  
AMERICAN INSTITUTE OF CPA

May 6, 2010

Mr. William M. Pfeffer, Treasurer  
South Sangamon Water Commission  
P.O. Box 83  
New Berlin, IL 62670-0083

Dear Mr. Pfeffer:

This letter is in response to your solicitation of a proposal for accounting services related to the South Sangamon Water Commission.

The services to be provided would include, but not be limited to:

- . Installation of Quickbooks® on your computer
- . Assisting and counseling staff in setting up Quickbooks®
- . Training staff on the operation of Quickbooks®
- . Ongoing accounting support and consultation regarding the accounting system

We have a certified Quickbooks® ProAdvisor in the office that will be able to assist you with the above services.

Fees for our services are based on an hourly rate of \$55. We would perform these accounting services as requested by the Commission. Every effort will be made to keep our services to the minimum consistent with the requirements of the engagement. We are available to begin as soon as needed.

Thank you for allowing us the opportunity to submit this proposal, and we hope to hear from you soon.

Sincerely,

Valerie L. Flynn, C.P.A.  
Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd.  
Certified Public Accountants



ZUMBAHLEN, EYTH, SURRETT, FOOTE & FLYNN, LTD.

Certified Public Accountants

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May 6, 2010

Mr. William M. Pfeffer, Treasurer  
South Sangamon Water Commission  
P.O. Box 83  
New Berlin, IL 62670-0083

Dear Mr. Pfeffer:

This letter is in response to your solicitation of a proposal for an audit of the South Sangamon Water Commission for the fiscal years ending on April 30, 2011, 2012, and 2013.

Our firm is heavily involved in governmental accounting and at the present time we audit thirteen School Districts, twenty Cities and Villages, three Counties and several other special purpose governmental units including Water Districts and Commissions.

In the past, our firm has had a representative serving on the Illinois CPA Society's Local Governmental Accounting Committee. The committee has been most active in developing guides to auditing and reporting for Illinois Local Governments including the Guide to Auditing and Reporting for Illinois Municipalities. Additionally, two of our partners are Peer Reviewers for the AICPA through the Illinois CPA Society and review other firms across Illinois for their compliance and knowledge regarding all types of auditing, including governmental auditing. Our firm has gained valuable experience and knowledge from participating in the above activities.

Our examination of the Commission's records would be made in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996, and the provisions of OMB Circular A-133, and accordingly would include such tests of the accounting records and such other auditing procedures as we consider necessary in the circumstances to express an opinion on the financial statements.

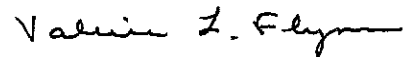
During the course of our work it is probable that we would observe opportunities for economy in or improvement of controls over your operations. It is our practice to bring such matters to the attention of the Commission either orally or in writing. Typically, we will write you a letter of comments and suggestions after completion of the annual audit.

Fees for our services are based on the time required to complete our assignment. Every effort will be made to keep our services to the minimum consistent with the requirements of the engagement. Our fee for these services would not exceed \$2,975 for 2011, \$3,090 for 2012 and \$3,200 for 2013 for the audit described above.

We are also available, upon your request, to assist you and the Board on problems that may arise during the year related to your audit or accounting system.

Thank you for allowing us the opportunity to submit this proposal, and we hope to hear from you soon.

Sincerely,

A handwritten signature in cursive script that reads "Valerie L. Flynn".

Valerie L. Flynn, C.P.A.  
Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd.  
Certified Public Accountants

Zumbahlen, Eyth, Surratt, Foote and Flynn, Ltd.  
References and Contact Information

Murrayville Woodson Water Commission  
6 Brogdon  
Murrayville, IL 62668  
Chris Lakin, Bookkeeper 217-882-3802

Jacksonville School District No. 117  
516 Jordan  
Jacksonville, IL 62650  
Carol Link, Chief Financial Officer 217-243-9411

Village of Chapin  
Chapin, IL 62628  
Bryce McCormick, Village President 217-472-3111