

Ordinance No. 10-12

**AN ORDINANCE APPROVING AN INDEPENDENT CONTRACTOR AGREEMENT  
FOR BOOKKEEPING SERVICES**

*BE IT ORDAINED BY THE SOUTH SANGAMON WATER COMMISSION, AS  
FOLLOWS:*

**SECTION 1:** An Agreement between the South Sangamon Water Commission and Laura Van Proyen relating to provision of bookkeeping services, a copy of which is attached hereto, is hereby approved.

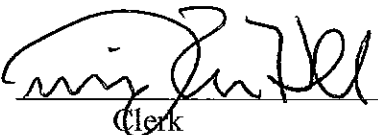
**SECTION 2:** The Chairman is authorized and directed to execute said Agreement, and the proper officers of the Commission shall perform the contract according to its terms.

**SECTION 3:** This Ordinance is effective immediately.

PASSED this 18 day of MAY, 2010

  
\_\_\_\_\_  
Commission Chairman

ATTEST:

  
\_\_\_\_\_  
Clerk

AYES: McCord, Pfeffer

NAYS: -

PASSED: 5/18/10  
APPROVED: 5/18/10  
ABSENT: HALL

AGREEMENT

THIS AGREEMENT is between the South Sangamon Water Commission, an Illinois public corporation ("Commission"), and Laura Van Proyen ("Bookkeeper"), and is effective May 18, 2010.

1. Bookkeeper agrees to perform bookkeeping services for Commission for the period May 18, 2010 through April 30, 2011. The work to be performed shall include keeping the financial books and records of the Commission, providing periodic financial statements, processing payroll and payroll taxes, processing and paying approved invoices, reconciling bank statements, working with the Commission's auditors, and other related tasks as agreed from time to time by Bookkeeper and the Treasurer of the Commission. The parties anticipate that Bookkeeper will be appointed deputy clerk of the Commission with additional duties prescribed by ordinance.

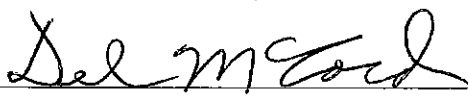
2. For her services, Bookkeeper shall be paid \$30.00 per hour plus mileage at the IRS-approved mileage rate. She shall submit a monthly invoice for her services to the Commission.

3. Bookkeeper shall keep her own hours and determine the methods by which she will perform her work. Except for equipment and software donated by third parties, Bookkeeper shall provide her own equipment and software. Bookkeeper shall be an independent contractor, and shall not be considered an employee for any purpose related to wages and hours, workers compensation, unemployment insurance, or any other purpose.

4. This Agreement is terminable by either party on 30 days written notice with or without cause. Unless terminated prior to its expiration, it shall automatically renew for successive periods of one year each.

AGREED this 18<sup>th</sup> day of may, 2010.

SOUTH SANGAMON WATER COMMISSION

By:   
Chairman

Attest:   
Clerk

  
Laura Van Proyen

**ORDINANCE CERTIFICATE**

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF SANGAMON            )

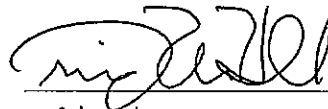
I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the South Sangamon Water Commission, Sangamon County, Illinois.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 10-12 adopted by the Commission on the 18<sup>th</sup> day of May, 2010, said Ordinance being entitled:

**AN ORDINANCE APPROVING AN INDEPENDENT CONTRACTOR AGREEMENT FOR BOOKKEEPING SERVICES**

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 18<sup>th</sup> day of May, 2010.

  
\_\_\_\_\_  
Clerk