South Sangamon Water Commission

Minutes of Regular Meeting of the Board of Commissioners October 18, 2011 – 8:30 a.m.

Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

Commissioners:

Present: Del McCord, William Pfeffer

Late arrival: Craig Hall

Quorum: yes

Others Present:

Terry Burke (SSWC), Gary Kuntzman (Greene & Bradford), JJ Moffat (Total Energy Concepts), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:30 a.m. by Chairman, Del McCord and roll taken.

MOTION by McCord, second by Pfeffer to approve minutes of September 19, 2011 regular meeting.

Voice vote: Motion carried.

Treasurer's Report:

- Treasurer Pfeffer presented the 9/30/11 balance sheet which reflects the following available construction fund balances:

Illinois Funds – Series B Project Construction Fund	\$	202,007.59
Peoples Bank & Trust		248,424.94
Warren-Boynton State Bank		10,633.25
	\$	461,065.78
Series 2011 Bonds Line of Credit	_5	5,100,000.00
	\$5	5,561,065.78

Approval of Open Invoices for Payment:

- Treasurer Pfeffer presented the open payables list for construction-related items totaling \$1,631,166.96 and \$4,213.35 for non-construction items.
- Terry Burke stated the Fletcher-Reinhardt invoice in the amount of \$8,550.00 should not be paid at this time pending further discussion of equipment quality issues with the vendor.

MOTION by McCord, second by Pfeffer to approve payment of all open payables as presented less the \$8,550.00 Fletcher-Reinhardt invoice.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

- Discussion regarding Terry Brown invoice on hold awaiting more detailed documentation. Burke & Vancil will meet with the vendor to resolve remaining issues before including this amount for payment.

Ordinance Approving an Intergovernmental Agreement:

- John Myers presented an operating proposal for the water plant from Curran-Gardener of \$12,000 per month.
- Otter Lake Water Commission has a special meeting scheduled for Thursday, October 20 to discuss making a similar operating proposal.
- Commissioners agreed to table consideration of this proposal until a continuation of this board meeting to allow for any additional proposal to come from Otter Lake.

Status of Plocher Construction:

- John Myers stated we have settled with Plocher Construction for \$90,000.00.

MOTION by Pfeffer, second by McCord to approve payment of \$90,000.00 settlement to Plocher Construction.

Roll call vote: McCord – yes Pfeffer – yes Motion carried

Status of EBI/USI:

- Terry Burke stated equipment and workers are the job to begin today. It should take a week or two to complete the repair.

Status of Pump Station Lease with Springfield:

- Myers stated an accountant in Indianapolis is analyzing Springfield's claim for damages. Once we have this analysis, we should set a meeting with one or more of our commissioners and the mayors or Chatham, New Berlin and Springfield.

Approve Contract for Asphalt Paving at Ground Storage Tank:

- Terry Burke presented four bids to pave from the ground storage tank to the pump house.

MOTION by McCord, second by Pfeffer to approve the analyzed low bid from Truman Flatt & Sons of \$30,441.00.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Approve Contract for Guardrail at Booster Station:

- Terry Burke presented the only bid received for the guardrail in front of the booster station on Mansion Road.

MOTION by Pfeffer, second by McCord to approve the bid from Clevenger of \$9,900.00.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Approve Constract for Fencing at Pump Station:

- Burke presented a proposal from Amco Fencing for fence at the pump station. They are doing the fencing at the wellsites.
- Discussion regarding whether to install the pump station fencing now or wait for the lease approval. Commissioners agreed we should protect our investment in valves and other equipment by installing this fence now.

MOTION by Pfeffer, second by McCord to approve the bid from Amco Fencing of \$5,780.00 to install the fence at the pump station.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Old Business:

Total Energy Concepts:

- Chairman McCord introduced JJ Moffat of Total Energy Concepts who presented information about how their products might improve power quality at the treatment plant and New Berlin booster station.
- Joe Pisula will have an electrical engineer at Donohue review the information and make a recommendation next month.

Well Field Update:

- Ron Vancil reported roadways 90% complete and piping 85% complete.
- The driller moved onsite yesterday and will begin work early next week. They plan to drill four wells next week to be online by November 15 and substantially complete the additional six wells by December 31.

Abatement Ordinance:

- John Myers will present the abatement ordinance for approval at an upcoming meeting.

IEPA Meeting:

- Pisula stated Donohue set a meeting for October 13 for their person from Wisconsin, Westech representatives from Salt Lake City, Utah and local IEPA representatives to prepare for a smooth startup process. IEPA did not attend the meeting but Ron Vancil was able to cover some items with those who did.

CRP Manager:

- Del McCord stated Alan Mendenhall will be our CRP manager.
- Myers will find a sample contract to update and finalize our agreement with Mendenhall.

Mendenhall Easement:

- Gary Kuntzman stated Greene & Bradford will survey for roads and well locations on Mendenhall's property tomorrow to finalize the drawings required for the easement.

Status on Water to New Berlin:

- Burke reported testing is progressing on water in the pipeline to New Berlin. November 1 is still the target date depending on CWLP.

10:15 a.m. Commissioner Hall joined the meeting.

Ordinance Approving Office Lease:

- Commissioner Pfeffer left the room during discussion and voting regarding the office lease with Warren-Boynton State Bank.

MOTION by McCord, second by Hall to approve Ordinance 11-11, An Ordinance Approving an Office Lease with Warren-Boynton State Bank.

Voice vote: McCord – yes Hall – yes Motion carried.

New Business:

- Discussion about our options for water from Otter Lake at startup if CWLP will not work with

Adjournment:

MOTION by McCord, second by Pfeffer to adjourn the meeting until Friday, October 21 at 7:30 a.m. at Greene & Bradford's board room.

Voice vote: Motion carried.

- The meeting adjourned at 10:35 a.m.

October 21, 2011:

- Meeting was reconvened at 7:42 a.m. by Chairman, Del McCord

Commissioners:

Present: Del McCord, William Pfeffer

Absent: Craig Hall Quorum: yes

Others Present:

Tom Kavanagh (Chatham), John Myers (Rabin, Myers & Hanken), Laura VanProyen (SSWC)

Ordinance Approving an Intergovernmental Agreement:

- Chairman McCord stated Otter Lake declined to present an operating proposal.
- Discussion regarding Curran-Gardner proposal to operate the treatment plant. Everything beyond the fence is our responsibility; this includes the transmission line and billing.

MOTION by Pfeffer, second by McCord to approve Ordinance 11-14, An Ordinance Approving an Intergovernmental Agreement.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Plocher Settlement Followup:

- John Myers presented the final written settlement with Plocher Construction for \$90,000.00.

MOTION by Pfeffer, second by McCord to approve the written settlement agreement with Plocher Construction.

Voice vote: Motion carried.

MOTION by Pfeffer, second by McCord to approve making payment of \$90,000.00 settlement check to Plocher next week.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

Insurance:

- Tom Kavanagh stated we will change our insurance from Builders Risk to standard Commercial form at startup. He will send out a summary for review.
- Curran-Gardner should consider adding us to their insurance.

New Berlin Water Update:

- McCord stated the transmission line is full of water, tested and has passed to New Berlin.
- Myers will contact Otter Lake regarding the possibility of getting temporary water supply if needed.
- Pfeffer will contact Jerry Kuhn at EPA regarding what we should do to move forward.
- Myers will prepare a brief position paper in preparation for a possible meeting with the mayors of Chatham, New Berlin and Springfield.

Next Meeting and Adjournment:

- The next meeting of the South Sangamon Water Commission will be on November 15, 2011 at 8:30 a.m. at Greene & Bradford.

MOTION by Pfeffer, second by McCord to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 8:35 a.m.

Laura Van Proyen, Clerk

Respectfully submitted,