

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
October 18, 2011 – 8:30 a.m.  
Greene & Bradford conference room, 3501 Constitution Dr, Springfield IL

**Commissioners:**

Present: Del McCord, William Pfeffer  
Late arrival: Craig Hall  
Quorum: yes

**Others Present:**

Terry Burke (SSWC), Gary Kuntzman (Greene & Bradford), JJ Moffat (Total Energy Concepts), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

**Proceedings:**

- Meeting was called to order at 8:30 a.m. by Chairman, Del McCord and roll taken.

MOTION by McCord, second by Pfeffer to approve minutes of September 19, 2011 regular meeting.

Voice vote: Motion carried.

**Treasurer's Report:**

- Treasurer Pfeffer presented the 9/30/11 balance sheet which reflects the following available construction fund balances:

Illinois Funds – Series B Project Construction Fund	\$ 202,007.59
Peoples Bank & Trust	248,424.94
Warren-Boynton State Bank	<u>10,633.25</u>
	\$ 461,065.78
Series 2011 Bonds Line of Credit	<u>5,100,000.00</u>
	\$5,561,065.78

**Approval of Open Invoices for Payment:**

- Treasurer Pfeffer presented the open payables list for construction-related items totaling \$1,631,166.96 and \$4,213.35 for non-construction items.

- Terry Burke stated the Fletcher-Reinhardt invoice in the amount of \$8,550.00 should not be paid at this time pending further discussion of equipment quality issues with the vendor.

MOTION by McCord, second by Pfeffer to approve payment of all open payables as presented less the \$8,550.00 Fletcher-Reinhardt invoice.

Roll call vote: McCord – yes      Pfeffer – yes      Motion carried.

- Discussion regarding Terry Brown invoice on hold awaiting more detailed documentation. Burke & Vancil will meet with the vendor to resolve remaining issues before including this amount for payment.



MOTION by Pfeffer, second by McCord to approve the bid from Amco Fencing of \$5,780.00 to install the fence at the pump station.

Roll call vote: McCord – yes    Pfeffer – yes

Motion carried.

**Old Business:**

**Total Energy Concepts:**

- Chairman McCord introduced JJ Moffat of Total Energy Concepts who presented information about how their products might improve power quality at the treatment plant and New Berlin booster station.
- Joe Pisula will have an electrical engineer at Donohue review the information and make a recommendation next month.

**Well Field Update:**

- Ron Vancil reported roadways 90% complete and piping 85% complete.
- The driller moved onsite yesterday and will begin work early next week. They plan to drill four wells next week to be online by November 15 and substantially complete the additional six wells by December 31.

**Abatement Ordinance:**

- John Myers will present the abatement ordinance for approval at an upcoming meeting.

**IEPA Meeting:**

- Pisula stated Donohue set a meeting for October 13 for their person from Wisconsin, Westech representatives from Salt Lake City, Utah and local IEPA representatives to prepare for a smooth startup process. IEPA did not attend the meeting but Ron Vancil was able to cover some items with those who did.

**CRP Manager:**

- Del McCord stated Alan Mendenhall will be our CRP manager.
- Myers will find a sample contract to update and finalize our agreement with Mendenhall.

**Mendenhall Easement:**

- Gary Kuntzman stated Greene & Bradford will survey for roads and well locations on Mendenhall's property tomorrow to finalize the drawings required for the easement.

**Status on Water to New Berlin:**

- Burke reported testing is progressing on water in the pipeline to New Berlin. November 1 is still the target date depending on CWLP.

10:15 a.m. Commissioner Hall joined the meeting.

**Ordinance Approving Office Lease:**

- Commissioner Pfeffer left the room during discussion and voting regarding the office lease with Warren-Boynton State Bank.

MOTION by McCord, second by Hall to approve Ordinance 11-11, An Ordinance Approving an Office Lease with Warren-Boynton State Bank.

Voice vote: McCord – yes    Hall – yes

Motion carried.



**Insurance:**

- Tom Kavanagh stated we will change our insurance from Builders Risk to standard Commercial form at startup. He will send out a summary for review.
- Curran-Gardner should consider adding us to their insurance.

**New Berlin Water Update:**

- McCord stated the transmission line is full of water, tested and has passed to New Berlin.
- Myers will contact Otter Lake regarding the possibility of getting temporary water supply if needed.
- Pfeffer will contact Jerry Kuhn at EPA regarding what we should do to move forward.
- Myers will prepare a brief position paper in preparation for a possible meeting with the mayors of Chatham, New Berlin and Springfield.

**Next Meeting and Adjournment:**

- The next meeting of the South Sangamon Water Commission will be on November 15, 2011 at 8:30 a.m. at Greene & Bradford.

MOTION by Pfeffer, second by McCord to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 8:35 a.m.

Respectfully submitted,

  
Clerk