

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
October 19, 2020
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Cindy Morris, Dave Johnson, Jim Roth

Absent: none

Quorum: yes

Others Present:

Kevin Canham, Katie Krall & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering), Jamie Headen (Benton & Associates)

Proceedings:

- The meeting was called to order at 5:31 p.m. by chairman, Jim Roth, and roll was taken.

Operating Report:

- Katie Krall reviewed the written Operating Report for September.
- The new transfer switch was expected to be installed next week.
- A new chlorine scale was purchased from Hawkins who will install it.

Water Tap:

- Ridings Plumbing had contacted plant personnel regarding a service tap for 7694 Cardinal Hill Road and possibly another customer with adjacent property, but which is not immediately adjacent to commission water mains.
- Two options had been discussed with Ridings:
 1. to have the customer adjacent to commission water mains well a strip of property to the other customer creating a flag lot, or
 2. installing a main extension which would then be transferred to the commission upon completion.

MOTION by Ross, second by Johnson to contact the property owners encouraging them to proceed with the option of a main extension and instructing them to contact Max Middendorf regarding easements, permits and other details.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Engineering Report by Max Middendorf:

- SCADAware was first working to preform projects at the water plant before working on communications with New Berlin. They expected that would happen in early November.

Conversion to Chloramines:

- Commissioner Roth had met with John Bartolomucci from IEPA regarding their referral to the Attorney General.
- There was discussion about the types of disinfection processes used by the commission and potential emergency backup water providers to it and its member communities. Various potential problems with chloramine and with free chlorine disinfection options were identified.

Several opinions regarding how to proceed and possible solutions to potential problems were shared by plant personnel and engineers.

- There was also discussion regarding ground water and surface water being mixed during emergency backup water being introduced into the system. Roth stated USEPA said there should be no change in type of source water. It would be okay for short-term emergency situations, but if the commission needed a backup source for an extended amount of time, CWLP would be the only provider with sufficient capacity.

- Middendorf said, in a conversation he had with Stephen Bivin, it was suggested that a conference call be scheduled with the two of them, engineers from member communities, representatives of IEPA and any or all commissioners to allow for clear communication with all interested parties regarding requirements and options before proceeding to a decision of whether to complete the conversion to feeding chloramines.

- Middendorf would find a workable date in the next week or so to schedule the meeting via Zoom. It would need to be posted as a special meeting with proper notice and agenda to allow all commissioners to attend.

Construction of Facilities for Emergency Water Supply from from Chatham Storage:

- A backup connection with the Village of Chatham's water storage to maintain pressure on our system in the case of an emergency would allow some time until the commission could have its own elevated storage. This would require agreements and changes in agreements involving Chatham, CWLP and the commission. A location on Department of Transportation right of way near the Chatham booster had been approved which would allow enough room for the project.

- Jamie Headen presented a proposal for the project from Benton & Associates, Inc. with a preliminary opinion of probable construction costs of \$146,000. The proposal outlined three tasks to begin the project: A) Permits at an estimated cost of \$4,200, B) Plans at \$5,200 and C) Construction Phase Services at \$5,200; not to exceed \$14,600 in total without authorization of the commission.

- Commissioner Johnson asked about this project in view of some of the questions about differing water types; Headen would ask about this during the upcoming meeting with IEPA.

- Headen stated this connection could be used in the event the commission would ever have an agreement to hook into CWLP in the future. Randy Segatto thought having this project in place could help with the IEPA referral to the Attorney General.

- Commissioner Morris asked if there was money in the budget for this project. VanProyen said current year water sales were currently higher than budgeted and might offer funds if that trend holds once the summer water season ends. She also noted the Depreciation, Repaid and Replacement Fund could probably be used for this; Attorney Segatto agreed that it could.

MOTION by Morris, second by Johnson to authorize Benton & Associates, Inc. to proceed with Tasks A and B only as outlined in the proposal for an emergency backup connection between the Village of Chatham and the South Sangamon Water Commission.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Public Comments:

- There were no public comments.

Approval of Minutes:

MOTION by Johnson, second by Roth to approve the minutes of the September 21, 2020 regular meeting as presented.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Treasurer's Report by Laura VanProyen:

- Commissioners received draft financial reports through September 30, 2020 via email. There were no questions or discussion.
- VanProyen reported we still had not received the Build America Bond subsidy for the July 1, 2020 bond payment. She had been in touch with Bank of New York Mellon where the matter had been submitted to their arbitrage group on September 24; we could have additional information in the next week or so.
- New signature cards and related paperwork removing Lee Bloome and adding Jim Roth had been completed prior to this meeting.

Approval for Payment of Invoices:

- Commissioners received a list of open invoices totaling \$44,040.81 for approval and payment.

MOTION by Johnson, second by Roth to approve payment of all open invoices as presented in the total amount of \$44,040.81.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

- Commissioner Johnson asked if switching to chloramines would reduce brine hauling costs. Commissioner Roth said it would not but indicated that at some point in the future he would like to look at getting approval for alternatives to the current hauling method.

Old Business:

Personnel Handbook Changes:

- Attorney Segatto suggested the current version of the handbook be emailed to all commissioners for review. Any changes should be sent to him and he would prepare an updated draft for discussion and approval at the November meeting.

Mower Bids:

- Prior to the meeting, Bivin had sent information regarding bids received for John Deere and Kubota equipment. No bid was submitted by the third company previous being considered. Segatto stated we must accept one of the bids.
- Commissioner Morris wondered if we want to own more equipment which might not be used much. There was a question about whether we could sell the skidster if we bought the mower; Katie Krall said it was useful for going into the well fields.
- Of the equipment in the bids, Bivin had indicated his choice was the Kubota.

MOTION by Morris, second by Johnson to authorize Bivin to purchase the hydrostatic Kubota with mower and bucket (not to exceed \$35,000) and with cab (not to exceed \$12,000).

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

- Bivin should also look into the cost of getting a fuel tank on sight.

New Business:

- There was no new business.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, November 16, 2020, at 5:30 p.m.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 7:10 p.m.

Respectfully submitted,



Laura VanProyen, Clerk