

**AN ORDINANCE ESTABLISHING RULES
FOR CITIZEN PARTICIPATION IN MEETINGS**

*BE IT ORDAINED BY THE SOUTH SANGAMON WATER COMMISSION, AS
FOLLOWS:*

SECTION 1: Pursuant to Section 2.06 of the Open Meetings Act, the following rules are hereby established for public participation in open meetings of the Commission.

1. Persons desiring to be recognized and speak at open meetings of the Commission are encouraged, but are not required, to notify the Commission at least one working day prior to the meeting of the subject matter upon which they wish to speak so that the Commission and its staff can better respond to the person's concerns.

2. Persons addressing the Commission shall be recognized at the time set forth on the agenda for the meeting.

3. Prior to addressing the Commission, a person shall state his or her name and give a home or business address with telephone number or email address at which the person can be reached.

4. Persons shall be recognized in the order determined by the Chairman or other officer presiding at the meeting. A person shall have the floor for a maximum of 5 minutes unless that time is extended in the discretion of the Chairman or other presiding officer.

5. If a group of persons share a particular concern, the group will be encouraged, but not required, to appoint one or more spokespersons to speak on behalf of the group.

6. The Chairman or other presiding officer may in his or her discretion limit a person's remark below the 5 minutes provided in Rule No. 4 if the person's remarks are cumulative or duplicative of remarks already made by some other person.

7. Persons addressing the Commission shall do so with proper decorum and respect. The Chairman or other presiding officer may terminate the presentation of any person violating this rule. Any person found by the Chairman or presiding officer to have violated this rule on three separate occasions within a calendar year shall thereafter, for a period of at least one year, be required to submit remarks or presentations to the Commission only in writing.

8. Persons addressing the Commission at special meetings shall limit their remarks to items on the agenda for the special meeting.

9. Presentations to the Commission shall be limited to a person's business with the Commission or concerns regarding Commission business, property, personnel or operations. The Chairman or other presiding officer may terminate any presentation which includes personal attacks or the advancement of political, social or other agendas unrelated to the business, property, personnel or operations of the Commission.

10. These rules are not a limit on the Chairman's or presiding officer's authority to expel persons who have breached the peace at a meeting.

SECTION 2: This Ordinance is effective immediately.

PASSED this 19th day of April, 2011.


CHAIRMAN

ATTEST:


Clerk

AYES: McCord Pfeffer Hall
NAYS: none
PASSED: 4/19/11
APPROVED: 4/19/11
ABSENT: none

ORDINANCE CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF SANGAMON)


I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the South Sangamon Water Commission.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 11- 04, adopted by the Commission on the 19th day of ~~February~~ ^{April}, 2011, said Ordinance being entitled:

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I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 19th day of April, 2011.


Clerk