

SOUTH SANGAMON WATER COMMISSION  
BOARD OF COMMISSIONERS MEETING MINUTES  
November 17, 2009

The meeting of the Board of Commissioners of South Sangamon Water Commission was held on November 17, 2009 at 8:00 A.M. in the office of Greene & Bradford, Inc. 3501 Constitution Drive, Springfield, IL.

In Attendance:

Commissioner Del McCord - Chatham

Commissioner Bill Pfeffer - New Berlin

Gary Kuntzman - Greene & Bradford, Inc.

Jay Jessen – Greene & Bradford, Inc.

Stanley Bersin - Greene & Bradford, Inc.

Mike Williamsen – Chatham

Herb Butler - EMC

Nick SanDiego - Attorney

Jennifer Anders - EMC

Joe Pisula – Donohue & Associates

McCord called the meeting to order at approximately 8:30 a.m. The Meeting Minutes from October 20, 2009 were reviewed. A motion to approve the minutes was made by Pfeffer and a second was made McCord. Ayes: Pfeffer & McCord Nays: None

Bill Pfeffer gave the treasurers report. The report reflected that there was \$2000.00 in income from the Village of Chatham was advanced to the Commission to begin initial set up and that the expenses were a P.O. Box rental and check printing expenses totaling \$61.25 leaving a balance of \$1938.75.

All of the Treasurer's records are being kept at the New Berlin Village Hall and the Village Clerk is aware of there location as well.

There was a brief discussion regarding when the Commission would begin to pay its own bills, and the consensus was that it should start immediately.

There was a discussion regarding the accounting system & which firm would be handling it. It was decided that Del would look into a few different firm and that the auditing would be put out for bid. Once the firm had been chosen, they will decide on the type of software to purchase, meanwhile Bill Pfeffer will keep the accounting on excel.

### **Old Business**

There was a discussion regarding the test wells (pumping) that still needed to be drilled on Heissinger's property; Martha could not finish final testing because of all the rain and the ground being so saturated we may have to wait until it freezes now. The observation wells have been drilled but the test well has not because the water level has been too high. The drillers have to pump down the water at least 10 feet below the surface to install the 16 inch casing. The high water level will not be an issue once the construction is completed. Also, normally you don't have 12-13 inches of rain in a 6 week period.

SanDiego reported that a letter was prepared to be sent to county regarding the easement and the EPA has been sent a letter to change the name on the permit from the Village of Chatham to South Sangamon Water Commission. Once we receive the new permit, Myers can take it to the county for approval.

SanDiego reported that the Eminent Domain suit against Hudgins was filed on October 23<sup>rd</sup>. They filed an Answer instead of a Traverse Motion. He stated that if we go to court

we are in a good position now since the Vulcan property will be tied up in probate court for a very long time and there is no chance of us gaining access to it.

Kuntzman reported that we now have most permits except for the county, one railroad and some of the New Berlin permits.

### **New Business**

Pisula stated that the plans and specs would be ready within the next day or two and everyone would be getting a copy including the EPA so that we could start the process for a permit. The permit could take up to 90 days to receive. He stated that we would either get a permit or suggested changes.

Butler handed out a schedule for bidding the plans and specs in the coming months.

There was a discussion regarding dates & times for the lettings. Butler stated that he would update the schedule and forward a copy to everyone in the coming week. The letters represent the following on the schedule:

A = The Wells

B = Raw Water Main

C = Treatment Plant

D = Transmission Mains

E = Equipment Procurement

Pisula pointed out the spec book requires that the Contractor carry a 3 million dollar liability insurance policy on everyone who has or will be working on project.

We also need the contractor to have insurance on equipment we are buying. SanDiego stated that he would look into how the wording should be done to protect the Commission as a whole and to protect each individual member.

SanDiego stated that they would look into this matter to make sure that the insurance is appropriate. We will need to insure the facility once it reaches the stage of substantial completion, meaning when we take possession and start to operate it.

It was mentioned that we still need PSI to do soil borings where the lagoon is going.

Stakes have been set but the borings have not been completed. Kuntzman will follow up with PSI regarding this issue.

Williamsen brought up the issue of the plant being built in an agricultural zone and it was decided that he would contact Craig Hall & they would look into the issue.

Pisula indicated that we wanted to have the equipment bid on first, that way the people bidding on the plant will know what equipment they will be installing so they can come in with an accurate bid. We will give notice that we will be holding the bids for 90 days.

There was a discussion regarding the bid times and the location where they would be held. It was decided that they would be held at the Village Hall in Chatham. McCord suggested 15 minute intervals to keep the letting short.

Pisula stated that Donohue is under contract only until the end of design and that they need an amendment the contract to do documents & put out to bidding, Del stated that he would follow up with that.

There was a brief discussion regarding record keeping and it was decided that all correspondence, ordinances, permits, etc. would be kept in a master file at Greene & Bradford, Inc. and made available for each meeting for the commission to review.

Williamsen stated that there were two problems presently, access to the well field and the actual number of & location of the wells.

It was noted that there was no engineering done on these items yet and that the amount would only be \$50,000.00 +/- to make change the location and that we could get within \$200,000.00 of the actual cost.

McCord reported that he had met with three unions, Laborers, Operators and the Teamsters. There was a brief discussion regarding out of state labor. SanDiego stated he would investigate the labor laws and have an answer for us at the next meeting.

It was mentioned that Martha should be able to report to us by the January meeting.

There was a brief discussion about meeting with Curran Gardner Water District, McCord stated he would contact them to arrange a meeting.

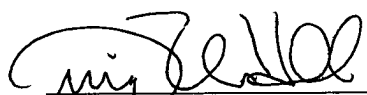
The next scheduled Commission meeting is Tuesday, December 15, 2009 at 8:00 A.M.

At Greene & Bradford, Inc.

The floor was opened for public discussion; there was none.

The floor was opened for Old Business; there was none.

There being no further business Pfeffer made a motion to adjourn and was seconded by McCord. Ayes: McCord & Pfeffer Nays: None. The meeting was adjourned at 9:50 A.M.

  
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Craig Hall, Secretary