

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
November 17, 2015 - 3:00 p.m.  
water plant - 9199 Buckhart Rd, Rochester, Illinois

**Commissioners:**

Present: Terry Burke, Craig Hall, Joel Sander

Absent: none

Quorum: yes

**Others Present:**

Dan Held & Bobby Nichols (Woodard & Curran), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto et al), Laura VanProyen (SSWC)

**Proceedings:**

- Meeting was called to order at 3:02 p.m by the chairman, Terry Burke.
- Roll was taken.

**Management Report:**

- Held reported EPA recently questioned that our meter had been showing less water pumped out than Chatham's meters show they were using. Midwest Meter checked the water plant meter and found it 99% accurate. Shane Hill at Chatham was notified of the discrepancy and the findings regarding the water plant meter testing.
- Midwest Meter asked to use our meter for training their employees in exchange for checking our meter at no charge. Commissioner agreed.
  
- Commissioners agreed not to charge Springfield Fire Department for approximately 6,000 gallons used for a controlled burn conducted in October. During construction Springfield responded to help with hazardous materials issues at the water plant at no charge.
  
- We have a variety of excess fittings, mostly 18". Middendorf stated 18" parts are not of high value.
- Terry Burke will inventory what we have to better decide what to do with them.
  
- Commissioners agreed to have Henson Robinson/Petersburg Plumbing make taps for retail customers at an estimated cost of \$1,900.

**Public Comments and Questions:**

- None

**Approval of Minutes:**

MOTION by Hall, second by Sander to approve the October 20, 2015 meeting minutes.

Voice vote: Motion carried

MOTION by Hall, second by Sander to approve the November 4, 2015 special joint meeting minutes.

Voice vote: Motion carried.

**Discussion Regarding November 4, 2015 Joint Meeting:**

- Commissioner Sander will volunteer to chair the next joint meeting.
- Middendorf stated Chatham should not do ISO testing until a complete flushing plan has been implemented.
- Segatto recommended we send an letter to the mayor of Chatham offering the services of Woodard & Curran to assist them in evaluating their flushing and other distribution system procedures. Burke stated this offer has been made to Shane Hill who expressed interest in setting something up.
- Segatto suggested we could have our own special meeting in Chatham to present our agenda of information.
- Commissioners agreed there is no reason to schedule another joint meeting until our sodium permanganate test results are back and Chatham's flushing is complete.
- Held asked that Woodard & Curran be given plenty of time to prepare a presentation for any future public or joint meeting.
- Chairman Burke will prepare a draft letter to Chatham for review by Held, Middendorf and the other commissioners.

**Financial Report:**

- Laura VanProyen presented the financial report for October 31, 2015 which showed an operating account balance of \$419,716.57.
- Net CREP receipts of \$18,632 were received in October.
  
- Commissioner Hall asked about the existing brine hauling contract and what will happen in April when it ends now that those costs are being paid through our management contract with Woodard & Curran.
- Segatto stated Woodard & Curran would make those decisions.
- Hall expressed his concern to Held regarding the circumstances surrounding the existing contract which was drawn up between Curran-Gardner employees managing the plant and the driver who was hauling the brine as an employee of another trucking company at that time.
  
- VanProyen asked whether any or all of the January 1 payment due on the Series 2010D bonds should be paid from the Debt Service Reserve Fund rather than the Bond & Interest set aside balance.
- Burke suggested by making payment from the Reserve we might be able to move the set aside amount into our Depreciation, Repair & Replacement funds.
- Burke reviewed some of the critical regulatory items we will need to address:
  - sodium bisulfite on lagoon discharge
  - fluoride pump change out
  - manganese management
  - hydrostatic or elevated storage
- Further discussion and decision were tabled until the December 15 meeting.
  
- VanProyen asked whether it is time to get bids for a new firm to prepare the 2016 audit.
- Further discussion and decision were tabled until the December 15 meeting.

**Approval of Open Invoices for Payment:**

- VanProyen distributed a list of open payables totaling \$100,016.56 which did not include invoices expected from Barber, Segatto and AT&T.

MOTION by Hall, second by Sander to approve payment of all open payables as presented as well as the AT&T invoice received today and the legal fee invoice.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**Approval of Tax Abatement Resolution:**

MOTION by Sander, second by Hall to approve Resolution 15-04, A Resolution Abating the Direct Annual Real Estate Tax in the Amount of \$1,835,400.00 for the Year 2015 Levied Pursuant to Ordinance 10-33.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**Old Business:**

**Hydrostatic Options:**

- Middendorf reported the storage required for a hydropneumatic tank could be 30,000 gallons. If we could implement a control protocol to close the fill valve at the Chatham ground storage tank, the storage required could be reduced to about 300 gallons.
- EPA will review options and associated costs, then MECO will report their recommendations.

**New Business:**

**Chemical Treatment of Lagoon Discharge:**

- Burke explained Woodard & Curran wants to use the building previously used to inject KMNO4 to instead introduce sodium bisulfite to reduce the chlorine residual in the lagoon. Estimated costs include \$9,200 for design engineering, \$9,600 for SCADA work and estimated \$12,000 for construction for a total \$30,800.

MOTION by Hall, second by Sander to approve Woodard & Curran moving forward with the design engineering and permitting and then to complete the project assuming nothing comes up during of this phase which increases the cost beyond this estimate.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**PLC Issues:**

Following the hardware crash that caused the last boil order, Woodard & Curran is researching preventative solutions and will report any findings at a future meeting.

**Logo / Letterhead:**

- Commissioner Hall asked about moving forward with the idea of having a contest through Chatham and New Berlin high schools for a logo design. He will contact both high school art departments.
- Commissioner Sander will put out a press release.

**Litigation:**

MOTION by Hall, second by Sander to move into executive session to discuss litigation pursuant to 5 ILCS 120/2 (c) 11.

Voice vote: Motion carried.  
Executive session began at 5:14 p.m.

Regular meeting reconvened at 5:25 p.m.

**Adjournment:**

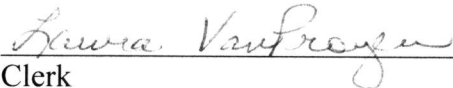
- The next regular meeting of the Board of Commissioners will be on Tuesday, December 15, 2015, at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Sander, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting was adjourned at 5:26 p.m.

Respectfully submitted,

  
Clerk