

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
November 18, 2014; 8:30 a.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Del McCord, Craig Hall, Joel Sander

Absent: none

Quorum: yes

Others Present:

Dan Held (SSWC), Harv Koplo (Avrom Systems), Max Middendorf (MECO Engineering), John Myers (Rabin & Myers), Laura VanProyen (SSWC), Mike Williamsen (SSWC)

Proceedings:

- Meeting was called to order at 8:33 a.m. by Chairman, Del McCord and roll taken.

- There were no public comments or questions

MOTION by Hall, second by Sander to approve the minutes of the October 21, 2014 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Laura VanProyen presented October 31, 2014 financial reports showing an operating account balance of \$348,266.16.

- 2014 receipts from the CREP program of \$19,767 less \$1,135 management fees were recently received from Barbara Mendenhall.

Approval of Open Invoices for Payment:

- VanProyen distributed a list of open payables totaling \$46,430.21.

- Dan Held indicated two invoices for HTE Technologies totaling \$2,696.19 should be held; he expects revised copies with an adjusted total to be received soon.

MOTION by Hall, second by Sander to approve payment of open payables including the reduced amounts for HTE once Dan approves the adjustment.

Roll call vote: McCord – yes Hall – yes Sander – yes

Motion carried.

New Berlin / Curran Gardner Emergency Water Connection Ordinance:

- John Myers presented an ordinance, as discussed at the October 21 regular meeting, approving the Commission's participation in this project to the extent of \$20,000.

MOTION by McCord, second by Hall, to approve Ordinance 14-07, an Ordinance Approving Participation in an Emergency Connection Between the Village of New Berlin and the Curran-Gardner Townships Public Water District.

Discussion.

Roll call vote: McCord – yes Hall – yes Sander – yes Motion carried.

Agreement with EJ Water:

- Myers presented a preliminary draft document in response to the request from EJ Water, as discussed at the October 21 regular meeting, for a contract to provide them with water.
- Discussion.
- Commissioners agreed Myers will send the document, with additional language provided by Max Middendorf regarding back flow and pressure, as a counter proposal.

Permanent Part-Time Plant Assistant Position:

- A special meeting of the Commissioners with Dan Held was set for December 1, at 4:00 p.m. at the water plant to discuss the needs and job description for an assistant position.

Manager's Report:

- Held discussed the status of various repair and improvement issues in the plant and well field. His written report is attached to these minutes.

Computer Security:

- Harv Koplo, of Avrom Systems, recently reviewed the computer systems at the water plant; he presented his suggestions to improve security of our electronic information.
 1. A VPN to be installed by AAC to separate the internet from the SCADA system
 2. A monthly contract with Avrom Systems to set up and maintain regular online backup to cloud storage at a cost of \$75 per month.
 3. A monthly contract with Avrom Systems for ongoing regular monitoring and maintenance of our computer systems at a cost of \$30 per month.

MOTION by Hall, second by Sander to have AAC install a VPN to separate the two parts of our system and to authorize one month of service from Avrom Systems at a cost of \$105.

Roll call vote: McCord – yes Hall – yes Sander – yes Motion carried.

WesTech Backwash Programming:

- WesTech will correct programming of the bisulfite pumps running during CIPs. Held recommends we also have them program pumps to run every time there is any backwash at a cost of \$1,200. This will help with chlorine levels.

MOTION by Hall, second by Sander to accept the quote from WesTech for programming at a cost of \$1,200.00.

Roll call vote: McCord – yes Hall – yes Sander – yes Motion carried.

Sampling Stations:

- Commissioners agreed to purchase two stainless steel sampling stations to have installed by a crew from Chatham.

WesTech Valves:

- Commissioners agreed not to change rubber seals on 33 valves at this time.

Major Projects:

- Middendorf stated the green sand filter project proceeds to permitting next.
- Middendorf continues to work with Shane Hill regarding elevated storage solutions; their proposal proceeds to permitting next.
- In response to Commissioner McCord's question at the October meeting, Middendorf reported that the amount of water required to dilute all brine to the lagoon, based on current loads and levels, would be approximately 276 gallons per minute (the output of about one well).
- This would require an EPA permit.
- McCord reminded Commissioners we already have an additional well paid for on the Heissinger property.
- Middendorf reported he will get a permit application regarding the pigging system.

Old Business:**Cellular Phone:**

- Commissioner Sander will contact Tim Bliss to get the password for the phone previously used by him.

Hunting:

- Commissioner Hall had recent requests regarding hunting on Commission property.
- After discussion, Commissioners agreed to stay with the previous decision not to allow hunting.
- Discussion regarding ongoing trespassing and security problems need to be addressed.

Septic System:

- Held reported Sangamon County is working with Central Concrete to determine whether ground water is getting in. If so Central Concrete would have to fix it.

New Business:

- none

Adjournment:

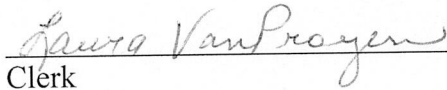
- The next meeting of the South Sangamon Water Commission will be a special meeting on December 1, 2014 at 4:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois to discuss personnel matters.
- The next regular meeting of the South Sangamon Water Commission will be December 16, 2014 at 8:30 a.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Hall, second by Sander to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 10:50 a.m.

Respectfully submitted,


Clerk