

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
November 20, 2012; 8:30 a.m.  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Del McCord, William Pfeffer

Absent: Craig Hall

Quorum: yes

**Others Present:**

Tim Hasara (CGWD), Shane Hill (Chatham), Allen Mendenhall, Barbara Mendenhall, Max Middendorf (MECO Engineering), Bryon Muench, John Myers (Rabin & Myers), Eric Oswald; Laura VanProyen (SSWC), Mike Williamsen (Chatham)

**Proceedings:**

- Meeting was called to order at 8:32 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by McCord to approve October 16, 2012 meeting minutes.

Voice vote: Motion carried.

MOTION by Pfeffer, second by McCord to approve October 22, 2012 special meeting minutes.

Voice vote: Motion carried.

MOTION by Pfeffer, second by McCord to approve November 1, 2012 special meeting minutes.

Voice vote: Motion carried.

**CRP Management Report:**

- Allen Mendenhall reported on his meeting with the CRP representative. Our plan of operations for the area is to be in grasses. A large number of trees need to be removed and will require grinding off and then treated with chemical spray. We can hire someone with equipment to do this for about \$400 per hour over a couple of days.

- Barbara Mendenhall stated the maintenance to keep the area in grasses is high and suggested contacting Bob Irlam at Farm Service Agency to ask about changing the conservation plan of operations to hardwood trees which could be planted in early spring.

- John Myers will contact Farm Service to determine what options are available to us.

- Tim Hasara will research prices for a track machine to purchase or lease for us to plant our own hardwood trees provided by Mason City nursery for review at the December regular meeting.

**Crop Damage Payment:**

- Mendenhalls agreed to our \$3,160 offer as settlement for crop damages.

MOTION by Pfeffer, second by McCord to approve payment of \$3,160 to Allen and Barbara Mendenhall for crop damages.

Roll call vote: McCord – yes Pfeffer – yes

Motion carried.

**Retail Taps:**

- Bryon Muench questioned the size of the tap installed at his property.  
- Chairman McCord explained that our residential taps are ¾” or 1””; Max Middendorf stated that the 1” as installed will provide 50 gallons per minute which should be sufficient to serve his needs.

- John Myers will revise the ordinance and Laura VanProyen will revise the tap application to clarify the options for future residential applicants.

The Mendenhalls and Bryon Muench left the meeting.

**Treasurer’s Report:**

- Treasurer Bill Pfeffer presented the financial reports for October 31, 2012 which showed the operating account balance at 10/31/2012 was \$198,005.31.  
- Bond interest payments are due in January and will be paid on or about December 15.  
- Pfeffer stated that if the governmental BAB subsidy is withdrawn due to the “financial cliff” budget changes, we will need to recalculate our water rate to include the additional interest expenses.

**Approval of Open Invoices for Payment:**

- Pfeffer distributed a list of open payables totaling \$81,174.24 and items paid since the last meeting for utility and chemical bills totaling \$10,654.61.

MOTION by McCord, second by Pfeffer to approve payments totaling \$81,174.24 for all open payable items as presented.

Roll call vote: McCord – yes Pfeffer – yes

Motion carried.

**Ordinance Establishing Billing and Collection Procedures for Retail Customers:**

- John Myers presented a draft ordinance outlining standard procedures for collection of past due balances on retail accounts for review and discussion. A final version will be presented for approval at the December regular meeting.

**Utility Locates near New Berlin:**

- Bill Pfeffer stated we are currently being charged for utility locates which are within the New Berlin limits and are probably not along our mains.  
- Pfeffer will attend the 11/21/2012 New Berlin village meeting to discuss having New Berlin do the locates near the east limits to avoid these additional costs.

**Curran-Gardner Management Meeting Report:**

- Chairman McCord reported on his October meeting with representatives of Curran-Gardner Water District.
- Myers will finalize a revised agreement with CGWD for approval at a future meeting to reflect an increase in the monthly management fee to cover a raise for Dan Held.

**Well Sample Taps:**

- Tim Hasara stated the EPA requires each well to be sampled individually every month regardless of flooding.
- Middendorf is working on a proposal for modifications to our sample taps at each well which will allow sampling during flood conditions.

**Plant Security System:**

- Hasara reported he, Held and Middendorf are still analyzing the bids and should have a recommended solution for presentation at the December regular meeting.

**Old Business:**

**Hydrant Locks:**

- Shane Hill reported the mechanisms are complete; they are waiting for cargo locks to arrive to finish the project.

**Security Gates:**

- Tim Hasara reported he is waiting on one more bid and will have a recommendation for presentation at the December regular meeting.

**Water Quality:**

- Hasara stated a Chatham resident attended the recent Curran-Gardner board meeting with questions regarding the agreement between CGWD and SSWC, water quality, pricing and lack of response to her calls. She may contact us or attend a meeting in the future.

**Adjournment:**

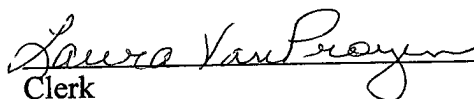
- The next regular meeting of the South Sangamon Water Commission will be December 18, 2012 at 8:30 a.m. at the water plant, 9199 Buckhard Road, Rochester.

MOTION by Pfeffer, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 10:10 a.m.

Respectfully submitted,

  
Clerk