

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
December 16, 2019  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Lee Bloome, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

**Others Present:**

Stephen Bivin & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering), John Vezzetti (Bernardi Securities)

**Proceedings:**

- The meeting was called to order at 5:30 p.m. by chairman Lee Bloome and roll was taken.

**Operating Report:**

- Stephen Bivin distributed the November 2019 Operating Report.
- The transfer switch was sent out for review; status was not yet known .
- Higher capacity from the new filters could help with critical review status.

**Engineering Report by Max Middendorf:**

- MECO was working with Advanced Automation and Controls to complete SCADA programming for New Berlin master meter project.
- EJ Water Cooperative requested additional taps between the plant and Chatham, a possible 25 to 30% increase) which would still be within the 75,000 gallons per day in our current agreement. Current capacity was determined to be sufficient for this. Bivin stated additional discussions with EJ Water would be needed to discuss details.

**Change Order #2 and Payment Application #3 for Loellke Plumbing:**

- The change order was a restocking fee due due to design changes when the ground dried out allowing for the original design plan.

MOTION by Bloome, second by Johnson to approve Change Order #2 for Loellke Plumbing in the amount of \$1,698.65.

Roll call vote: Morris – yes Johnson – yes Bloome - yes

MOTION by Bloome, second by Johnson to approve the final Payment Application #3 for Loellke Plumbing in the amount of \$21,596.35 provided they will still be available for pigging services when needed.

Roll call vote: Morris – yes Johnson – yes Bloome - yes

**Public Comments:**

- There were no public comments.

**Approval of Minutes:**

MOTION by Morris, second by Johnson to approve the minutes of the November 18, 2019 regular meeting as presented.

Voice vote: Motion carried.

**Treasurer's Report by Laura VanProyen:**

- November 30, 2019 informational financial reports had been sent to commissioners; their were no questions.
- Due to the holiday at the end of November along with timing of cash availability, the November bond transfers were made in early December. This caused the cash on hand at the end of November to be unusually high.
- December transfers would be made that week. Then wire transfers could be made for the January 1, 2020 bond payments. VanProyen would arrange a meeting, along with Commissioner Bloome, at the bank to sign all documents before Christmas.

**Approval for Payment of Invoices:**

- VanProyen distributed a list of open invoices totaling \$31,893.19 for approval and payment along with a list totaling \$5,458.11 of amounts for telephone, utilities, credit cards and trash hauling that were prepaid to meet due dates. The November invoice from KAT Express for \$10,960.00 had arrived at the plant that day as well.

MOTION by Bloome, second by Morris to approve payment of all invoices on the list presented along with the KAT Express invoice for a total \$42,853.19.

Roll call vote: Morris - yes Johnson – yes Bloome - yes Motion carried.

**Discuss and Approve Ordinance 19-05:**

- John Vezzetti explained this ordinance provided the 30-day notice to be published by Mike Southworth

MOTION by Bloome, second by Morris to approve Ordinance 19-05, an ordinance of the South Sangamon Water Commission, Sangamon County, Illinois, proposing the issuance of alternate bonds of the Commission in an aggregate principal amount not to exceed \$31,000,000 for the purpose of refunding certain existing bonds of the Commission.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Discuss and Approve Resolution 19-02:**

- Randy Segatto explained the tax levy and abatement process for those new to this.

MOTION by Bloome, second by Johnson to approve Resolution 19-02, a resolution abating the direct annual real estate tax in the amount of \$2,085,050.00 for the year 2019 levied pursuant to ordinance 10-33.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Discuss and Approve Resolution 19-03:**

- As discussed at the previous meeting of the commission, the regular meeting dates for 2019 would remain on the third Monday of each month with the exception of January and February. These two meetings would be on the third Tuesday due to Federal/State holidays on Monday.

MOTION by Bloome, second by Morris to approve Resolution 19-03, a resolution establishing regular meeting dates for 2020

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Discuss and Approve Resolution 19-04:**

- Commissioner Bloome explained a fund balance policy was being established following discussion with bond counsel to put our policies in writing to help with bond ratings.

- Segatto stated the policy could be revisited in the future if circumstances change.

MOTION by Bloome, second by Morris to approve Resolution 19-04, a resolution establishing operating account fund balance policy.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Old Business:**

- Commissioner Johnson reported he had checked through the list of possible “free” money available which had been suggested to the commission. He found we did not qualify for them or they were loans.

- Bivin reported regarding the chloramine conversion project status. The representative from Hach, originally scheduled to come December 11, was rescheduled for December 18 without any notice to us. They agreed to come as soon as possible rather than as rescheduled; he arrived on December 16. When the equipment was turned on, there was a kink in a cable causing it to burn out. Not knowing the extent of the damage to the unit, he ordered all new parts, at no cost to the commission, to make sure everything was set to try again. Parts should arrive to try again around mid-January.

**New Business:**

- There was no new business.

At 6:05 p.m.:

MOTION by Bloome, second by Johnson to move into Executive Session to discuss personnel matters per Section 2(c)(1).

Voice vote: Motion carried.

Commissioners returned from Executive Session at 6:25 p.m.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission will be held Tuesday, January 21, 2019, immediately following the public hearing regarding bond refunding set for 5:30 p.m., at the water plant at 9199 Buckhart Road, Rochester, Illinois.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:25 p.m.

Respectfully submitted,

  
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Laura VanProyen, Clerk