

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
December 19, 2017; 3:00 p.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Joel Sander

Absent: none

Quorum: Yes

Others Present:

Dan Held, Keith Sommers & Greg Frieden (Woodard & Curran), Randy Segatto, (Barber, Segatto, et al), Max Middendorf (MECO Engineering), Laura VanProyen (SSWC), Bill Brown (CM&T)

Darlene Judd, Keith Osborn

Proceedings:

- The meeting was called to order at 3:00 p.m. by Chairman, Joel Sander, and roll was taken.

Management Report Presented by Dan Held:

- There was no discussion.

Engineering Report Presented by Max Middendorf:

- Max Middendorf reported on the status of the water main strike at Mansion Road and Wesley Chapel Road on December 6; this was their primary focus at this time. The Curran-Gardner emergency connection began providing water to New Berlin. Petersburg Plumbing installed a valve on the south side of the T which allowed New Berlin to back feed the customers affected between them and the pump station. Pressures were restored on December 9 ending the boil order. Middendorf will work with Randy Segatto to get easements needed to relocate the main out of the right-of-way.

- Communication with WesTech indicated no problems regarding the filters related to conversion to chloramines. Meetings were being scheduled with various trades at the plant to continue moving forward with this project.

- The stem-to-stern study continues. At this time they did recommend immediate attention to the replacement of one-third of the filter membranes.

- Commissioner Hall inquired regarding who was responsible for the main strike. The facts were not yet fully known; looking into this will continue.

Public Comments:

- There were no public comments.

Membrane Cartridge Replacement:

- The initial proposal from Woodard & Curran, and agreed to by MECO, was to replace one-third of the membrane cartridges at this time as they will continue to gradually degrade; 24 would be ordered as they are sold in cases of six. These would be installed throughout all three trains.
- Once ordered, they should ship in six to ten weeks and then be installed by Woodard & Curran.
- When last priced, 24 cartridges shipped by sea would cost approximately \$147,000; shipping by air would add approximately \$6,000 to the cost. The manufacturer indicated they cannot freeze during shipment, so air may be preferable at this time of year.
- Payment of 50% will be due at the time they are ordered.
- Dan Held and Keith Sommers will contact the vendor to confirm current pricing, shipping method options and lead time requirements.

Approval of Minutes:

MOTION by Hall, second by Bloome to approve the minutes of the November 21, 2017 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Laura VanProyen distributed unaudited draft November 30, 2017 financial information and historical water usage report for Commissioners' review. There were no questions or discussion regarding the information.
- Monthly set aside amounts for the Series 2010 and 2011 bond & interest accounts for January through June, 2018 were calculated to be \$156,400, an increase of approximately \$4,000.
- Bond and interest payments due January 1, 2018 would be processed at the bank before December 25.
- Segatto reported on the recent Moody rating decision regarding the Series 2010 bonds. The Baa rating remained the same while the outlook changed from negative to stable. Moody indicated some of the reasons for this change in outlook were: implementation of a tiered rate increase, increased sales, and less negative local press.

Approval of Invoices for Payment:

- VanProyen presented a list of payable items totaling \$91,912.64 to be approved for payment.

MOTION by Hall, second by Bloome to pay all invoices as presented.

Roll call vote: Hall – yes Bloome – yes Sander - yes Motion carried.

Approve 2018 Regular Meeting Dates:

- Chairman Sander explained regular meetings would remain on the third Tuesday of each month, beginning at 3:00 p.m. at the water plant.

MOTION by Hall, second by Bloome to approve Resolution 17-04, a Resolution Establishing Regular Meeting Dates for 2018.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

Approve Resolution Prohibiting Sexual Harassment:

- Chairman Sander and Attorney Segatto explained this resolution is now required of every governmental body with employees, even part time.

MOTION by Hall, second by Bloome to approve Resolution 17-05, a Resolution Adopting a Policy Prohibiting Sexual Harassment for the South Sangamon Water Commission.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

Approve Resolution Abating 2017 Real Estate Taxes:

- Segatto stated as long as we have sufficient monies to make the required bond and interest payments, we are required to abate the real estate taxes; taxes had been abated every year in the past. Treasurer reported sufficient monies were being held to make the payments.

MOTION by Bloome, second by Hall to approve Resolution 17-06, a Resolution Abating the Direct Annual Real Estate Tax in the Amount of \$1,971,062.50 for the Year 2017 Levied Pursuant to Ordinance 10-33.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

- Segatto will file signed, certified copies with the county.

Old Business:

Insurance Renewal Status:

- VanProyen and Segatto are gathering information needed to request quotes for insurance from Nicoud and Troxell as well as a new company, Corkill Insurance Agency, who recently contacted us.
- The process was estimated to take a couple of months; the current policy renews May 1, 2018.

Management Contract Renewal:

- Chairman Sander indicated the commission would be meeting with Woodard & Curran to discuss contract renewal in the near future.

New Business:

Heissinger Crop Damage Claim:

- Segatto distributed a letter recently received from Rob Heissinger asking for \$211.20 in crop damages which had not been paid.
- Segatto had found nothing specific to this claim in the files; VanProyen confirmed no payment had been made.
- Segatto stated the request appeared reasonable based on estimated yields.

MOTION by Hall, second by Sander to issue a check payable to both Rob Heissinger, the tenant farmer, and Edwin Waldmire, the land owner, in the amount of \$211.20 for crop damages.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

Chairman Sander thanked Dan Held, Keith Sommers, Max Middendorf and everyone who helped deal with the December 6 transmission main break.

Adjournment:

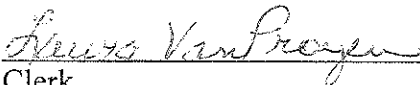
- The next regular meeting of the South Sangamon Water Commission will be January 16, 2018 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Hall, second by Bloome to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 3:42 p.m.

Respectfully submitted,



Clerk