

South Sangamon Water Commission  
Minutes of Regular Meeting of the Board of Commissioners  
December 20, 2016; 3:00 p.m.  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Lee Bloome, Craig Hall, Joel Sander  
Absent: None  
Quorum: Yes

**Others Present:**

Dan Held, Marc Thomas & Keith Sommers (Woodard & Curran), Max Middendorf (MECO Engineering), Randy Segatto, (Barber, Segatto, et al), Laura VanProyen (SSWC), Matthew Mau (Village of Chatham), Bill Brown (Crawford, Murphy & Tilly)  
Darlene Judd, Beckie Bileck

**Proceedings:**

- Meeting was called to order at 3:00 p.m. by Chairman Joel Sander and roll taken.

**Management Report:**

- Dan Held presented the report for November.  
- The Monthly Operating Report which is submitted to IEPA will now be available as part of the management report on the SSWC website.  
- Commissioner Hall asked about the work recently done on High Service Pump #5. Held explained this was schedule maintenance to replace brass rings with stainless steel on all pumps over a period of three years following problems with pump #3 last year.

**Engineering Report:**

- Max Middendorf reported EJ Water's temporary hydro-pneumatic tank has been installed and will soon be online.

- Middendorf presented Change Order No. 1 regarding the permanent hydro-pneumatic tank which extends the original completion time by 60 days to February 11, 2017. This change was to allow for modifications to the tank design at an additional cost of \$3,727.49.

MOTION by Sander, second by Bloome to approve Change Order No. 1 to the contract with Prairie State Plumbing and Heating.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

- Middendorf also presented Payment Request No. 2 from Prairie State Plumbing and Heating for \$17,408.70 now due on the hydro-pneumatic tank project.

MOTION by Bloome, second by Sander to approve payment of Payment Order No. 2 in the amount of \$17,408.70 to Prairie State Plumbing and Heating.

Roll call vote: Hall – yes Bloome – yes Sander – yes

**Public Comments:**

Commissioners heard questions and comment regarding:

- Recent pump repair costs – the pumps are now five years old and do contain consumable parts which require preventative maintenance and replacement to avoid problems.
- Chlorine smell – Mr. Brown from CMT reported test results at Chatham have been consistently around 1.0.
- Rusty taste – Mr. Brown recommended CMT or Chatham could check that particular house.
- CIP financing plans
- Chatham pressure sustaining valve status for hydropneumatic tank operations – Middendorf explained modifications to the existing valve on the ground storage tank would allow improved and more immediate control. This needs to be worked out between Chatham and SSWC; a meeting to discuss this and other matters was being scheduled.

**Approval of Minutes:**

MOTION by Hall, second by Bloome to approve the November 15, 2016 regular meeting minutes as presented.

Voice vote: Motion carried.

**Financial Report:**

- Laura VanProyen distributed draft interim financial reports through November 31, 2016 as well as an updated water usage summary.

**Approval of Open Invoices for Payment:**

- VanProyen provided a list of open payables totaling \$126,859.29.
- Dan Held stated the invoice listed for Illinois Electric Works in the amount of \$5,728.40 was to be paid by Woodard & Curran.

MOTION by Sander, second by Bloome to approve \$121,130.89, as adjusted, be paid for open invoices as listed.

Roll call vote: Bloome – yes Hall – yes Sander – yes Motion carried.

**Approval of Payment for Crop Damages:**

- Attorney Segatto distributed copies of a memorandum regarding crop damages for two years on the Jean Frazee property which were not previously paid. Using prices from the time of the work of \$3.50 per bushel for corn one year and \$11.00 per bushel for soybeans the next, a cost of \$3,296.97 was agreed to by all parties.

MOTION to approve payment for crop damages in the amount of \$1,648.48 to Soy Capital Ag Services for Jean Frazee, the landowner, and \$1,648.48 to John Poffenberger, the tenant, as summarized in the memorandum signed by both parties.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

**Approval to Transfer Funds for Capital Improvement items:**

- Attorney Segatto stated the Commission has a Depreciation, Repair and Replacement account established in the 2010 bond ordinances to be used for improvements, extensions, acquisitions and extraordinary repairs. The current Capital Improvement projects (hydropneumatic tank, dechlorination, SCADA upgrade and pumps) may be paid from this account and then be reimbursed in the future from bond proceeds or by monthly transfers in excess of the required minimum of \$5,000.
- The November 30, 2016 balance in the Depreciation, Repair and Replacement account was \$271,618.98.
- For the current fiscal year (May 1 through November 30), amounts totaling \$92,288.68 have been identified as being paid for these projects.

MOTION by Hall, second by Bloome to release \$92,288.68 from the Depreciation, Repair and Replacement account to the operating account to be reimbursed from future bond proceeds or future monthly available operating funds.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

MOTION by Sander, second by Bloome to authorize payment of Payment Request No. 2 to Prairie State Plumbing and Heating (approved for payment previously during this meeting) from the Depreciation, Repair and Replacement account.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

**Bulk Water Equipment:**

- The Village of Rochester Utility Department recently contacted us to see if we might be interested in selling our bulk water equipment. They are planning to take over the bulk water sales previously run by a private vendor in Rochester and want to upgrade that equipment.
- Dan Held briefly explained the history of bulk water sales at the water plant and the problems related to equipment broken by users and pressure regulation issues.
- Commissioners agreed to consider the request and continue discussion at a future meeting.

**Tap Fees:**

- Chairman Sander stated the \$2,500 fee currently being charged for a retail water tap is no longer enough to cover the costs of those taps.
- Held will gather information regarding current average costs for a 1” tap as well as piping costs for properties on the same side of the road as the transmission mains and for those across the road from them. Boring, when needed would remain an additional cost to the property owner.
- Commissioners will use this information for further discussion to set new tap fees at a future meeting.

**Approval of Resolution Establishing Regular Meeting Dates for 2017:**

- Commissioners agreed the third Tuesday of each month dates included in the Resolution were workable for the coming year.

MOTION by Sander, second by Bloome to approve Resolution 16-07, A Resolution Establishing Regular Meeting Dates for 2017.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

**Old Business:**

**Water Rate Study Status:**

- A meeting with the Village of Chatham to discuss projected demands due to growth as well as other water matters was to be set before the end of December. Following that meeting, a meeting of the engineers, treasurer and chairman with Andy Curry would be set for early January. After getting details worked out in these meetings, Curry would provide information and recommendations to the Commission for discussion at a regular meeting.

**New Business:**

- There was no new business.

**Adjournment:**

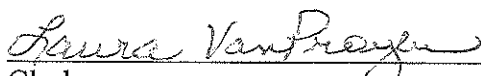
- The next regular meeting of the South Sangamon Water Commission will be January 17, 2017 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Hall, second by Bloome to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 4:01 p.m.

Respectfully submitted,

  
Clerk