

AN ORDINANCE CREATING THE EMPLOYMENT POSITION OF GENERAL MANAGER, DEFINING ITS DUTIES, AND ESTABLISHING ITS COMPENSATION

BE IT ORDAINED BY THE SOUTH SANGAMON WATER COMMISSION, AS FOLLOWS:

SECTION 1: The Employment Position of General Manager is hereby created.

The General Manager shall exercise general supervision over the Commission's Water Plant, and as such, he shall:

- (1) Manage the Water Plant, including the Commission's wellfield, in compliance with State and Federal laws and regulations and within the current budget of the Commission;
- (2) Report monthly on his activities to the Commission at the Commission's regular meetings or special meetings as appropriate;
- (3) Consult as appropriate with the Chairman of the Commission with respect to management of the Water Plant.
- (4) Assist the Commission in the preparation of budgets, appropriations and capital improvement plans;
- (5) Order and account for supplies, chemicals, tools and expendables.
- (6) Maintain a Class A Operator's License and serve as the Commission's IEPA operator of record for the Water Plant.
- (7) Supervise other employees of the Commission, independent contractors including brine haulers, and borrowed employees of member municipalities, with respect to plant operations.
- (8) Coordinate with member municipalities with respect to maintenance of SCADA systems, meter reading and transmission line maintenance.

(9) Have expenditure and contracting authority of up to \$10,000.00 per occasion or item for supplies, equipment and services within the current budget; and

(10) Perform other tasks and responsibilities as assigned from time to time by the Commission.

SECTION 2: The salary of the General Manager shall be \$75,000 per annum, payable in installments twice monthly and subject to annual review . In addition, the General Manager shall be entitled to a vacation and benefits package equivalent to that of the non-bargaining unit employees of the Village of Chatham, as amended from time to time, and including participation in IMRF.

SECTION 3: The General Manager shall be appointed by and shall serve at the pleasure of the Commission.

SECTION 4: This Ordinance is effective immediately.

PASSED this 23rd day of August, 2013.


CHAIRMAN

ATTEST:


Clerk

AYES: McLard Pfeffer Hall

NAYS: none

PASSED: 8/23/2013

APPROVED: 8/23/2013

ABSENT: none

ORDINANCE CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF SANGAMON)

I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the South Sangamon Water Commission.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 13- 08 adopted by the Commission on the 23rd day of April, 2013, said Ordinance being entitled:

AN ORDINANCE CREATING THE EMPLOYMENT POSITION OF GENERAL MANAGER, DEFINING ITS DUTIES, AND ESTABLISHING ITS COMPENSATION

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 23rd day of August, 2013.


Clerk