

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
February 17, 2015; 3:00 p.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Terry Burke, Craig Hall, Joel Sander

Absent: none

Quorum: yes

Others Present:

Dan Held & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), John Myers (Rabin & Myers), Mike Southworth (Hart, Southworth & Witsman), Tim Geraghty & Kevin Priester (Alliance Water Resources), Brian Bzdawka & Marc Thomas (Woodard & Curran), Tracy Formea & Dave Kimsey (Village of Chatham), Jewel Brant & Amy Mann (Water Quality Group), Darlene Judd, Keith Osburn

Proceedings:

- Meeting was called to order at 3:03 p.m. by Joel Sander and roll taken.
- Commissioners heard comments, questions and concerns from residents regarding:
- Greensand filter project; suggested we contact Griggsville, Roodhouse or others currently using these filters before making our final decision
- Additional holding time
- Water quality in Chatham

MOTION by Hall, second by Sander to appoint Terry Burke as Chairman

Roll call vote: Hall – yes Sander – yes Burke – present Motion carried.

MOTION by Hall, second by Sander to approve the January 20, 2015 regular meeting minutes and the January 28, 2015 special meeting minutes as presented.

Voice vote: Motion carried.

Presentation by Alliance Water Resources:

- Tim Geraghty and Kevin Priester presented an estimate for a management contract of 5% to 10% over our current budget; final numbers would be available when the scope of service is determined. The fee would be for one year and renegotiated for renewal annually at budget time.
- Contract highlights included:
 - staffing, including at least one Class A operator, and support personnel to provide 24/7 coverage
 - insurance, except property and officers liability
 - some amount for chemicals, repairs and maintenance with the commission billed for any excess

- meter reading, but not billing
 - main flushing on commission lines
 - mowing at least around the immediate facility
 - no capital improvement/fixed asset purchases
 - no brine hauling
- The next step required would be to draft the scope of service.

Presentation by Mike Southworth:

- Attorney Southworth reviewed the Master Bond Ordinance (10-21) and the status of our current Series 2010 and 2011 bonds.
- He explained the RFP process for banks should we seek additional funding; this process could take three to four weeks. A reimbursement resolution would allow for checks to be written before bond proceeds are received and then reimbursed from those proceeds (only if needed).

MOTION by Sander, second by Burke to approve Resolution 15-02, a Resolution Declaring Official Intent to Issue Bonds for Reimbursement of Capital Expenditures.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

Presentation by Woodard and Curran:

- Brian Bzdawka and Marc Thomas explained the management services available from their employee-owned company which began in 1979 as an engineering and consulting firm on the east coast and expanded into operations and additional parts of the country over the past 20 years.
- With a regional office in St. Charles, Missouri, their experience in this area includes St. Charles and Monmouth, Illinois.
- Their contract term is typically 5 years or more and includes an amount for repairs and maintenance which, if not used during the year, would be refunded.
- Once the scope of service is known, they would put together a local team to cover operations as well as using their support personnel for troubleshooting and special needs.

Financial Report:

- Laura VanProyen distributed interim financial reports for January 31, 2015, which showed an operating account balance of \$280,808.28.
- She stated the \$100,000 previously designated by the commissioners to come from the 2010D Debt Service Reserve Fund at US Bank for work on the wells would be almost fully spent by the end of February and suggested an additional month (approximately \$20,000) might be needed to pay for work continuing on that project.

MOTION by Hall, second by Sander to set aside the March Series 2010D bond and interest reserve amount from the Debt Service Reserve Fund.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

- She will work with Dan Held to begin work on a draft budget for review at the March meeting.
- She will work with Warren-Boynton State Bank to have new signature cards prepared for all the commission accounts removing Del McCord's name. Commissioners agreed that all three commissioners as well as the treasurer, should be included as those able to sign checks on all accounts.

Approval of Open Invoices for Payment:

- VanProyen distributed a list of open payables totaling \$146,901.36, which included \$2,801.47 previously approved for Hydro-Kinetics Corporation but still being held for completion per Dan Held.

MOTION by Sander, second by Hall to approve payment of all open payables.

Dan Held answered questions regarding specific items and stated the \$2,801.47 should continue to be held at this time.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

Manager's Report by Dan Held:

- Dan Held presented updates and information regarding current activity.
- Commissioner Hall agreed to help locate someone to mow the well fields this spring.
- Commissioners agreed to upgrade the Citric Acid Pump replacement at an additional cost of \$1,442.93.

Old Business:

- After disconnecting the land line at the water plant, Commissioners agreed to use the bookkeeping cell phone number as the contact number on the website.
- VanProyen will have MCS update the number to (217) 381-5359 and will record a general voicemail answering message.

New Business:

- Keith Osburn stated his intention to bid on the pigging project when the time comes.
- Max Middendorf reviewed the drawings for the pigging and greensand filters which are now ready to go on for permitting.
- Commissioner Burke will begin drafting the Scope of Service needed to move forward in contracting with a management company.

Adjournment:

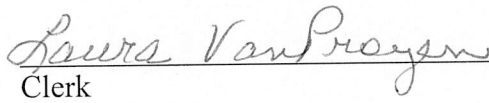
- The next regular meeting of the South Sangamon Water Commission will be March 17, 2015 at 3:00 p.m. at the water plant, 9199 Buckhard Road, Rochester, Illinois.

MOTION by Sander, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:46 p.m.

Respectfully submitted,


Clerk