

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
February 21, 2017; 3:00 p.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Joel Sander
Absent: None
Quorum: Yes

Others Present:

Dan Held & Marc Thomas (Woodard & Curran), Randy Segatto, (Barber, Segatto, et al), Laura VanProyen (SSWC), Bill Brown (Crawford, Murphy & Tilly)
Beckie Ethell, Darlene Judd, Jewel Brant

Proceedings:

- Meeting was called to order at 3:00 p.m. by Chairman Joel Sander and roll taken.
- Due to clerical error, the agenda posted on the website showed the wrong date for this meeting. All action items were held until the special meeting to approve a wholesale rate increase which was scheduled for March 8, 2017.

Management Report:

- Dan Held presented the report for January, 2017.

Engineering Report:

- Held reported the hydropneumatic tank project is complete. EJ Water Cooperative will remove their temporary tank.

Public Comments:

Commissioners heard questions and comments regarding:

- Status of recreational use of Commission property
 - Randy Segatto sent a letter to Joe Greene stopping all use of the property.
 - Held reported condition of "no trespassing" signs should be checked . Commissioner Hall suggested they be checked annually.
- Timing of chemical feed changes
 - Marc Thomas said Woodard & Curran asked for Commission approval of phosphate feed increase due to its impact on the FY2017 budget and previous customer concerns at the higher feed rate.
- Who makes final decisions regarding water rates
 - Segatto stated the Villages have the right to review, or have an independent review, of rates but the Commission makes the decision.

Approval of Minutes:

- Held for action at the March 8, 2017 special meeting.

Financial Report:

- Laura VanProyen distributed draft interim financial reports through January 31, 2017 as well as an updated water usage summary.
- She reported IMRF monthly contributions for 2017 went down to \$3.42 from \$773.92 in 2016, a decrease of \$9,246 for the calendar year.

Approval of Open Invoices for Payment:

- VanProyen distributed the list of open payables totaling \$84,556.72. To avoid late fees, the AT&T invoice for \$50.06 and Comcast invoice for \$102.85 had been paid. The final installment of Public Officials Liability Insurancer which was previously approved for the total amount was paid; QuickBooks annual payroll subscription was automatically paid from the operating account.
- Approval of invoices was held for action at the March 8, 2017 special meeting.

Discuss Water Rate Study Report:

- Segatto brought copies of the final Water Rate Analysis prepared by Curry & Associates for review prior to the March 8 special meeting; copies were also provided for both Village boards.
- Commissioner Bloome explained the new rate options vary depending on which capital improvement projects are included at this time.

Old Business:**Phosphate Feed Rate Change:**

- Held for action at the March 8, 2017 special meeting.

Chlorine vs Chloramines Discussion:

- Commissioner Bloome reported the Village of Chatham had asked the Commission to consider a change to chloramines to be compatible with CWLP water for ease of use during an emergency. Without this they would need to bypass the ground storage tank and could require a boil order.
- Commissioner Sander stated the Village of New Berlin has not been able to purchase water from CWLP during emergencies and their backup water supply uses chlorines.
- Additional discussion and decisions were held for the March regular meeting.

New Business:**Insurance Renewal:**

- Segatto suggested insurance should be looked at about every three years.
- Commissioners agreed we should request quotes from a couple of agencies this year.
- Action regarding an RFP was held for the March 8, 2017 special meeting.

Automatic Meter Readers:

- Following recent meetings with the Village of Chatham, maintenance of the transmission mains is now being handled by Woodard & Curran for the Commission. This raised questions about who will read the Commission's retail meters and whether we will need to budget to cover any equipment related to this.
- Commissioner Bloome will ask Chatham what type of equipment they have been using to help with future discussion of this matter.

Adjournment:

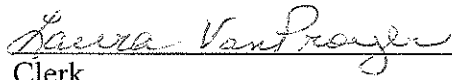
- There will be a special meeting on March 8, 2017 at 3:30 p.m. at the water plant to discuss and approve a wholesale water rate increase and to act on items held from this meeting.
- The next regular meeting of the South Sangamon Water Commission will be March 21, 2017 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Bloome, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 3:39 p.m.

Respectfully submitted,



Clerk