

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
March 15, 2016; 3:00 p.m.  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Terry Burke, Craig Hall, Joel Sander

Absent: none

Quorum: yes

**Others Present:**

Dan Held (Woodard & Curran), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, et al), Laura VanProyen (SSWC), Darlene Judd, Beckie Ethell

**Proceedings:**

- Meeting was called to order at 3:00 p.m. by Chairman, Terry Burke and roll taken.

**Management Report** for February, 2016, was presented by Dan Held.

Supplemental information regarding the report included:

- Further, more detailed, testing was scheduled to follow positive results of initial tests regarding use of sodium permanganate. Changes in manganese levels following the beginning of sodium permanganate feeding were noted in reviewing the Effluent Concentrations table in the report.
- Discussion regarding trespassers 4-wheeling in well field. Commissioner Hall stated we should prosecute to discourage future problems.
- Brass wear rings on high service pump #3 were replaced with stainless steel. The same should happen on remaining two pumps as they come up in the future.
- Clerk will contact MCS to have business office number corrected on website.

**Engineering Report** by Max Middendorf regarding new and ongoing projects.

- More hydropneumatic tank capacity may be needed than originally thought due to the maximum volume change in the agreement with EJ Water from 25,000 to 70,000 gallons per day. MECO is now looking at two smaller tanks as an alternative option for the 6,600 gallons needed; they are waiting on pricing comparisons and more information.
- MECO was working to set a meeting with County engineers regarding the main at Mansion and Wesley Chapel Roads; this main is in the right of way and may have to be moved due to road construction.

**Public Comments:**

- Commissioners heard from residents regarding water test results for homes in Chatham. Dan Held requested contact information for chemists interpreting the results so he could follow up and share the information with those involved in the CPE.
- Commissioners heard concerns regarding water rates and water quality. The CPE should provide direction regarding any problems found.

**Approval of Minutes:**

- Commissioner Hall's absence from the February 16 meeting was noted as excused.

MOTION by Sander, second by Burke to approve the February 16, 2016 meeting minutes as corrected.

Voice vote: Motion carried.

**Financial Report:**

- Laura VanProyen distributed interim financial reports for February 29, 2016 which showed an operating account balance of \$305,414,43.
- Commissioners reviewed budget versus actual differences for FY2016 to date.
- Discussion regarding various budget items.

**Approval of Open Invoices for Payment:**

- VanProyen distributed a list of open payables totaling \$87,766.89

MOTION by Sander, second by Burke to approve payment of all open payables.

Roll call vote: Sander – yes Hall – yes Burke – yes Motion carried.

**Approve Hiring Curry & Associates to provide CCP as Requested by EPA:**

- Commissioner Burke explained EPA has required a study by an independent group to determine items needing to be addressed throughout our system from the wells to the villages distributing water to their residents.
- This study does not reflect negatively on Woodard & Curran who are doing a good job managing the water plant.
- Meetings of the independent group are not open meetings. Final results will go to EPA directly for approval and distribution to the Commission and Villages involved.
- Costs for the study were estimated at \$30,000. Commissioner Hall suggested the Commission budget to pay for the study in FY2017.

MOTION by Sander, second by Hall to approve Ordinance 16-02, An Ordinance Approving the Proposed Modified Comprehensive Performance Evaluation with Curry and Associates.

Roll call vote: Sander – yes Hall – yes Burke – yes Motion carried.

**Old Business:**

**Website Contact Information:**

- Laura VanProyen reported the e-mail address to receive messages sent through the Contact page of the website has been properly pointed to an active address.
- Messages sent through the website Contact page were received by Dan Held at the water plant. Commissioners agreed to change the Contact e-mail address to be received by the clerk at an sswc.us address; e-mails regarding water quality or other plant issues would be forwarded to Dan Held or others as appropriate when received.
- Clerk will contact MCS to set up a new sswc.us e-mail and have the website Contact messages sent to it.

**EJ Water Cooperative Agreement Status:**

- Commissioner Burke reported the agreement is currently with EJ Water Cooperative for signatures.

**Insurance Renewal Update:**

- VanProyen reported Marc Thomas is working with representatives of Woodard & Curran regarding moving the mower and skidsteer to their insurance rather than the Commission's.

**Logo Creation:**

- Tabled until April meeting.

**New Business:**

**FOIA Clarifications:**

- Randy Segatto explained that if the information in response to a FOIA request needs to come from a contractor who declines to provide it, the Attorney General's office has indicated an acceptable response would be, "We have made a request to the holder of the requested information and will get it to you if and when it is received."

**Retail Tap Question:**

- Burke reported a new retail customer had requested a 1-1/2" tap and asked whether we should charge more than \$2,500 for this larger tap. Held reported the bid for labor and materials for the tap was approximately \$2,000 plus boring.  
- Commissioners agreed to install the 1-1/2" tap for the standard \$2,500 tap fee; customer will pay for boring directly to the contractor.  
- Dan will work with customer to complete the tap as bid and will e-mail all documents and information to the Commission.

**Adjournment:**

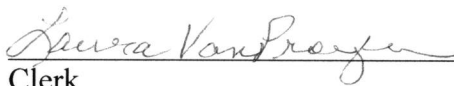
- The next regular meeting of the South Sangamon Water Commission will be April 19, 2016 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester.

MOTION by Hall, second by Sander to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 5:25 p.m.

Respectfully submitted,



Clerk