

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
March 18, 2019
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Cindy Morris

Absent: none

Quorum: yes

Others Present:

Stephen Bivin & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, et al), Dustin Patterson (Chatham)

Proceedings:

- The meeting was called to order at 5:32 p.m. by Chairman Lee Bloome, and roll was taken.

Operating Report:

- There was no operating report.

Engineering Report by Max Middendorf:

New Berlin Master Meter:

- MECO was preparing to request quotes for the New Berlin master meter work.
- Middendorf asked what the commission intended for the water main between the old and new meter pit; this main is currently owned by the commission.
- New Berlin could use it as part of their system. A value would need to be determined. Commissioner Morris will discuss this at the next New Berlin village board meeting.

WesTech UltraFilters:

- Middendorf was waiting for a number on the mechanicals related to tying in the power for the WesTech ultrafilters.
- Lee said shop drawings were approved and are out for production.

Pigging Station Contract Delay:

- Work on the pigging station project is held up due to high water levels causing unsafe conditions and difficulties with digging
- Some work may be able to be done at the retrieval/discharge end nearer to the water plant.
- Commissioners agreed to a stop work order until ground is dry enough to work safely; there would be no re-mobilization.

Public Comments:

- Commissioners heard a compliment on the good job by Kevin at the plant regarding effective communication with the Village of Chatham.

Approval of Minutes:

MOTION by Hall, second by Morris to approve the minutes of the February 18, 2019 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report by Laura VanProyen:

- Draft financial information had been emailed to commissioners for review; there was no discussion.
- To maintain compatibility with the payroll module, QuickBooks on the bookkeeping computer needs to be updated to the 2019 version before the end of May at an estimated cost of \$219.95; commissioners agreed.
- The Commission was selected for an IMRF audit this year to be completed on March 28; requested information had been provided.
- VanProyen planned to attend the May 7, 2019, IMRF seminar regarding their upcoming rate increase; others may also attend as desired.

Approval for Payment of Invoices:

- VanProyen distributed a list of open invoices totaling \$40,830.97.
- Two amounts were paid prior to the meeting: \$5,790.02 to Constellation for electric service at the water plant to avoid late fees, and \$397.58 for a COD delivery from HTE Technologies for filters and supplies. Bivin stated we now have a credit card to be used to avoid COD with this company in the future.

MOTION by Morris, second by Hall to approve payment of \$40,830.97 for all open invoices as presented.

Roll call vote: Hall – yes Morris – yes Bloome - yes Motion carried.

Approval of Pay Application #1 for Phase I Raw Water Main Improvements (Pigging Stations):

- Middendorf recommended payment stating everything was in order and answered questions from commissioners regarding details.

MOTION by Morris, second by Hall to approve Payment Application #1 to Loellke Plumbing in the amount of \$110,418.35.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Discussion of FY2020 Budget:

- Commissioner Bloome distributed revised draft budget worksheets for review and further discussion at the April regular meeting.
- The road to the well field is badly rutted and in need of new gravel and leveling. Commissioner Hall will research a cost for this to be included in the budget.
- The final budget would be approved at the May regular meeting following a public hearing to be scheduled 15 minutes beforehand.

Old Business:

- Commissioner Hall reported the Loami Fire Protection District would like to further discuss their ability to hook to our hydrant; they have new equipment to avoid damage to mains.
- Middendorf explained it would adversely affect water pressure to some of our retail customers in the area.

Hall reminded everyone that Statements of Economic Interest are due to be filed with the County.

New Business:

- There was no new business.

Executive Session to Discuss:

- 1) Personnel, and
- 2) Letter from Village of Chatham Attorney

At 6:15 p.m:

MOTION by Morris, second by Hall to move into Executive Session to discuss personnel matters and a letter from the Village of Chatham Attorney pursuant to Section 2(c)11.

Voice vote: Motion carried.

At 6:40 p.m. Regular Session resumed.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, April 15, 2019 at 5:30 p.m. at the water plant at 9199 Buckhart Road, Rochester, Illinois.

MOTION by Bloome, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:40 p.m.

Respectfully submitted,



Laura VanProyen, Clerk