

South Sangamon Water Commission
Minutes of Rescheduled Regular Meeting of the Board of Commissioners
March 21, 2012 – 8:30 a.m.
9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Del McCord, William Pfeffer, Craig Hall

Quorum: yes

Others Present:

Herb Butler (American Water), Tim Hasara (SSWC), Dan Held (SSWC), Shane Hill (Chatham), Tom Kavanaugh (Chatham), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:46 a.m. by Chairman, Del McCord and roll taken.

MOTION by Hall, second by Pfeffer to approve minutes of the February 21, 2012 regular meeting.

Voice vote: Motion carried.

Treasurer's Report:

- Treasurer Pfeffer presented his report which included the 2/29/12 balance sheet reflecting the following available construction fund balances:

Warren-Boynton State Bank	\$ 33,176.19
Series 2011 Bonds Line of Credit	<u>1,415,000.00</u>
	\$1,448,176.19

- Warren-Boynton State Bank general operating funds at 2/29/12 of \$37,320.90

Approval of Open Invoices for Payment:

- Pfeffer presented the open payables list for construction-related items totaling \$330,929.69 and \$4,803.65 for non-construction items.

MOTION by Pfeffer, second by Hall to approve payment of all open payables as presented.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

Rate Analysis and Ordinance:

- Discussion regarding the report of projected operating income and expenses which brought us to the proposed rate of \$5.85.

MOTION by Pfeffer, second by Hall to approve Ordinance 12-03, "An Ordinance Establishing Wholesale Water Rates"

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

Old Business:**Start Date:**

- Joe Pisula stated we need to establish an official start date for setting warranty periods for various equipment.
- We want to run the plant a week to ten days once testing is complete prior to providing water.
- We should have the partial permit on the additional wells this week.

- Commissioner Pfeffer stated the mayor of New Berlin called this morning. They will need water this week due to equipment problems.
- Commissioner McCord and attorney Myers will contact Otter Lake about a temporary water supply for New Berlin using the contingency plan prepared by Stan Bersin.
- Commissioner Pfeffer and attorney Myers will attend tonight's New Berlin board meeting.

- Ron Vancil stated run throughs on the plant are continuing with no major problems. We need to work out the blend rate (ratio or softened to unsoftened water).
- Tim Hasara stated there are piping, valve and equipment questions still to be resolved.
- Commissioners agreed consistent communication among the construction and operating engineers is vital until we get everything tested and can begin full operations.

- Chairman McCord asked for a punch list of action items.
- Shane Hill will contact Ball School regarding use of their tower for communication needs.
- Donahue needs to make a few revisions to the operations manual to complete it.

- April 1 is the target date for start up.
- A special meeting of the board to monitor progress will be held next Tuesday morning.

Agreement with New Berlin:

- John Myers presented an agreement with the Village of New Berlin regarding reading their wholesale meter every day similar to the agreement previously made with Chatham. He will present it for approval tonight at the New Berlin board meeting.

MOTION by Hall, second by Pfeffer to approve A Memorandum of Understanding with the Village of New Berlin.

Voice vote: Motion carried.

Website:

- Bill Pfeffer stated MCS has our website set up with the plant telephone number.
- Commissioners agreed to use the Chatham police dispatch number for emergencies and the plant number with an answering machine for non-emergencies.
- Dan Held will respond to non-emergency callers referring any distribution questions to the commission.

Security:

- Dan Held reported four wireless cameras and DVR or computer for monitoring would cost approximately \$600 to \$750. This could handle interior surveillance needs.
- Chairman McCord will prepare a Request for Proposals regarding security systems for the plant and well sites.
- Pisula will get Decatur Sanitary District specifications for our information.
- We will look into Homeland Security grant money for funding.

Next Meeting:

- The next regular meeting will be held Tuesday, March 27, 2012, at 8:30 a.m. at the water plant at 9199 Buckhart Road in Rochester.

Adjournment:

MOTION by Pfeffer, second by Hall to adjourn the meeting.

Voice vote: Motion carried.

- The meeting adjourned at 10:25 a.m.

Respectfully submitted,


Clerk