

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
April 15, 2019
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Cindy Morris

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Patrick McCarthy (Chatham)

Tim Bliss

Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman Lee Bloome, and roll was taken.

Operating Report:

- Stephen Bivin reviewed the March, 2019 Operating Report.

- There was a power outage Sunday, April 14. Pressure was never lost, tank levels got low and two wells were down. Bivin spent Sunday night at the plant to make sure the portable compressor kept everything running.

- Chatham took water from Springfield since Sunday; plant personnel sent word to Dustin Patterson Monday morning that things were back to normal.

SAFE Acres:

- Bivin reported regarding the State Acres for Wildlife Enhancement (SAFE) program which may be available for our CRP acreage. Commissioners were interested and asked Bivin to pursue possible participation.

Transfer Switch Progress Update:

- Egizii installed the manual transfer switch on Friday, April 12. Plant staff worked until late Friday night to get the plant back on line. Egizii would bring a new CPU for the PLC box Monday which should solve the remaining issues.

Engineering Report by Max Middendorf:

New Berlin Master Meter Relocation:

- Once easements are in place, EPA permits would be needed for the New Berlin Master Meter project. If historic preservation is an issue in that area, an IHPA letter could be needed prior to the permit being granted; this could slow down the process.

Pigging Station Progress Update:

-MECO recommended payment of Loellke Plumbing Application #2 in the amount \$29,777.98 which leaves \$37,874 balance to finish.

Membrane Train Progress Update:

- Documents were received from WesTech.
- Changes were being made to the trench drain plans for make this first phase easier. More research will be needed for future phases.
- Tentative timeline had equipment in route around May 10 to be installed by the end of May.

Chloramine Conversion Progress Update:

- Advanced Automation Controls was due April 16 to complete SCADA work. Then plans for public notice would need to be made with Village of Chatham, and there will be lots of testing to be done.

Public Comments:

- Commissioners heard a request from Tim Bliss for reimbursement of health insurance for the dates of his employment.
- Upon receipt of premium statements from Bliss, treasurer would process payment.

Approval of Minutes:

MOTION by Hall, second by Morris to approve the minutes of the March 18, 2019 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report by Laura VanProyen:

- Draft financial information had been emailed to commissioners for review.

Approval for Payment of Invoices:

- VanProyen distributed a list of open invoices totaling \$219,585.58.

MOTION by Bloome, second by Morris to add Payment Application #2 from Loellke Plumbing in the amount of \$29,777.98 to the list of open invoices bringing the total for approval to \$249,363.56.

Roll call vote: Hall – yes Morris – yes Bloome - yes Motion carried.

- VanProyen stated annual commercial insurance with Cincinnati Insurance Company would renew May 1, 2019. We had not received the invoice amount, but a check would need to be prepared to complete the renewal on time.

MOTION by Morris, second by Bloome to authorize payment of the annual Cincinnati Insurance Company renewal in an amount not to exceed \$30,000.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

MOTION by Bloome, second by Morris to approve payment of all items on the open payables list as amended totaling \$249,363.56.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Discussion of Possible Bond Refinancing:

- Commissioners received a proposal for possible refinancing of the Series 2010B bonds from Piper Jaffray.
- VanProyen would forward the proposal to Mike Southworth for his opinion on the value of considering this.

Discussion of FY2020 Budget:

- Commissioner Bloome distributed revised draft budget worksheets. Option B now included work on the well road, adjustments for more chemicals related to chloramine conversion and purchase of a vehicle. Option A also included replacement of the second membrane trane and showed a negative balance.
- Commissioners agreed to option B at this time.
- VanProyen would email the information to Randy Segatto for preparation of the appropriation ordinance upon his return later in the week.

MOTION by Bloome, second by Hall to schedule a public hearing regarding the proposed budget and appropriation ordinance for 5:15 on May 20, 2019 prior to the regular meeting.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

- VanProyen will send notice of the public hearing for publication as soon as the ordinance is available.

Old Business:

Work on Well Road:

- Commissioner Hall reported the county road commissioner recommended paying an hourly rate for work on the well road rather than trying to get a bid; that rate would run approximately \$95 to \$105 per hour.
- Chatham may have millings remaining from current road work. Patrick McCarthy said he would keep the commission in mind and informed of any availability.

New Business:

- McCarthy reported Bill Brown is ready to have plant staff and contract operator take over everything at the plant.

Executive Session to Discuss:

- 1) Personnel, and
- 2) Litigation Pursuant to Section 2(c)11

At 6:20 p.m:

MOTION by Morris, second by Hall to move into Executive Session to discuss personnel matters and litigation pursuant to Section 2(c)11.

Voice vote: Motion carried.

At 6:48 p.m. Regular Session resumed.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, May 20, 2019 at 5:30 p.m. at the water plant at 9199 Buckhart Road, Rochester, Illinois. A public hearing will precede that meeting beginning at 5:15 p.m. for discussion of proposed FY2020 budget and appropriation ordinance.

MOTION by Hall, second by Bloome to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:48 p.m.

Respectfully submitted,



Laura VanProyen, Clerk