

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
April 16, 2013; 8:30 a.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

Others Present:

Shane Hall (Chatham), Dan Held (SSWC), Max Middendorf (MECO Engineering), Troy Mott (Water Solutions Unlimited), John Myers (Rabin & Myers), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:35 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by Hall to approve March 19, 2013 meeting minutes.

Voice vote: Motion carried.

Water Quality:

- Dan Held reported he has been working with Troy Mott of Water Solutions Unlimited to sample and test water in and around Chatham. They will compile a one page handout to address questions from residents.
- Mott proposed introducing ORA-CLE, organic removal agent, into the water to remove scale in the village water mains in a careful and safe manner over the next months. The amount of agent will be gradually reduced to a maintenance dosage over that time.
- By beginning soon, this project can be substantially complete before the height of summer water usage.
- Water Solutions Unlimited will supply the first month's supply of the agent at no cost. The ongoing cost is \$8 per gallon and was estimated to total less than \$30,000 for the year.
- Chatham will present this plan at its May 14 village board meeting and prepare a press release.
- EPA permit applications are being processed for this project.

MOTION by Hall, second by Pfeffer to approve the Water Solutions Unlimited proposal as outlined in the e-mail sent to Dan Held to introduce ORA-CLE into the water at a cost not to exceed \$30,000 for the year.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes

Treasurer's Report:

- Treasurer Bill Pfeffer presented the financial reports for March 31, 2013 which showed an operating account balance of \$375,615.55 and fiscal year-to-date revenues over expenditures of \$755,382.79.

Approval of Open Invoices for Payment:

- Treasurer Pfeffer distributed a list of open payables totaling \$81,961.89 and items paid since the last meeting for utility and chemical bills with early due dates totaling \$5,850.32.

MOTION by McCord, second by Pfeffer to place the open payables list on the floor for discussion and passage.

- Discussion; questions were addressed.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

FY 2014 Operating Budget:

- Treasurer Pfeffer presented the proposed operating budget for the upcoming fiscal year and thanked Hasara, Held and VanProyen for their work on it.

- Discussion regarding the addition of a treasurer's stipend or commissioners' compensation – tabled for future discussion.

- \$30,000 was moved from repairs and maintenance expense to chemicals expense to cover the new agreement with Water Solutions Unlimited.

- The proposed budget does not require a rate increase from the current \$5.85; an increase might be considered for FY 2015.

MOTION by Pfeffer, second by Hall to approve the FY 2014 operating budget as changed.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

Automatic Bank Payments for Skid Steer Lease:

- Pfeffer requested approval to have the monthly payments on the lease automatically made by bank debit.

MOTION by Hall, second by Pfeffer to have payments of the skid steer lease to Caterpillar Financial Services made automatically by bank debit.

Voice vote: Motion carried.

Commissioners' Terms of Service:

- John Myers confirmed that the May 25, 2009 minutes state the initial terms of the commissioners were: McCord – 2 years, Pfeffer - 4 years, Hall – 6 years

- Myers will send a letter to Chatham and New Berlin asking them to reappoint McCord and Pfeffer for their appropriate new terms.

Brine Hauling Agreement with KAT Express:

- Myers presented an ordinance incorporating a deal made by Tim Hasara with Mitchell Nein d/b/a KAT Express to haul brine for \$80 per hour which would include monitoring high chloride tank levels.
- Pfeffer stated \$1,000,000 per occurrence is the minimum we should require in a contract like this according to his recent meeting with our insurance agent.
- Held stated Nein has been handling our brine as a driver for our current hauler and is now driving his own truck; the operators have been pleased with his performance.
- Other quotes were received by Hasara but were not available in his absence at this meeting; Hasara to get those quotes to Commissioners for review.
- Discussion regarding installing an exterior monitoring station for the high chloride tank to allow drivers to check it without access to the plant building.

MOTION by Hall, second by Pfeffer to have Max Middendorf bid and install an exterior monitoring station for the high chloride tank at a cost not to exceed \$5,000.

Voice vote: Motion carried.

- Discussion regarding public bidding for best deal versus quotes requested by plant operators
- Discussion regarding possible problems of approving an agreement with a former employee of a current hauler.

MOTION by Pfeffer, second by Hall to direct the General Manager of the South Sangamon Water Commission to procure a Request for Proposal (RFP) for the trucking of brine and any other commodity hauling that the Commission may have need of service for, and for the General Manager to report his findings to the Commission at the regular May, 2013 meeting.

The proposal should include, but not necessarily be limited to:

- Term not to exceed three (3) years
- Specific rates for per hour, mileage or tonnage basis
- Include a request for the firm or entity's last three (3) fiscal years' Balance Sheets and Income Statements
- Statutory amounts of Liability and Workman's Compensation Insurance
- Compliance with all pertinent environmental regulations and permitting
- Compliance with all state and federal law

The proposal for bid to be reviewed by legal counsel prior to circulation.

Roll call vote: McCord – no Pfeffer – yes Hall – yes Motion carried.

- Myers will draft the RFP announcement and a contract to be used as the basis for proposals.

Old Business:

Billing:

- Chairman McCord reported Chatham will soon be ready to take over billing for Commission retail customers. Clerk will meet with village billing employees to make the transition.

CCR Status:

- Stan Bersin of Greene & Bradford is working on our report.

Capital Improvements Status:

- Middendorf distributed plans for the project.
- Permits should be complete in a week or two; concrete is ready to go for the floor.
- Plumbing design will allow the clear well to be out of service for a much shorter amount of time.

Compressor Maintenance Agreement:

- Held presented two options available from Atlas Copco for maintenance on the compressors – one time or 5-year plan. Commissioners agreed no maintenance contract is needed at this time.

SangChris Water Alliance:

- Commissioner Hall reported on his attendance at the recent meeting held by the Alliance at Sugar Creek Methodist Church; they are moving enthusiastically along.
- The question arose whether we plan to build a water tower in that area; we do not.
- Letters of support requested by the Alliance at our last meeting were signed and sent.

Security Installation Status:

- Wareham Security has begun installation; they are waiting for the cameras which should be in later this week.

New Business:

Air System Noise Solutions:

- Held presented an estimate to reconfigure the existing air system to make the best of what is already in place at a total cost of \$7,000.
- Middendorf stated another option is to remove the existing system and install a more appropriately sized system from scratch. This option could have benefits of lower energy costs and higher efficiency.
- Middendorf to look into details and pricing of a new system replacement for Commissioners to review at the May meeting before making any decision.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be May 15, 2013 at 8:30 a.m. at the water plant, 9199 Buckhard Road, Rochester.

MOTION by Hall, second by Pfeffer to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 10:45 a.m.

Respectfully submitted,


Clerk