

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
April 20, 2020  
via Zoom Meeting

**Commissioners:**

Present: Lee Bloome, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

**Others Present:**

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering)

**Proceedings:**

- The meeting was called to order at 5:30 p.m. by chairman Lee Bloome and roll was taken.

**Operating Report:**

- Stephen Bivin presented the Operating Report for March.
- The new transfer switch was under construction; no completion date was available.
- Mendenhalls were planning to sell portions of their property and asked if the commission wanted to purchase the land where the bisulfite shed is located. Commissioners asked Attorney Segatto to research the property in question.
- PDC Laboratories had closed their Springfield lab on April 13; there remained a drop-off location in Petersburg and their nearest lab facilities in Peoria IL and Hazelwood MO. Bivin reported initial research indicated that, for a \$1,500 application fee and \$1,000 per year, our lab could become certified to do our own testing and possibly provide testing for others as well. Commissioners authorized Bivin to look into this further including who others in the area use and at what cost.

**Engineering Report by Max Middendorf:**

- Middendorf inquired regarding status of the New Berlin easement; there was nothing new to report. Attorney Segatto and/or Commissioner Morris would follow up with Village of New Berlin and their attorney this week.

**Award Contract for Well Cleaning:**

- Middendorf provided quotes received from three vendors; Brotcke and Layne were similar in cost while Suez was considerably higher because they use a completely different method for well cleaning.
- While Brotcke was the lowest cost, Layne would use lower injection pressure which Bivin preferred.
- Layne also offered a video log of each well at an additional cost of \$4,925 per well. Bivin and Middendorf agreed having such a log at least every five years would be beneficial.
- Commissioner Morris expressed concerns regarding the additional costs; Commissioner Bloome stated there was room in the budget for it.
- Commissioner Johnson asked if video of one well would tell the story for all three; Middendorf explained each well is different.

MOTION by Bloome, second by Morris to approve Resolution 20-01, a Resolution Approving and Accepting a Bid from Layne, a Granite Company regarding RFP-2020-01

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Public Comments:**

- There were no public comments.

**Approval of Minutes:**

MOTION by Johnson, second by Bloome to approve the minutes of the February 18, 2020 regular meeting as presented.

Voice vote: Motion carried.

**Treasurer's Report:**

- Commissioners received draft financial reports through March 31, 2020; there were no questions.
- A new bank account was opened at Warren-Boynton State Bank to replace the existing one after several unauthorized electronic payments were made to various credit card companies between March 10 and April 9. Commissioners would need to sign the new signature card and new checks had been ordered. Attorney Segatto filed a report with the Sheriff's office and was working with the bank and credit card companies to recover the funds.

**Approval for Payment of Invoices:**

- Commissioners received a list of open invoices totaling \$49,975.19 for approval and payment along with a list totaling \$5,976.569 of amounts for utilities and, cellular service and trash hauling that were prepaid to meet due dates.
- An invoice for the renewal of the workers' compensation policy with Cincinnati Insurance had just arrived in the amount of \$426.00.

MOTION by Morris, second by Bloome to approve payment of all invoices on the list presented and the renewal invoice for insurance for a total of \$50,401.19.

Roll call vote: Morris - yes Johnson – yes Bloome - yes Motion carried.

**Approve Insurance Renewal with Cincinnati Insurance:**

- Randy Segatto stated Cincinnati Insurance had agreed to take over regarding the Buckhart Sand and Gravel lawsuit; whether he will continue or they will provide their own attorney was not yet known.

MOTION by Bloome, second by Morris to approve Ordinance 20-03, an Ordinance Approving the Purchase of Commercial Insurance Coverage from Arthur J. Gallagher & Co.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Discuss and Finalize FY2021 Proposed Budget:**

- Commissioners Bloome said the proposed budget used conservative numbers and continued to use bond and interest figures based on the current ramped repayment schedules.
- Discussion covered several specific items including:
  - Fall arresters for aerator tracks; Bivin would be ordering these
  - Arc Flash Study to ensure insurance coverage in case of any problems
  - Possible addition of 2-way flow with Village of Chatham
- Bloome was scheduled to attend a meeting next week to discuss current circumstances in the bond market and how it may affect our refunding in the near future.
- Attorney Segatto would make the revisions to the Appropriation Ordinance and add the 4.30.2020 cash balance as soon as it was available.
- Clerk VanProyen would arrange for Notice of the Public Hearing to be published in the Chatham Clarion and New Berlin Bee at least ten days prior to the hearing which was set to be held at 5:20, immediately before the regular meeting on May 18, 2020.

**Old Business:**

- There was no old business.

**New Business:**

- There was no new business.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission will be held Monday, May 18, 2020, immediately following a Public Hearing regarding the Budget and Appropriation Ordinance which will begin at 5:20 p.m.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:20 p.m.

Respectfully submitted,

  
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Laura VanProyen, Clerk