

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
May 15, 2012 – 8:30 a.m.
Chatham Village Offices, 116 E Mulberry, Chatham, Illinois

Commissioners:

Present: Del McCord, William Pfeffer
Absent: Craig Hall
Quorum: yes

Others Present:

Terry Burke (SSWC), Herb Butler (EMC), Dan Held (SSWC), Shane Hill (Chatham), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:36 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by McCord to approve April 17, 2012 meeting minutes.

Voice vote: Motion carried.

Treasurer's Report:

- Treasurer Pfeffer presented the preliminary fiscal year end April 30, 2012 financial statements.
- The audit is scheduled for the week of June 18, 2012.
- Interest payments on the Series B, C & D bonds are due July 1, 2012 and will be paid on or about June 15 from Capitalized Interest funds held US Bank.

Approval of Open Invoices for Payment:

- Pfeffer distributed a list of open payables for construction-related items totaling \$387,541.35, for non-construction items totaling \$887.95 and for CREP expenses of \$2,742.68.
- Discussion regarding the status of various equipment testing, project completion and cost projections.

MOTION by McCord, second by Pfeffer to approve all items presented for payment – the following checks to be held for mailing as noted:

Cahoy – for contract review by attorney
Design Tanks – for receipt of replacement parts
Goodman Excavating – for pressure testing results
Plocher – for punch list completion

Roll call vote: McCord – yes Pfeffer – yes

Motion carried.

Ongoing Payroll Activity:

- Laura VanProyen stated the QuickBooks payroll software module is due for annual renewal early in June. Unless payroll will extend beyond this calendar year, this will no longer be needed.
- Commissioners agreed we do not need to renew the software at this time.

Change Order #10 (final) with Plocher Construction, Inc. for Contract "C" – Water Treatment Facilities:

- Joe Pisula presented the final changes for Plocher in a net amount of \$41,463. The amount may be less (\$35,000 to \$38,000) pending status of February, 2012 electric bill and eliminating manhole

-MOTION by Pfeffer, second by McCord to approve Change Order #10 with Plocher not to exceed \$41,463.

Roll call vote: McCord – yes Pfeffer – yes Motion carried.

- Discussion regarding various troubleshooting and punch list items.
- Held and Pisula will continue to amend and oversee punch list items and their resolution.

Upcoming Public Meeting:

- Chairman McCord stated the public meeting will be held May 24 at 7:00 p.m. at the Chatham Village Hall.
- McCord will open the meeting.
- Representatives from Curran-Gardner Water District, Rural Development and Greene & Bradford will be available to help answer questions.
- Pat McCarthy will have maps projected on screens to assist in locating addresses.
- VanProyen will provide copies of tap fee ordinances and application forms to distribute to attendees.

Old Business:

Hydrants:

- Shane Hill stated he is waiting to see a locking cap from Springfield Plastics that would cost approximately \$30 per unit.
- Terry Burke stated the county may want us to mark the hydrants for their mowing crews.

CRP:

- John Myers stated we've approved the payments related to the Mendenhall property closing and CRP. We still have to take care of the Leach land and some amount for federal CRP payments.
- We have \$20,473 currently available for CRP expenses.

Mowing:

- Dan Held stated the plant property will need to be mowed in the next couple of weeks.
- Pisula will forward the Memo of Understanding we have with Prairie Rivers which describes the areas not to be mowed.
- Curran Gardner will do the mowing; the Commission will need to provide a mower.

Bulk Water Sales:

- Ron Vancil reported \$4.50 is the amount being charged around the area.

MOTION by Pfeffer, second by McCord to set our bulk sales to charge \$6.00 per 1,000 gallons for now until we formally set our retail rates.

Voice vote: Motion carried.

New Business:

Wholesale Billing Schedule and Procedure:

- Pfeffer proposed using meter readings from the first business day of each month for wholesale bills to be distributed by the 5th of each month.

Retail Rate Ordinance:

- John Myers will prepare an ordinance for approval at the June 19 meeting setting our retail rate to be the same as Chatham's outside rate.

Adjournment:


- The next regular meeting of the South Sangamon Water Commission will be June 19, 2012 at 8:30 a.m. at the water plant, 9199 Buckhard Road, Rochester.

MOTION by Pfeffer, second by McCord to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 11:00 a.m.

Respectfully submitted,


Clerk