

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
May 17, 2016; 3:00 p.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Ruth Bottrell, Craig Hall, Joel Sander

Absent: none

Quorum: yes

Others Present:

Dan Held and Marc Thomas (Woodard & Curran), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, et al), Laura VanProyen (SSWC), Darlene Judd

Proceedings:

- Meeting was called to order at 3:00 p.m. by Commissioner Joel Sander and roll taken.

Management Report for April, 2016, was presented by Dan Held.

- Commissioners agreed to provide a load of rock to Mr. Ross to solve the soil erosion problem in his pasture.

- Preliminary budget numbers showed a possible credit coming to the Commission from the first year of the management contract. The amount was not yet finalized, but estimated at \$28,000.

- CCR was prepared, reviewed and ready for distribution by June 30.

Engineering Report by Max Middendorf regarding ongoing projects.

- Plans for the hydropneumatic tank were finalized.

- MECO continues to work with Sangamon County regarding road work on Wesley Chapel Road. They proposed a culvert to divert storm water to avoid modifications to our monitoring station equipment.

- Middendorf reviewed the items on the Capital Improvement proposal:

A. Hydropneumatic Storage Tank – permitted, being prepared for bid, IEPA priority

B. Altitude Valve Modification – convert hydraulic to electrical valve, linked to item A, will require legal agreement with Village of Chatham

C. Incorporate WesTech & Tonka into Plant SCADA – integrate systems to improve efficiency

D. Chemical Room Air Handling Modifications – individualize each room's air system, not high priority now that ammonia is gone

E. New Fluoride Pumps – permitted, IEPA priority

F. Reconfigure Chlorine Pumps

G. New Permanganate Pumps

E, F & G should be prioritized together

H. Bisulfite to Lagoon – permitted, in process, IEPA priority

I. Fix Floor in Fluoride Room – linked to items E, F & G

J. CTA – CPE recommendations, if any, will need to be addressed once received

K. CL17 – already have chlorine analyzer available, provide 24/7 trending data on chlorine levels, could help avoid need for boil orders

Public Comments:

- Commissioners heard questions regarding:
chemical feed changes – Held reported no changes in phosphate feed rate
impact of the Moody’s rating change – Segatto reported no change on current bond
interest rates, could affect future financing options
water rates calculations
Curry report
chemical purchasing procedures and recordkeeping

Approval of Minutes:

MOTION by Hall, second by Bottrell to approve the April 19, 2016 meeting minutes as presented.

Voice vote: Motion carried.

Financial Report:

- Laura VanProyen distributed interim financial reports for April 30, 2016 which showed an operating account balance of \$139,049.15.

Approval of Open Invoices for Payment:

- Laura VanProyen distributed a list of open payables totaling \$117,070.81; noted \$50.05 to AT&T and \$787.41 to IMRF were previously approved and paid but printed on this report in error.
- Due to a postal department billing delay, \$50 was paid prior to this meeting for annual post office box rental to avoid discontinuation of service.

MOTION by Sander, second by Hall to approve payment of open payables as amended for a total of \$116,233.35.

Roll call vote: Hall – yes Bottrell – yes Sander – yes Motion carried.

MCPE Status Update:

- Commissioner Bottrell reported regarding her communication with David McMillan who indicated our plant is a ground water system and that an exemption permit will be issued to clarify this when they are able, but are currently involved with non-compliant systems needing to be addressed before handling ours as we are in compliance.

Payment of 2010D Bonds:

- VanProyen reported bond payments are due July 1; any decision to make payment from the Debt Service Reserve Fund rather than the Series 2010D Bond & Interest account would need to be made before that date.
- She recommended leaving the Debt Service Reserve Fund; it provides the cushion needed to meet bond ordinance requirements.
- Commissioners asked to hold bond payments until after the June meeting.

- Commissioner Hall asked for any information about the Moody’s rating change
- Randy Segatto stated the original rating was made before the plant was operational or any financial information was available; now there is actual data for their review.

- Bond ratings could be improved by increasing water rates or implementing real estate taxes.

Retaining Bond Counsel:

- During Moody's recent bond rating review, the treasurer and chairman contacted Mike Southworth to answer questions and assist with the rating change reporting requirements.
- Segatto contacted Southworth regarding Engagement as Special Counsel to cover this type of consultation; Commissioners reviewed and discussed the engagement letter received from Hart, Southworth & Witsman.
- Segatto will prepare an ordinance for approval at the June meeting.

Amendment of FY2017 Budget:

- Commissioner Sander reported, following a meeting with Woodard & Curran and Middendorf, the total amount of proposed Capital Improvements is substantially higher than the \$150,000 included in the initial budget approved at the April meeting.
 - Discussion regarding priorities indicated the most important items related to IEPA requirements and water quality, included hydropneumatic tank, altitude valve modification, chemical pumps and bisulfite to the lagoon total \$267,000. Secondary items related to safety and efficiency, included chemical room air handling modifications, floor repairs and chlorine analyzer, total \$104,000. Computer work to incorporate WesTech and Tonka into plant SCADA was \$76,500 and were considered third level priorities.
 - Commissioner Bottrell will discuss with Chatham possibly sharing the altitude valve modification costs.
 - VanProyen will ask auditors about how Capital Improvement costs should be included in budget.
- Commissioners scheduled a special meeting to finalize the budget for June 1 at 3:00 at the water plant.

Old Business:

Logo Creation:

- Commissioner Hall reported the schools have asked for additional details regarding what we want included in our logo. They will move forward with the contest in the new school year.

New Business:

EJ Water Inquiry:

- Commissioner Bottrell reported she was contacted by Bill from EJ Water Cooperative. He reported they have a June 1 projected construction start date. They had concerns regarding how the Commission plans to handle recent negative comments by Chatham residents reported in the media; their potential customers are asking questions.
- Commissioners agreed on the need to work with EJ Water using the recent MCPE report and other facts to assure customers of the water quality, meeting all regulatory standards and having no violations.

Upcoming Matters:

- Kate Hall will take minutes at the June 21 meeting in VanProyen's absence.
- Commissioner Sander will contact the Village of New Berlin about possible office space available for the auditors on July 6 and 7.

Adjournment:

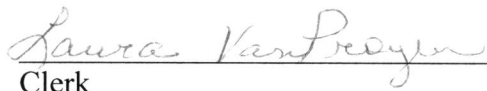
- The next regular meeting of the South Sangamon Water Commission will be June 21, 2016 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester.

MOTION by Hall, second by Bottrell to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 4:55 p.m.

Respectfully submitted,


Clerk