

South Sangamon Water Commission
Minutes of Public Hearing and Regular Meeting of the Board of Commissioners
May 20, 2019
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Cindy Morris

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering), Patrick McCarthy (Chatham), Dave Johnson (Sangamon County), Mike Ealed (Cooper Township)
Darlene Judd

Public Hearing Proceedings:

- The hearing was called to order at 5:15 p.m. by Chairman Lee Bloome and roll was taken.

- Commissioner Bloome opened the floor for public comments or questions regarding proposed Ordinance 19-01 Budgeting and Appropriating Funds for the Fiscal Year May 1, 2019 through April 30, 2020.

- There were no comments or questions.

MOTION by Bloome, second by Morris to close the public meeting.

Voice vote: Motion carried.

The Public Hearing was closed at 5:17 p.m.

Regular Meeting Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman Lee Bloome, and roll was taken.

MOTION by Bloome, second by Morris to amend the agenda moving item #10, the approval of Ordinance 19-01 to follow item #5 so the budget would be approved prior to discussion of payment of current bills.

Voice vote: Motion carried.

Operating Report:

- Stephen Bivin reviewed the April, 2019 Operating Report.

- Commissioner Morris asked whether there would be public notice prior to the switch over to chloramines. Commissioner Bloome stated a letter was ready to go out when we receive two-week notice of the conversion date.

- Discussion regarding SCADA communications between the Mansion Road pump station and the New Berlin tower.
- The Mansion Road meter had stopped working. SCADA would be added to the new meter.
- Steve Bivin was to look into whether the old meter would be abandoned or could be useful in another location.
- Tree foliage and other obstacles sometimes affect radio communication with the tower. This could be helped by switching to cellular or raising the antenna height on Mansion Road.

- Max Middendorf was looking into right-of-way rather than an easement for the new master meter location east of New Berlin.

- Commissioner Morris asked about broken tracer wire along part of the transmission main.
- Patrick McCarthy said GIS was given to the location service. Tracer wire cannot be reinstalled on existing mains.
- Max Middendorf said above ground control points are also used as locating reference.

Engineering Report by Max Middendorf:

New Berlin Master Meter Relocation:

- The permit had arrived in that morning's mail.
- It had been discussed in a recent meeting with representatives from New Berlin that they would have the ability to turn the pump off and on when needed in an emergency situation.
- Discussion regarding who would own and be responsible for the 10" line after the new relocated meter was installed. Commissioners agreed New Berlin could purchase it and be responsible for it if they want to be able to tap into it.

Pigging Station Progress Update:

- Work is still on hold waiting for ground to dry out.

Membrane Train Progress Update:

- Modules had shipped on May 17.
- The ultrafiltration system skid was in paint and should be shipped soon.

Public Comments:

- Commissioners heard a question regarding which addresses are listed on the commission website. Laura VanProyen was to research and make any necessary corrections with the web provider.
- Mike Ealed from Cooper Township asked about the commission's plans for bulk water sales. If the commission does not plan to begin selling bulk water soon, the township might be interested in purchasing its equipment. Commissioners agreed there are no plans to begin bulk water sales at this time and they would be interested in discussing sale of equipment, noting the equipment would need modifications and repairs to be fully usable.
- He also asked about using our hydrants and/or meters. Commissioners agreed this was not practical given the type of hydrants on our system, suggesting they might contact EJ Water Cooperative instead.
- Ealed also spoke about Leach Road maintenance asking that we avoid entering the well area during rainy times unless absolutely necessary.
- Commissioner Hall had talked with Rochester Road commissioners about maintenance of our private roads near the wells.

Approval of Minutes:

MOTION by Morris, second by Hall to approve the minutes of the April 15, 2019 regular meeting as presented.

Voice vote: Motion carried.

Approval of Ordinance 19-01:

MOTION by Morris, second by Bloome to approve Ordinance 19-01, an Ordinance Budgeting and Appropriating Funds for All Corporate Purposes for the South Sangamon Water Commission, Illinois for the Fiscal Year Commencing on 1st Day of May, 2019 Ending on the 30th Day of April, 2020.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Treasurer’s Report by Laura VanProyen:

- The audit had been scheduled for June 17, 2019.
- Draft financial information had been emailed to commissioners for review. There was no discussion.

Approval for Payment of Invoices:

-VanProyen distributed a list of open invoices totaling \$53,827.49 along with a list of amounts paid prior to the meeting totaling \$13,760.30 for Public Officials Liability insurance premium, AT&T, Constellation and Verizon utilities and two Brenntag bills for salt purchase.

MOTION by Morris, second by Bloome to approve payment of all outstanding amounts totaling \$53,827.49.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Approval of Public Officials Liability Insurance Renewal:

MOTION by Bloome, second by Morris to renew existing Public Officials Liability insurance for another year at a cost of \$2,629.00 which would renew August 3, 2019.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Discussion and Approval of Construction Services for Installation of New Membrane Skid:

- Max Middendorf reported the new skid was scheduled to arrive around May 31.
- Commissioner Bloome indicated the pricing from Henson Robinson for the installation looked good.
- Commissioner Hall asked what would happen to the old modules being replaced. Stephen Bivin said those that are still in good shape would be prepared for storage; there is someone looking to take any we don’t want to keep.

MOTION by Bloome, second by Morris to approve Henson Robinson to furnish labor and material to install the plumbing portion of the ultrafiltration module upgrade and replacement membranes as outlined in their quote at a price of \$8,750.00.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Discussion and Approval of Retail Rate Ordinance 19-02:

- Commissioner Bloome stated this retail increase went along with the June 1, 2019 wholesale rate already approved.

MOTION by Hall, second by Bloome to approve Ordinance 19-02, an Ordinance Establishing Retail Water Rates.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Old Business:

- Stephen Bivin presented information regarding trucks for purchase with Illinois government pricing including a 2018 Ford F150 extended cab for \$33,350.00 requiring 18 weeks minimum for delivery and a 2018 Ford F150 crew cab 4-door for \$35,450.00 in stock for immediate delivery.

MOTION by Morris, second by Bloome to approve purchase of the 2018 Ford F150 crew cab at a price of \$35,450.00.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

New Business:

- Chairman Bloome thanked Craig Hall for his years of service as a commissioner; Hall's term runs through May 31.

- Dave Johnson had been appointed by the Sangamon County Board to fill this position beginning June 1, 2019.

Executive Session to Discuss Personnel Pursuant to Section 2(c)1:

At 6:32 p.m:

MOTION by Bloome, second by Hall to move into Executive Session to discuss personnel matters pursuant to Section 2(c)1.

Voice vote: Motion carried.

At 6:58 p.m. Regular Session resumed.

Adjournment:

- There will be a special meeting of the South Sangamon Water Commission on Wednesday, May 29, 2019 at 5:30 p.m. at the water plant at 9199 Buckhart Road, Rochester, Illinois to discuss personnel pursuant to Section 2(c)1 in executive session.

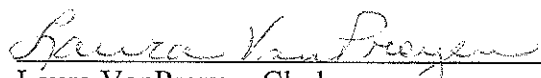
- The next regular meeting of the South Sangamon Water Commission will be held Monday, June 17, 2019 at 5:30 p.m. at the water plant at 9199 Buckhart Road, Rochester, Illinois.

MOTION by Hall, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:58 p.m.

Respectfully submitted,



Laura VanProyen, Clerk