

CHATHAM- NEW BERLIN WATER COMMISSION
BOARD OF COMMISSIONERS MEETING MINUTES
MAY 27, 2009

The first meeting of the Board of Commissioners of the newly formed Water Commission was held on May 27, 2009 at 8:30 A.M. in the office of Greene & Bradford, Inc. 3501 Constitution Drive, Springfield, IL.

In Attendance:

John Myers - Attorney

Del McCord - Chatham

Bill Pfeffer - New Berlin

Craig Hall - Sangamon County

Jay Jessen - Greene & Bradford, Inc.

Gary Kuntzman - Greene & Bradford, Inc.

Items Discussed:

The meeting was called to order and Mr. Myers handed out a meeting agenda. Mr. Myers gave a brief description of the Commission's State status. The commission voted unanimously to appoint Bill Pfeffer as this meeting's temporary Chairman. Mr. Myers went over potential ordinance No. 09-01 "Establishing rules of procedure and other matters pertaining to organization and operation of the Water Commission". Further

discussion of this Ordinance was deferred until the next meeting so that the members would have a chance to review it in detail.

The floor was opened for public discussion; there was none.

The floor was opened for Committee Reports; there were none.

The floor was opened for Old Business; there was none.

The first order of new business was to appoint an attorney. There was a discussion regarding the use of John Myers and the potential conflict of interest. It was decided that in the event a conflict were to arise, then outside counsel would be retained to handle that particular matter. The Commission was given the rate of Mr. Myers fees, that being \$165.00 per hour. Motion made by Pfeffer, seconded by Hall, to appoint Myers as attorney. Ayes: Pfeffer, McCord, Hall. Nays: None.

The next order of business was to determine the terms of the Commission Members. The commissioners drew lots and the results were as follows:

2 year term - McCord;

4- year term, to be held by Pfeffer

6-year term: Hall.

The next order of business was to appoint a Chairman, Treasurer and Clerk/Secretary. Motions made, seconded and unanimously adopted to appoint Del McCord as Chairman, Bill Pfeffer Treasurer and Craig Hall was elected as Clerk/Secretary.

It was decided that a P.O. Box would be established in the Village of New Berlin as the Commission's official mailing address. Bill Pfeieffer agreed to set up the P.O. Box prior to the next meeting. Motion by McCord, Seconded by Hall, and unanimously adopted to authorize Pfeffer to spend an amount up to \$300.00 for purposes of establishing a P.O. Box and other miscellaneous operating items.

Discussion held regarding the depository of the Commission being established at the Warren-Boynton Bank in New Berlin. The Commissioners instructed Myers to look into any issue of a potential conflict of interest. The Commissioners discussed opening the account with funds provided by Chatham in the amount of \$2000.00. Mr. Pfeieffer agreed to set up the account and have the paperwork available for the next meeting. Further discussion of Ordinance No. 09-02 "Designating a Depository for Commission Funds" would be deferred until the next meeting when all paperwork would be available for review.

There was a brief discussion of the mechanisms for adding additional members to the Commission as well as establishing the official name of the Commission. It was decided that these items would be deferred until future meetings.

There was a discussion regarding the future meeting times for the Commission. Motion by Hall, seconded by McCord and unanimously adopted that until further notice, regular meetings of the Commission shall be on the third Tuesday of each month at 8:00 A.M. in the offices of Greene & Bradford, Inc., 3501 Constitution Drive, Springfield, IL. It was determined that a special meeting would be needed to finish establishing the Commission.

It was decided that the Commission would post the Meeting Agenda in each community for public review.

Mr. McCord discussed the legislation pending on alternate bonds. He indicated that if it passes, it could save the Commission approximately \$140,000.00 per year.

There was a discussion regarding condemnation of the Spurgeon and Hudgin's properties to obtain access to well fields. Motion by Pfeffer, seconded by Hall, unanimously adopted, for Myers to draw up appropriate ordinances for proceeding with the condemnation, to be considered at the next meeting. Greene & Bradford, Inc. will provide all information such as Tax I.D. numbers, Descriptions and Title information to John Myers so that he may begin proceedings.

It was decided that Greene & Bradford, Inc. should send all work invoices to Chatham for payment for this interim period.

John Myers discussed briefly “Robert’s Rules of Orders”. He stated that all rules would apply to the Commission meetings and that they would be open to the public and all rules and regulations of the Public Meeting Act would be applicable.

There was a discussion regarding Commissioner’s compensation. It was determined that Craig Hall could not receive compensation as he was appointed by the County. Bill Pfeieffer and Del McCord agreed that any compensation they received would be donated back to the community through the Food Pantry or another charitable organization. Further discussion regarding compensation was deferred until the next meeting.

There was a brief discussion regarding the Greene & Bradford, Inc. working with the County regarding permits for the area east of Chatham; Jay Jessen has been working with Brian Davis on this matter.

There being no further business a motion to adjourn was entertained and passed unanimously. The meeting was adjourned at 10:00 A.M.

Craig Hall, Secretary