

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
June 15, 2020  
Water Plant, 9199 Buckhart Road, Rochester IL and Via Zoom Meeting

**Commissioners:**

Present via Zoom Meeting: Lee Bloome, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

**Others Present:**

Via Zoom Meeting: Stephen Bivin & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering)

**Proceedings:**

- The meeting was called to order at 5:30 p.m. by chairman Lee Bloome and roll was taken.

**Operating Report:**

- Stephen Bivin presented the Operating Report for May, 2020.
- EPA sent an email regarding their recent evaluation; all items were accepted with ongoing updates required on certain items.
- The delivery date for the new transfer switch was set for September 4.
- Commissioner Johnson asked about HACH's schedule regarding chloramines; HACH representative was to confirm and call during the week of June 22 with that date.
  
- Chairman Bloome reported having heard from Chatham on Saturday that they were going on CWLP emergency water connection. He notified New Berlin to go on Curran-Gardner emergency connection.
- Bivin outlined trouble with detention tank and clear well overflowing, system reboot did not come back up. AAC found two bad cards had locked out plant operations; got it working manually; new cards were ordered – delivery date was not yet known.
- AAC thought it was unusual for two cards to go down at one; they wondered if it may have been some type of power episode. There had been no recent storms; the only unusual activity had been work in the well fields.
  
- Commissioners agreed to the purchase of extra cards for backup. An Allen Bradley card for the WesTech box would cost under \$1,000 plus some extra programming; the other card comes from California and costs \$775.00.
- Bivin was told to confirm redundancy of all major areas of the plant.
- Chairman Bloome said there should be a master cell phone list, including all three commissioners and all water plant operators, created to improve communication when there are problems. Commissioner Morris suggested GroupMe. Bivin would look into this and get it set up.

**Engineering Report:**

- Max Middendorf had emailed a status report to the commissioners regarding upcoming well cleaning and New Berlin master meter projects.
- Paul at AAC understood that completing the programming that would allow communication between the pump station and New Berlin was necessary before Petersburg Plumbing could begin working on the master meter. He would work off hours if needed to get that complete.
- Commissioner Morris stated it should be made clear to AAC that there would be no extra cost for doing the work during off hours. Middendorf would follow up.

**Public Comments:**

- There were no public comments.

**Approval of Minutes:**

MOTION by Johnson, second by Morris to approve the minutes of the May 18, 2020 public hearing as presented.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

MOTION by Morris, second by Bloome to approve the minutes of the May 18, 2020 regular meeting as presented.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

**Treasurer’s Report by Laura VanProyen:**

- Commissioners received draft financial reports through May 31, 2020 for their review and reference.
- The insurance claim for replacement of the transfer switch had been received in the amount of \$83,735.12.
- The final amount taken from the operating account had been deposited back at the bank; everything had been fully recovered.
- VanProyen would coordinate with Commissioner Morris to schedule a signing appointment at the Springfield branch of the bank so wire transfers could be sent on or about June 23 for payment of the July 1, 2020 bond payments.

**Approval for Payment of Invoices:**

- Commissioners received a list of open invoices totaling \$41,128.72 for approval and payment.

MOTION by Bloome, second by Johnson to approve payment of all open invoices totaling \$41,128.72 as presented.

Roll call vote: Morris - yes Johnson – yes Bloome - yes Motion carried.

**Old Business:**

- Chairman Bloome suggested it would be a positive thing to share some information with the news media following the closing on the bond refinancing which was scheduled to happen on July 7. He offered to take point in handling this.

**New Business:**

- Commissioner Bloome reported he became aware through his employment of federal grant money available. Bivin would send relevant EPA inspection reports to Middendorf who would work with Bloome to put together a grant application.

- VanProyen asked about the possibility of offering our customers participation in group texting through Group Me to receive notifications and information from us. Middendorf also mentioned Call-Em-All as an option. Bivin will look into this along with the group call list of commissioners and employees.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission will be held Monday, July 20, 2020, at 5:30 p.m.

MOTION by Morris, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:10 p.m.

Respectfully submitted,

  
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Laura VanProyen, Clerk