

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
June 16, 2015; 3:00 p.m.  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Terry Burke, Craig Hall, Joel Sander

Absent: none

Quorum: yes

**Others Present:**

Dan Held, Marc Thomas & Bobby Nichols (Woodard & Curran), Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, Hoffee, Wilke & Cate), Jewel Brant, Darlene Judd, Keith Osburn

**Public Hearing Regarding Appropriation Budget:**

- Following the taking of roll, Chairman Terry Burke opened the public meeting at 3:05 p.m.
- Burke explained additions to consider for addition to the final budget of:
  - \$1,000 estimated for ongoing computer backup and maintenance of the bookkeeping computer
  - \$500 estimated for ongoing employer benefits contributions to IMRF
- There were no questions or concerns from the public.

MOTION by Sander, second by Hall to close the public meeting.

Voice vote: Motion carried.

**Approval of Appropriation Budget Ordinance:**

MOTION by Hall, second by Sander to amend the Appropriation Budget to include the addition of \$1,000 for computer maintenance and \$500 for IMRF benefits and to Approve Ordinance 15-07, An Ordinance Budgeting and Appropriating Funds for All Corporate Purposes for the South Sangamon Water Commission, Illinois for the Fiscal Year Commencing on First Day of May, 2015 Ending on the 30<sup>th</sup> Day of April, 2016 as amended.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**Management Report** was presented by Dan Held.

- Commissioners agreed to the proposed change in phosphate feed blend from 50/50 to 75/25 as recently recommended by Water Solutions Unlimited.

- Marc Thomas reported transition plan meetings with Terry Burke are ongoing. Historical data entry into Woodard & Curran's system was complete; equipment information and manuals was nearly complete.

- A Capital Improvement Plan was being revised following discussions with Terry Burke and Max Middendorf with Priority 1 items currently totaling \$669,750.

- Terry Burke and Dan Held learned at a recent IEPA meeting that sampling in pits may be discontinued at some time in the future; pit sampling in a confined space requires two people for safety reasons. Woodard & Curran recommended installing sampling stations on eight wells (wells #5 and #9 already had stations installed). Bids from Midwest Meter (\$785 per well) and IMCO Utility Supply (829 per well) plus an estimated \$8,320 for installation brought the cost of this project to approximately \$15,000.

MOTION by Hall, second by Sander to approve installation of sampling stations on eight wells at a cost not to exceed \$15,000.

Roll call vote: Hall – yes Sander – yes Burke – yes

- Commissioners appreciated the new management report format and the ability to receive it in advance of future meetings for review.

- Max Middendorf reported MECO will prepare an estimate for a pre-clarifier (second detention tank) to be included in the capital improvement plan. This would likely be an additional tank north of the high chloride tank and east of the mixing tank to provide pump equalization.

**Public Comments and Questions** were heard during the Management Report regarding water testing, production quantities and capital improvement project priority listing.

- Keith Osburn expressed approval of Woodard & Curran's work to date.

- FOIA requests for information regarding plant operations should continue to be submitted to the Clerk of the Commission, not directly to Woodard & Curran.

- Commission provided updated contact information to the Chatham utility department for customer concerns following the April 21 meeting as follows:

381-2206 for water quality

381-5359 for business office

#### **Approval of Minutes:**

MOTION by Hall, second by Sander to approve the May 19, 2015 regular meeting minutes as presented.

Voice vote: Motion carried.

#### **Treasurer's Report:**

- Laura VanProyen distributed financial reports for May 31, 2015 for commissioners' review and discussion.

- Burke stated the Mayor of Chatham asked that Chatham's new attorney communicate with our attorney regarding our bond payment procedures and amounts. Randy Segatto recommended any presentation regarding our bonds should come from Mike Southworth. A form report could be designed to provide monthly balances and information to the village each month.

- Laura VanProyen reported on a recent meeting with Warren-Boynton State Bank regarding investment options for the Depreciation, Repair and Replacement account. She recommended transferring the savings account balance to a new money market account

and having the proceeds of the certificate of deposit added there upon its July 1, 2015 maturity date; this would maximize interest income while maintaining liquidity.  
- VanProyen will collect money market rates from two of three other banks for comparison and future discussion.

MOTION by Sander, second by Hall to open a money market account at Warren-Boynton State Bank, transfer the Depreciation, Repair and Replacement savings account balance there and have the certificate of deposit balance added there upon its maturity.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**Approval of Open Invoices for Payment:**

- Treasurer distributed a list of open payables totaling \$97,039.48 for discussion and approval.

MOTION by Sander, second by Hall to approve payment of all open payables.

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**Approval of Prevailing Wage Ordinance:**

- Chairman Burke presented the annual prevailing wage ordinance for discussion and approval.

MOTION by Hall, second by Sander to approve Ordinance 15-08, an Ordinance Establishing a Prevailing Wage for the South Sangamon Water Commission

Roll call vote: Hall – yes Sander – yes Burke – yes Motion carried.

**Legal Matter Updates:**

- Randy Segatto has a meeting with Mike Williamsen and Ron Vancil on June 18 to discuss the Cahoy case.
- He continues to communicate with Dan Held regarding the septic system matter.
- Held referred Hydro-Kinetic to Segatto regarding citric acid pump matter.

**Old Business:**

- Bulk water station will be included in capital improvement plan as a priority 3 or 4 along with driveway / access improvements.

**New Business:**

- IRWA membership will be renewed; next year's budget should include memberships as a line item.

**Adjournment:**

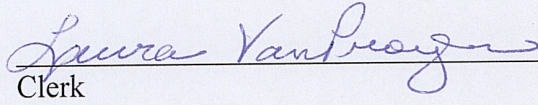
- The next regular meeting of the South Sangamon Water Commission will be July 21, 2015 at 3:00 p.m. at the water plant.

MOTION by Sander, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 4:55 p.m.

Respectfully submitted,

  
Clerk