

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
June, 17, 2014; 8:30 a.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Del McCord, Craig Hall, Joel Sander

Absent: none

Quorum: yes

Others Present:

Dan Held (SSWC), Max Middendorf (MECO Engineering), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:32 a.m. by Chairman, Del McCord, and roll was taken.
- There were no public comments.

Approval of Minutes:

MOTION by Hall, second by McCord to approve the May 20, 2014 meeting minutes as presented.

Voice vote: Motion carried.

MOTION by Sander, second by Hall to approve the May 20, 2014 executive session minutes as presented.

Voice vote: Motion carried.

Treasurer's Report:

- The audit is scheduled for July 1-2, 2014.
- VanProyen received correspondence from IMRF which indicated our application is still being processed but should be complete soon.
- Treasurer presented financial statements for May 31, 2014 which showed an operating account balance of \$306,802.93.
- Discussion regarding May actual expenditures compared with the budget noted:
 - Work on the wells caused Maintenance Expense for May to be high but was not unexpected in the budgeted totals and should even out over the next few months.
 - Payments related to the Master Meter Project, originally expected to be complete in FY2014, were not included in this budget causing Capital Projects to be over budget already for this year. Commissioners will monitor the overall budget and consider possible adjustments in other items to address this timing issue later this year.

- VanProyen will prepare an appropriation budget ordinance for approval at the July meeting based on the budget numbers as presented in the May financial statements. The commission will also share this budget with the Villages of Chatham and New Berlin and with Sangamon County.

Approval of Open Invoices for Payment:

- Treasurer distributed a list of open payables totaling \$87,100.42

MOTION by Hall, second by Sander to place the payable list on the floor for discussion and passage.

- Held and VanProyen answered questions regarding specific invoices.
 - Don's Locksmith invoice was for locks on ladders and valve access at wellsites following recent trespassing and vandalism problems. Held contacted county authorities and spoke with neighbors who will help monitor the area to report future incidents.

Roll call vote: McCord – yes Hall – yes Sander – yes Motion carried.

Approve Annual Prevailing Wage Ordinance:

- Chairman McCord presented the ordinance which is required annually.

MOTION by Hall, second by Sander to approve Ordinance 14-04, An Ordinance Establishing a Prevailing Wage for the South Sangamon Water Commission

Roll call vote: McCord – yes Hall – yes Sander – yes Motion carried.

Manager's Report:

Chlorine Pump on Finished Water:

- Held reported the new peristaltic pump was installed; he requested the demo pump be moved to the Fluoride System to see if a similar pump will solve problems there.

Emergency Connection for New Berlin with Curran-Gardner Township Public Water Supply:

- Held asked for guidance from Commissioners before the meeting scheduled for Friday, June 20, 2014 at 10:00 a.m. to discuss cost participation in the proposed project; agreed he should gather information regarding Curran-Gardner and New Berlin ideas for cost participation split and negotiate for our participation at the lowest possible level.
- Commissioners Sander and Hall stated they planned to attend the meeting; Clerk will post this as a special meeting.

Distribution Main Leak:

- Chatham crews determined a hydrant was somehow damaged causing a leak in the distribution main near the highway for an undetermined amount of time.
- Commissioner Hall will contact the County to request their help in determining what may have happened.
- Held reported the plant functioned well during this time while pumping 1.8 million gallons per day.

Levy Repairs:

- Commissioners agreed to share costs with Vulcan Materials, approximately \$500 each, in order to complete the repairs.

Green Sand Filter Project:

- Middendorf stated tours of similar systems using these softeners are scheduled over the next couple of weeks.

Old Business:**New Berlin Water Quality:**

- Held reported problems were temporary and related to hydrant work performed by New Berlin fire department.

CWLP Report:

- Williamsen questioned Middendorf regarding what the recent report means for our well field.
- Discussion regarding whether we need to pass a ground water ordinance; agreed we need to be vigilant and do what we can to protect our water source.

Upcoming Inspection in Chatham:

- Held will work with Shane Hill to fill their ground storage in preparation for work to be done later in June.

Bulk Water Sales:

- Commissioner Hall stated his desire to repair the bulk water unit in order to accommodate customers. Other Commissioners were not opposed but were concerned about related costs.
- VanProyen will research previous sales totals for further discussion at the July meeting.

Temporary Plant Operations Coverage:

- Held stated he will be gone July 30 – August 1 and probably July 6 – 8.
- Held will set up an alternating weekly schedule for himself and Tim Bliss to cover alarms, after hours and times he will be off and will communicate the schedule to Bliss.
- Discussion regarding whether further training would be useful for Bliss and other part-time operators to allow them to more comfortably handle alarms and troubleshooting as needed for the plant.
- Commissioners McCord and possibly Hall will set a time to speak in more detail with Bliss regarding his duties, training and future plans. If both Commissioners will attend this meeting, it will be posted as a special meeting once it is scheduled.

Adjournment:

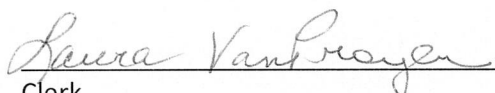
- The next regular meeting of this Commission will be July 17, 2014 at 8:30 a.m. at the water plant.

MOTION by Hall, second by Sander to adjourn.

Voice vote: Motion carried.

- Meeting adjourned at 10:18 a.m.

Respectfully submitted,


Clerk