

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
June 17, 2019
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Cindy Morris, Dave Johnson

Absent: Lee Bloome

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering)

Proceedings:

- The meeting was called to order at 5:35 p.m. by acting chairperson Cindy Morris and roll was taken.

Operating Report:

- Stephen Bivin reviewed the May, 2019 Operating Report.

- Discussion regarding New Berlin tower overflowing.

- Bivin stated Lee Electric's part of the project was complete. Paul from AAC nad to talk with Chatham; Bivin would follow up with a call to Paul.

- Max Middendorf asked whether New Berlin had checked the gauge level sensor in the elevated tank to verify the accuracy of the sensor.

Engineering Report by Max Middendorf:

New Berlin Master Meter:

- Three quotes for new master meter, meter vault and associated piping and appurtenances were presented with the lowest being \$42,667.00 from Petersburg Plumbing & Excavating.

Pigging Station Progress Update:

- Work is still on hold waiting for ground to dry out.

Membrane Train Progress Update:

- The ultrafiltration system skid arrived unassembled to avoid damage in transit. This was not expected and would require extra assembly by Henson Robinson at an additional cost of approximately \$14,000.

- Middendorf suggested a 1-year warranty in writing from WesTech was appropriate due to the extra assembly.

- WesTech would have a representative on site working on the assembly with Henson Robinson July 9; until then Henson Robinson was on hold.

- Attorney Segatto recommended moving forward with the assembly completion; then decide whether to litigate. Bivin would forward the WesTech proposal to him for review.

- Middendorf said having a fourth train would add flexibility to the system and could be considered during the next Capital Planning along with additional wells.

Chloramine Conversion Update:

- Testing should be complete around June 21; public notice would follow.

Public Comments:

- There were no public comments.

Approval of Revised Installation Cost for New Filter Skid:

- The additional cost to have Henson Robinson assemble and install the skid was not known; the best estimate was \$14,000.

MOTION by Morris, second by Johnson to approve the additional costs to assemble and install the ultrafilter skid in an amount not to exceed \$16,000 and to look into possible reimbursement from WesTech.

Roll call vote: Johnson – yes Morris – yes Motion carried.

Award Master Meter Project at New Berlin:

- Engineering report recommended accepting the lowest offer of \$42,667 from Petersburg Plumbing & Excavating.

MOTION by Morris, second by Johnson to award the New Berlin master meter project to Petersburg Plumbing & Excavating in the amount of \$42,667.

Roll call vote: Johnson – yes Morris – yes Motion carried.

Approval of Minutes:

MOTION by Morris, second by Johnson to approve the minutes of the May 20, 2019 regular meeting as presented.

Voice vote: Motion carried.

MOTION by Morris, second by Johnson to approve the minutes of the May 29, 2019 special meeting as presented.

Voice mote: Motion carried.

Treasurer's Report by Laura VanProyen:

- Audit field work was completed June 17; presentation of the report was expected for the August regular meeting.
- VanProyen was revising the QuickBooks chart of accounts to better align with the new budget line items.
- New bank signature cards were needed due to the recent change of commissioners; forms should be available at the July regular meeting.
- Commissioner Morris agreed to join VanProyen on June 26 at the bank to sign wire transfers to make all bond payments due July 1.

Approval for Payment of Invoices:

-VanProyen distributed a list of open invoices totaling \$266,656.75 along with a list of amounts paid prior to the meeting totaling \$256.42 for Republic Services and Verizon. There were also two invoices received late from Sangamon County Water Reclamation for May discharge and chloride manifest charges totaling \$965.36.

MOTION by Morris, second by Johnson to approve payment of all items on the payables list with the addition of the two invoices to Sangamon County Water Reclamation all totaling \$267,622.11.

Roll call vote: Johnson - yes Morris – yes

Motion carried.

Roll call vote: Hall – yes Morris – yes Bloome – yes
carried.

Motion carried.

Discussion of Purchase Order Limits:

- This item was tabled for a future meeting when all commissioners could be present.

Old Business:

- Attorney Segatto reported he had not yet had a response from the insurance company regarding the damage claim.

New Business:

- There was no new business.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, July 15, 2019 at 5:30 p.m. at the water plant at 9199 Buckhart Road, Rochester, Illinois.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:34 p.m.

Respectfully submitted,



Laura VanProyen, Clerk