

**REGULAR BOARD MEETING OF THE**  
**SOUTH SANGAMON WATER COMMISSION**

Monday June 18, 2018 at 5:30 PM

**1. Call to order and roll call**

- a. Call to order by Chairman, Lee Bloome
- b. Roll call: Commissioners in attendance: Craig Hall, Lee Bloome, Cindy Morris  
absent: none  
quorum: yes
- c. Others in attendance: Randy Segatto (Barber, Segatto, et al), Patrick McCarthy (Village of Chatham), Greg Frieden, Stephen Bivin (Woodard & Curran), Max Middendorf (MECO Engineering), Kate Hall (acting recorder) Keith Osburn, Darlene Judd

**2. Management report**

- a. Emailed out
- b. Steven Bivens—plant itself was struck by lightening and went down several weekends ago, some PLC faults, thinks it is finally fixed as of the time of this meeting

**3. Engineering Report**

- a. Discussion of Bids for Chloramine Conversion and Bisulfite Feed Systems  
Approval of Ordinance Awarding Contracts(s) for Chloramine Conversion and Bisulfite
  - i. Henson Robinson (lowest bid on ammonia sulfate)—\$14,852.00
    1. Motion by Hall, second by Morris to approve Ordinance 18-09 Approving and Accepting a Bid from Henson Robinson  
Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried
  - ii. Prairie State (lowest bid for bisulfite)— \$13,619.00
    1. Motion by Hall, second by Morris to approve Ordinance 18-11 Approving and Accepting a Bid from Prairie State  
Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried
- b. Final Change Order for Wesley-Chapel Project Approval of Final Payment  
Application for Wesley-Chapel Project
  - i. Final change order was \$9218.78
    1. Motion by Hall, second by Morris to approve the final change order regarding work by Petersburg Plumbing and Excavating for the Wesley-Chapel Project  
Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried

- ii. Final Payment Application amount is \$16,576.58
    - 1. Motion by Hall, second by Morris to pay \$16,576.58 to close out Petersburg Plumbing and Excavating work on the Wesley Chapel Project
- Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried

#### **4. Public Comments**

- a. Question on losing pressure two weeks ago, it didn't go down at that time because Bivens was here but second time no one was here to adjust; thus, Chatham an New Berlin were not part of "boil order"

#### **5. Approve Minutes**

- a. April 16, 2018 special meeting
  - i. Motion by Hall, second by Morris to approve minutes of April 16, 2018 special meeting as presented

Voice vote: Motion Carried
- b. May 15, 2018 public hearing
  - i. Motion by Hall, second by Morris to approve minutes of May 15, 2018 public hearing as presented

Voice vote: Motion Carried
- c. May 15, 2018 rescheduled regular meeting
  - i. Motion by Hall, second by Morris to approve minutes of May 15, 2018 rescheduled regular meeting as presented

Voice vote: Motion Carried

#### **6. Approval of Prevailing Wage Ordinance**

- a. Must pass today and file certified copy by July
    - i. Motion by Hall, second by Morris to approve Ordinance 18-08 Establishing a Prevailing Wage
- Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried

#### **7. Approval of Resolution regarding Continuance of Service for Woodard & Curran**

- a. The Resolution was based on letter agreement
    - i. Outlines transitions discussed during budgeting meeting with final services closing on August 31, 2018
      - 1. Motion by Hall, second by Morris to approve Resolution 18-01 Approving the O & M Agreement Extension with Woodard & Curran
- Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried

**8. Discussion and approval of Ordinance regarding Business Office Lease**

- a. Lease for office space and secure storage
    - 1. Motion by Hall, second by Morris to approve Ordinance 18-10 Approving a Lease with Eighth Street Partners
- Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried

**9. Treasurer’s report and Approve Payment of Invoices)**

- a. Two extra bills—
    - i. Chemical bill from Layne \$13,205.00
    - ii. Bill for fencing with wells from R Hall Services \$3,600.00
  - b. Motion by Morris, second by Hall to approve and pay bills as listed, including two additional bills, for a total of \$133, 518.67
- Roll call vote: Hall – yes Morris – yes Bloome – yes Motion Carried

**10. Old Business [none]**

**11. New Business (Bank account and signature updates)**

New signature cards were signed by all Commissioners to reflect the removal or Joel Sander’s signature and the addition of Cindy Morris’ signature on all current bank accounts at Warren-Boynton State Bank. A signature card was also signed for the newly opened Hickory Point Bank & Trust Loan and Interest account.

**12. Executive Session to Discuss Personnel and Hiring**

- a. Motion by Hall, second by Morris to move into executive session to discuss personnel decisions
- Voice vote: Motion Carried
- b. Meeting resumed following executive session

**13. Adjournment**

- a. Motion by Hall, second by Morris to adjourn
- Voice vote: Motion Carried
- b. Meeting adjourned at 6:29 p.m.

Meeting notes taken by Kate Hall