

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
July 17, 2012 – 8:30 a.m.  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

**Others Present:**

Herb Butler (EMC), Dan Held (SSWC), Shane Hill (Chatham), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

**Proceedings:**

- Meeting was called to order at 8:39 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by Hall to approve June 19, 2012 meeting minutes.

Voice vote: Motion carried.

MOTION by Pfeffer, second by Hall to approve June 22, 2012 special meeting minutes.

Voice vote: Motion carried.

**Treasurer's Report:**

- Treasurer Pfeffer presented the financial reports for June 30, 2012 along with an updated balance sheet for July 15. These reports now reflect monthly transfers into accounts designated for Bond & Interest on our various bonds and for Depreciation, Repairs and Replacement.

- Projected shortfall to complete construction was estimated at \$134,693.56.

**Approval of Open Invoices for Payment:**

- Bill Pfeffer distributed a list of open payables for construction-related items totaling \$25,866.51 and operating items totaling \$52,352.11.

- Discussion regarding mileage reimbursement policies and procedures for Tim Hasara and Dan Held. Agreed to pay mileage reimbursements as submitted for this month; John Myers will discuss policies for the future with Curran-Gardner.

- Eventually we will need to provide a vehicle for travel around the plant and well fields.

- CRP funds have all been spent for land and easement acquisitions leaving maintenance to be paid from construction money.

MOTION by Pfeffer, second by Hall to approve \$25,866.51 construction payables less \$310.55 duplicated IMCO invoice plus \$3,997.97 CRP expenses and \$52,352.11 operating payables plus \$689.31 Hasara mileage reimbursement.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Retainage Status and Payments:**

- Agreed to continue to hold Plocher payment for final punch list completion.

MOTION by Pfeffer, second by Hall to pay WesTech retainage of \$5,000.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- Agreed we have not contracted with American Water for post-construction work and will not pay their April 15, 2012 invoice for \$46,856.11.

MOTION by Pfeffer, second by Hall to pay American Water the December 12, 2011, final construction invoice for \$19,525.33.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- Discussion regarding Tonka raised additional questions. Decision regarding the remaining payment of \$8,250 was tabled until next month's meeting.

- John Myers stated he continues to communicate with the attorneys for Cahoy. Agreed to continue to hold that payment for now.

**Appropriation Ordinance:**

- Treasurer Pfeffer presented the appropriation ordinance for \$3,704.066 and stated we intend to abate it in November. While it is not clear that we are required to approve such an ordinance, we did so out of an abundance of caution.

MOTION by Pfeffer, second by Hall to approve Ordinance 12-08, An Ordinance making appropriation for all corporate purposes for the South Sangamon Water Commission, Illinois for the fiscal year commencing on the 1<sup>st</sup> day of May, 2012 and ending on the 30<sup>th</sup> day of April, 2013.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Operating Loan:**

- Bill Pfeffer reported INB gave us the best terms for a \$200,000 operating loan with semi-annual interest payments. Mike Southworth will finalize the details.

MOTION by Pfeffer, second by Hall to approve a \$200,000 operating loan from INB.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Retail Water Rates:**

- Agreed on the following rates for retail water sales effective immediately:  
Minimum 0 to 2,000 gallons per month = \$30.00

All usage over 2,000 gallons per month = \$7.25 per 1,000 gallons  
Facility charge (meter charge) = \$5.00 per month  
Bulk water sales - \$8.00 per 1,000 gallons

MOTION by Pfeffer, second by Hall to approve Ordinance 12-07, An Ordinance Establishing Retail Water Rates.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- We may want to approve a separate ordinance in the future to address late fees and other billing or collections procedures.
- Chatham will read our retail meters and provide them to us in a spreadsheet format on or about the last business day of each month beginning in July. Our clerk will prepare and mail bills using this information.
- We currently have three active taps. Others are awaiting permits from the county.

**Open House:**

- Agreed we will hold an open house at the water plant on Saturday, September 15 from 1:00 to 4:00 p.m.
- Discussion regarding possible parking issues.

**Transmission Main Locates:**

- Bill Pfeffer asked about using the New Berlin village boundary as the western limit for our locator service to eliminate charges for some addresses on the east side of New Berlin which are inside the village limits.
- John Myers will prepare an intergovernmental agreement with New Berlin to handle this.

**Well Field Roads:**

- Ron Vancil presented a contract with Truman Flatt to grade and compact existing base material and oil & chip twice for the final improvements to Leach Road.
- John Myers reviewed the contract and will amend it to include a paragraph regarding prevailing wage act.

MOTION by Hall, second by Pfeffer to accept Truman Flatt & Sons bid of \$26,531.50 to improve 2,800 lineal feet north from Buckhart Road and to approve the contract as amended.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Plant Problems and Equipment Needs:**

- Joe Pisula distributed information regarding possible alterations to the detention tank design which might help with the iron and manganese levels.
- Discussion regarding related information from WesTech about the filters and ideas from others. Agreed we need to determine what it is that's clogging the filters before we move forward.

- Dan Held will talk with Tim Hasara about possible methods of testing and an action plan.

- Discussion regarding continuing issue with air in the lines.

- Dan Held, Ron Vancil and Joe Pisula will set a conference call today with WesTech to discuss programming possibilities and get bids for valve installation from local vendors if that is the desired action plan.

- Dan Held asked for a barrel dolly to move drums of materials around the plant at an estimated cost of \$400.

- Commissioners agreed.

- Dan Held asked about having the plant sprayed for spiders.

- Commissioners agreed to setting up regular pest control maintenance with a local vendor.

#### **Old Business:**

##### **Mowing/Snow Removal:**

- Discussion regarding who will perform mowing and snow removal

##### **Mansion Road Taps Status:**

- Bill Pfeffer asked for clarification regarding taps along the north side of Mansion Road which are in the Curran-Gardner Water District. The current agreement says no taps will be made to our main for customers of another entity.

- John Myers will further discuss this with Curran-Gardner along with the mileage question.

#### **New Business:**

##### **Water Hardness Issues:**

- Shane Hill stated there have been questions about the hardness of water in Chatham.

- Dan Held says it's been softened to 120 for two days. This level will increase salt and brine hauling requirements.

#### **Executive Session:**

12:15 p.m.

MOTION by Pfeffer, second by Hall to go to executive session to discuss personnel issues and imminent or probable litigation.

Voice vote: Motion carried.

12:50 returned to regular session

**Adjournment:**

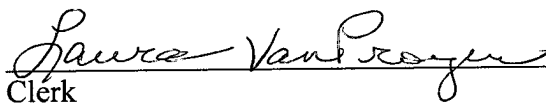
- The next regular meeting of the South Sangamon Water Commission will be August 21, 2012 at 8:30 a.m. at the water plant, 9199 Buckhard Road, Rochester.

MOTION by Hall, second by Pfeffer to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 12:50 p.m.

Respectfully submitted,

  
Clerk