

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
July 19, 2016; 3:00 p.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Ruth Bottrell, Craig Hall, Joel Sander

Absent: none

Quorum: yes

Others Present:

Keith Sommers and Marc Thomas (Woodard & Curran), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, et al), Laura VanProyen (SSWC), Bonnie, Bileck, Beckie Ethell, Darlene Judd, Andrea Parker

Proceedings:

- Meeting was called to order at 3:00 p.m. by Commissioner Joel Sander and roll taken.

Management Report for May, 2016, was presented by Marc Thomas.

- Chlorine discharge continued to be high; the project to resolve this is under way and should be completed in August.

- A draft implementation schedule for the recommendations in the Modified Comprehensive Plant Evaluation had been sent to the Commissioners for review and will be sent to IEPA by the July 26, 2016 deadline.

- All components were in place for tracking which began July 1, 2016 as outlined in the Special Exemption Permit dated June 7, 2016.

- Wells #1 and #2 were recently cleaned as part of the well maintenance plan; increases in specific capacity for both wells were reported.

- Commissioners confirmed their previous approval to move forward regarding the new fluoride and permanganate pumps as well as the reconfiguration of the chlorine pumps.

Engineering Report was presented by Max Middendorf .

- Bids received for a hydropneumatic tank were presented with a recommendation for the painted carbon steel option with the low bid of \$101,240 from Prairie State Plumbing & Heating.

- This option would likely require repainting in 15 to 20 years; the unit would be stored indoors and would likely be replaced by elevated storage before that would become necessary.

MOTION by Hall, second by Sander to accept the bid of \$101,240 from Prairie State Plumbing & Heating, Inc. for Alternate No. 1, Painted Carbon Steel Hydropneumatic Storage Tank/Piping/Blower/PLC Controls/Valves.

Roll call vote: Hall – yes Sander – yes Bottrell – yes

Motion carried.

Public Comments:

- Commissioners heard questions and concerns regarding:

* chlorine levels/smell in water at their homes

- * amounts, dates and current status of bond payments
VanProyen will provide copies of bank documents showing amounts and dates of wire transfer payments on all bonds due January 1, 2014 through July 1, 2016.
- * plant production/specifications
- * number of retail customers
VanProyen reported there were 44 retail customers
- * Chatham's water flushing
Marc Thomas stated it is common practice for all water departments to flush their lines periodically. This is different than flushing performed by fire departments to test water pressure.
- * number of houses on the market in their neighborhood

Discussion and Approval of Dechlorination Project:

- Marc Thomas explained the project would include installation of a chemical injection pit, pumps would be controlled by the operation of the lagoon pumps, and would add bisulfite to counteract the chlorine residual. The project has been designed, submitted to the state, approved, and should be completed by the end of August.
- This project came from a site evaluation and meeting with John Bartolomucci in September, 2015.

Discussion and Approval of Chemical Pump Project:

- Thomas stated the total cost of the project was estimated at \$44,000 and included replacement of two incorrectly sized fluoride pumps, repurposing and configuration of chlorine pumps and two new sodium permanganate pumps related to the change from feeding chlorine to sodium permanganate to remove manganese.
- Commissioners confirmed this project was previously approved.

Discussion regarding Special Exemption Permit:

- Thomas reported the cost impact for these changes was estimated at \$4,238; this additional testing and reporting was dictated by the Comprehensive Plant Evaluation prepared by Curry & Associates. After three months review will determine whether this will need to continue.

Approval of Minutes:

MOTION by Hall, second by Bottrell to approve the June 21, 2016 meeting minutes as presented.

Voice vote: Motion carried.

Financial Report:

- Laura VanProyen distributed draft interim financial reports for June 30, 2016.
- Audit field work was completed on July 6, 2016; a few additional questions and requests for information have been handled by e-mail since then. Commissioners were reminded to mail their questionnaires directly to the auditor's office in Jacksonville if they had not yet done so.
- Discussion regarding changes compared to previous year included decreased water sales.

Approval of Open Invoices for Payment:

- VanProyen distributed a list of open payables totaling \$114,771.01 and added \$2,575.00 payable to Midco Diving which was not approved at the June meeting.

MOTION by Sander, second by Hall to approve payment of open payables as amended for a total of \$117,346.01.

Roll call vote: Hall – yes Sander – yes Bottrell – yes Motion carried.

Old Business:

- There was no Old Business.

New Business:

CRP Land Mowing:

- Commissioner Sander stated Michael Summerville had asked about mowing again this year at the same cost of \$100 per acre for a total of \$10,000. When bid last year, his was the lowest quote by a substantial amount.

MOTION by Sander, second by Hall to continue the contract for mowing of the CRP land by Michael Summerville at the cost of 100 acres at \$100 per acre.

Roll call vote: Hall – yes Sander – yes Bottrell – yes Motion carried.

Office Rental:

- Sander reported our business office is currently housed at no charge at 1300 South 8th Street belonging to John Myers. Myers is relocating to space owned by another landlord as of September 1, 2016, and at some time shortly after that we will need to rent space either in the same building or elsewhere.

- This raised public questions regarding the location of various Commission records, specifically in the Warren-Boynton State Bank in New Berlin and the item in the budget for Lock Box Service.

- Sander stated records previously housed in the offices rented at the bank were moved to the current business office location in late 2013.

- VanProyen explained the \$600 budget item for Lock Box Services was not for a safe deposit box; it was a service that provided for a bank employee to pick up mail from the Commission post office box, open it, deposit any checks directly to the Commission operating account and provide the treasurer with a semi-monthly report of all items deposited. This provided additional audit controls on cash receipts and postings with only one employee at the Commission.

- VanProyen will request rental rates at the current 8th Street location and report them to Chairman Sander in the next week or two.

Capital Improvement Funding Matters:

- Randy Segatto reported on his recent discussion with Mike Southworth regarding financing/payment options and resources. Southworth recommended Dan Forbes at Spear Financial to help the Commission; Spear is an independent group who can help with funding options and rate projections.

- He further stated IRS rules require a Resolution at least 60 days in advance in order to reimburse back to the appropriate accounts any money paid for Capital Improvements prior to receiving funding for those projects without tax implications.
- Segatto will prepare a Resolution for the maximum amount proposed for Capital Improvements to be approved at the August meeting. Approval of such a Resolution does not mean the maximum amount needs to be spent or that all the proposed projects must move forward.

Executive Session:

MOTION by Hall, second by Sander at 4:15 p.m. to enter into Executive Session to review and approve minutes from previous Executive Sessions.

Voice vote: Motion carried

Regular Session Resumed at 4:35 p.m.

MOTION by Bottrell, second by Hall to release the minutes of the Executive Sessions dealing with the Cahoy litigation from June 19, 2012, May 21, 2013, August 18, 2015, September 15, 2015, October 20, 2015, November 17, 2015 and January 19, 2016 as recommended by legal counsel.

Roll call vote: Hall – yes Sander – yes Bottrell – yes Motion carried.

Adjournment:

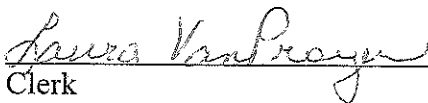
- The next regular meeting of the South Sangamon Water Commission will be August 16, 2016 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester.

MOTION by Sander, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 4:40 p.m.

Respectfully submitted,


Clerk