

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
August 15, 2017; 3:00 p.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Joel Sander
Absent: none
Quorum: Yes

Others Present:

Marc Thoms, Dan Held & Greg Frieden (Woodard & Curran), Randy Segatto, (Barber, Segatto, et al), Max Middendorf (MECO Engineering), Laura VanProyen (SSWC), Patrick McCarthy (Village of Chatham), Bill Brown (CM&T)
Darlene Judd, Andrea Parker

Proceedings:

- The meeting was called to order at 3:00 p.m. by Chairman, Joel Sander, and roll was taken.

FY2017 Audit Presentation by Adam Withee via speakerphone:

- The opinion was unmodified, materially correct.
- Notes regarding Statement of Net Position:
 - Reduction in assets was mostly due to cash drawn down for capital improvement projects
 - Accounts payable was higher than last year due to unrestricted cash availability
 - Negative net position continues due to asset depreciation recorded at quicker rate than bond principal payables being reduced
- Notes regarding Statement of Revenues, Expenses and Changes in Fund Net Position:
 - Revenues were down; rate increase should improve cash flow
 - Overall change in net position was better than prior year

Management Report Presented by Dan Held:

- Prior to the current NPDES permit, lagoon sampling was required weekly; it has been reduced to monthly. The July 19 sample was high for chloride; results of a retest are pending.
- The FY2017 annual report showed quantity of water pumped was up over FY2016 while chemical costs were down and finished water quality was improved.
- A recap of FY2017 activities included:
 - 120 safety items completed
 - CCP essentially completed
 - renewal of NDPES permit completed
 - \$282,490 in capital projects completed, including dechlorination project which brought the plant into compliance, several pumps and a chlorine alarm system
 - SSWC now off the IEPA restricted list
 - no safety or lost time accidents

- Chairman Sander thanked Thomas and Held for their work and noted the board needs to begin looking ahead to what will happen when the current contract with Woodard & Curran ends on April 30, 2018.

Engineering Report Presented by Max Middendorf:

- Middendorf met with Held and Commissioner Hall on August 3 to look at bulk water sales options and cost estimates; this process continues.
- He had worked on gathering information regarding implementation costs to convert to chloramines and proposed a working meeting is needed to move forward.

Public Comments:

- Held clarified pumping information which is reported monthly in Attachment A to the Management Report. He will try to find a more legible way to post this information on the website.
- The FY2017 audit and Woodard & Curran FY2017 annual report will be posted on the website.

Approval of Minutes:

MOTION by Hall, second by Bloome to approve the minutes of the July 18, 2017 regular meeting as presented.

Roll call vote: Hall – yes Bloome – yes Sander – present Motion carried.

Treasurer's Report:

- Laura VanProyen distributed unaudited draft July 31, 2017 financial information and historical water usage report for Commissioners' review; there was no discussion.
- We recently received a letter confirming the sequestration rate for FY2018 to be 6.6% on Series B Build America Bonds; this is down .3% from FY2017.

Approval of Invoices for Payment:

- VanProyen asked about who was to pay the \$287 portion of the MECO Engineering invoice which was regarding the Jostes Road project.
- Agreed the Commission would pay and charge these costs to the project in the future.

MOTION by Hall, second by Bloome to pay all invoices as listed.

Roll call vote: Hall – yes Bloome – yes Sander - yes Motion carried.

Approval of Payment of New Berlin Connection Set-Aside Funds:

- Chairman Sander explained that about three years ago the Commission agreed to participate in a main extension project with the Village of New Berlin and the Curran-Gardner Township Water District which would provide an emergency water source for New Berlin and retail customers of the Commission between Chatham and New Berlin. That project is now complete and we received a letter from the mayor of New Berlin requesting payment of the \$20,000.

MOTION by Hall, second by Bloome to authorize release of \$20,000 funds to be paid to the Village of New Berlin.

Roll call vote: Hall – yes Bloome – yes Sander – present Motion carried.

Approval of Payment of CRP Mowing Expense:

- Held reported the project was completed and well done.

MOTION by Sander, second by Bloome to pay the invoice for \$10,000 to Michael Summerville for mowing services.

Roll call vote: Hall – yes Bloome – yes Sander – yes Motion carried.

ARC Flash Study Discussion:

- Held explained OSHA requirements, as published in NFPA 70E code, say an ARC Flash Study is to be completed every five years. He requested estimates from Anderson Electric/Schneider Electric (\$25,905 without New Berlin booster station) and Ross & Baruzzini (\$18,629 + \$1,500 for New Berlin booster station).

- Thomas stated this is an assessment and may have findings needing follow-up in the future. Once the first assessment is complete, future studies should be less costly.

- Segatto stated these quotes must include prevailing wage.

- Commissioner Bloome will make look into this further before any future action.

Old Business:

- There was no old business.

New Business:

- There was no new business.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be September 19, 2017 at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Bloome, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 4:02 p.m.

Respectfully submitted,


Clerk