

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
August 18, 2015 - 3:00 p.m.
water plant - 9199 Buckhart Rd, Rochester, Illinois

Commissioners:

Present: Terry Burke, Craig Hall, Joel Sander

Absent: none

Quorum: yes

Others Present:

Dan Held, Keith Summers & Bobby Nichols (Woodard & Curran), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto et al), Laura VanProyen (SSWC), Jewel Brant, Darlene Judd

Proceedings:

- Meeting was called to order at 3:04 p.m. by the chairman, Terry Burke.
- Roll was taken.

Public Comments and Questions were heard regarding water quality, testing and corrosion especially on brass fixtures.

- Chairman Burke will discuss possible water testing in Chatham with Dustin at the village and Marc Thomas at Woodard & Curran

Management Report was distributed and reviewed by Dan Held.

- These reports will be published on the website as pdf files following the meetings at which they are presented to the commission.

Approval of Minutes:

MOTION by Hall, second by Burke to approve the July 18, 2015 meeting minutes as presented.

Voice vote: Motion carried.

Financial Report:

- Laura VanProyen distributed copies of the completed FY2015 audit; it will be added to the website.
- She presented the financial report for July 31, 2015 which showed an operating account balance of \$361,288.83.

Approval of Open Invoices for Payment:

- VanProyen distributed a list of open payables received through August 17, 2015 totaling \$111,136.73. Invoices for Barber, Segatto et al totaling \$3,132.75 were added to the list.
- Dan Held indicated the Atlas Copco invoice for annual equipment maintenance would be paid by Woodard & Curran; \$1,208.12 was removed from the list.

MOTION by Sander, second by Hall to approve payment of all open payables as adjusted to total \$113,061.36.

Roll call vote: Sander – yes Hall – yes Burke – yes Motion carried.

CREP Ground Mowing:

- Commissioners Burke reported bids received from three local contractors:
 - Michael Summerville - \$100/acre
 - Terry Brown - \$100/acre
 - Prairie State Plumbing & Heating - \$29,000 (\$20,000 each for second and third years)
- Commission owns approximately 135 acres of which approximately 35 acres are wooded leaving an estimated 100 acres to be mowed.
- Randy Segatto will prepare a contract including prevailing wage and insurance requirements.

MOTION by Hall, second by Sander to accept the bid not to exceed \$10,000 from Michael Summerville subject to a contract including conditions regarding prevailing wage and insurance.

Roll call vote: Sander – yes Hall – yes Burke – yes Motion carried.

Old Business:

New Berlin / Curran-Gardner Emergency Connection:

- Commissioner Sander reported on the status of the agreement which will be between New Berlin and the Curran-Gardner Water District.
- South Sangamon Water Commission had agreed to pay New Berlin \$20,000 to assist them with this emergency connection.
- Sander will get a copy of the final agreement to Max Middendorf when it is available.

Computers:

- VanProyen presented a proposal from Avrom Systems for ongoing backup and monitoring of the commission bookkeeping data and computer equipment.
- Dan Held stated that, with an additional operator now at the plant, there is no longer room for the server to remain at the water plant.

MOTION by Sander, second by Hall to accept Option #3 of the proposal at a conversion cost not to exceed \$400 and the ongoing \$40 per month fee for backup and monitoring.

Roll call vote: Sander – yes Hall – yes Burke – yes Motion carried.

Retail Billing Ordinance Revisions:

- Following up on changes implemented in July to better align retail billing dates with meter reading dates, Segatto suggested we amend Section 3 of Ordinance 12-10 to require payment within 30 days of mailing.

New Business:

Letter from Village of Chatham:

- Segatto reported he received a letter from the attorney for the Village of Chatham requesting a joint meeting of the Village and Commission boards.
- As a special meeting, the discussion would be limited specifically to items on the posted agenda.

- Discussion indicated we cannot undo what has been done, but if the purpose of a meeting is to plan how to move forward and/or to explain the way the bonds work, it could be scheduled.
- Woodard & Curran and Mike Southworth might be invited to attend.
- Segatto will discuss possible dates for a meeting in early November, possibly on a Monday or Wednesday evening.

SCADA Programming:

- Following recent boil orders due to pumps not coming on when needed, Woodard & Curran found problems in communications between two PLCs. Their SCADA people can reprogram the two PLCs with a center hub which can be accessed remotely and allow the plant to be run manually at a cost of approximately \$38,000 + \$8,000 to Anderson Electric for wiring.
- Burke suggested we move quickly to correct this problem and avoid future boil orders and then work with Woodard & Curran regarding financing for it.

MOTION by Sander, second by Hall to authorize Woodard & Curran to correct the communication problem with the PLCs and program the plant for manual operation.

Roll call vote: Sander – yes Hall – yes Burke – yes Motion carried.

MOTION by Hall, second by Sander to move into closed session to discuss litigation pursuant to 5 ILCS 120/2 (c) 11.

Voice vote: Motion carried.

Executive session began at 5:30 p.m.

Regular meeting resumed at 5:40 p.m.

Adjournment:

- The next regular meeting of the Board of Commissioners will be on Tuesday, September 15, at 3:00 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Sander, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting was adjourned at 5:40 p.m.

Respectfully submitted,


Clerk