

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
August 19, 2014; 8:30 a.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Del McCord, Joel Sander

Absent: Craig Hall

Quorum: yes

Others Present:

Dan Held (SSWC), Max Middendorf (MECO Engineering), Laura VanProyen (SSWC),
Mike Williamsen (Chatham)

Proceedings:

- Meeting was called to order at 8:37 a.m. by Chairman, Del McCord and roll taken.

- There were no public comments or questions

MOTION by Sander, second by McCord to approve the minutes of the July 14, 2014 regular meeting as presented.

Voice vote: Motion carried.

MOTION by Sander, second by McCord to approve the minutes of the July 31, 2014 special meeting as presented.

Voice vote: Motion carried.

MOTION by Sander, second by McCord to approve the minutes of the August 8, 2014 special meeting as presented.

Voice vote: Motion carried.

Financial Report:

- Laura VanProyen presented a draft Revenue & Expense report for July, 2014 and reported the 7/31/2014 operating account balance was \$368,255.18.

- Research regarding possible investment of the \$60,000 Depreciation Reserve money set aside during fiscal year 2014 is on hold pending discussions of financial requirements for well field improvements.

- VanProyen reported Mike Southworth's opinion that Series D Debt Reduction Reserve money may be used for the monthly set-aside for Series D Bond & Interest payments as an alternative to using Depreciation, Repair & Reserve funds.

- VanProyen distributed copies of the fiscal year 2014 audit.

- While not included in the audit, the auditors suggested we add a third person who is able to sign checks on the operating account so that no one will have to sign

reimbursement or payroll checks made payable to themselves. Commissioner Sander will go by the bank to add his name.

Approval of Open Invoices for Payment:

- VanProyen distributed a list of open payables totaling \$71,883.30.

MOTION by Sander, second by McCord to approve payment of all open payables totaling \$71,883.30.

Roll call vote: McCord – yes Sander – yes Motion carried.

Ordinance Approving Brotcke Well & Pump Proposal:

MOTION by Sander, second by McCord to bring on the floor for discussion and passage Ordinance 14-06, an Ordinance Approving a Proposal with Brotcke Well & Pump.

Discussion:

- Mike Williamsen reported he talked with Joe Pisula at Donohue; they will pull our file for review and will contact us with any relevant findings.
- Held stated we should not have more than two wells down at the same time during the improvements.

Roll call vote: McCord – yes Sander – yes Motion carried.

Manager's Report:

- Held discussed the status of various repair and improvement issues in the plant and well field. His written report is attached to these minutes.
- Commissioners approved sharing information with the Rochester Fire Department regarding location of hydrants on our system within their district.
- Held will contact Township Road Commissioner(s) regarding condition of Marsh Road in the well field in need of rock.
- Held will talk with the people using our driveway to haul dirt and have the holes filled in the entrance.

Old Business:

Green Sand Filters:

- Max Middendorf reported USDA funding is not available to us due to the population of Chatham.
- Max will contact John Myers regarding beginning paperwork for bond market funding options.

Assistant Plant Operators:

- Commissioner Sander suggested we talk with New Berlin to end our agreement regarding sharing Tim Bliss.
- Discussion regarding options for an assistant plant manager who can cover for Dan Held during time off, help when needed seasonally, and be prepared to keep the plant running in case of an emergency.

Adjournment:

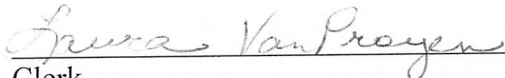
- The next regular meeting of the South Sangamon Water Commission will be August 16, 2014 at 8:30 a.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Sander, second by McCord to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 9:41 a.m.

Respectfully submitted,


Clerk