

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
August 19, 2019
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering), Adam Withee (Zumbahlen, et al), Bill Brown (Crawford Murphy & Tilly), Jamie Headen (Benton & Assoc)

Proceedings:

- The meeting was called to order at 5:32 p.m. by chairman Lee Bloome and roll was taken.

Auditor's Report:

- Adam Withee reviewed the FY2019 audit; his remarks included:

The audit stated everything was materially correct.

Depreciation continued to outpace pay down on debt causing a negative investment in Capital Assets.

We were beginning to see lower costs as we manage the plant ourselves rather than having a management company.

Auditors suggested including something in the next appropriation ordinance for depreciation; they suggested \$870,000 to \$900,000 for the estimated amount.

- Clerk was to deliver the Comptroller Report to the Sangamon County Clerk's office and forward copies of the audit to Chatham and New Berlin.

Operating Report by Stephen Bivin:

- July water production was down from last year mainly due to the plant being down the last week and a half of the month for installation of the new filter train.

- HACH maintenance contract renews in October at an estimated \$6,000; this should be included in future budgets.

- The new PLC had been working well with the new filter skid; now filtering 1,400 gallons per minute (2.016 million gallons per day).

- Insurance wanted the burnt transfer switch shipped to S&C Electric to be inspected, at a cost of \$1,520 plus shipping, before processing the claim for replacement. We would pay for this first and be reimbursed by the claim. Commissioners agreed.

- Commissioner Johnson questioned the timing of the plant being shut down during peak season. Chairman Bloome explained this was out of our control this year because of the arrival of the new filter train. We would plan for any future filter trains to be installed in the fall; if Brotcke could not do well treatments during off-peak season next year we would consider other vendors.

Engineering Report by Max Middendorf:

- New Berlin master meter documents were signed. There was a preconstruction meeting set for August 8 and a possible start date of August 26.
 - Discussion to bring Jamie Headen, new engineer for New Berlin, up to speed on details of the project. He requested a letter responding to the Village regarding ownership and maintenance of the existing section of main after the meter relocation by the August 21 Village meeting. He asked the commission to place a value on that section of pipe for possible future discussions with the Village. He also asked for increased communication regarding things like construction meetings affecting New Berlin in the future.
 - Middendorf to set a meeting with New Berlin water department, Headen and Advanced Automation, as time frames allow, to discuss meter communications.
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- Loellke Plumbing found a need to raise the vault area to get it out of the wet, sandy area. This would require pigging protocol to include pumping out the extra water from the feed line after pigging to avoid possible freezing issues.
 - Loellke Plumbing proposal for these changes was \$14,945.06,

MOTION by Bloome, second by Morris to approve the Raw Water Improvement modifications as proposed by Loellke Plumbing at a cost of \$14,945.06.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

Public Comments:

- Chloramine conversion date and public notice; the project was ready to be turned on at any time but waiting on programming by Advanced Automation & Controls first on advice of EPA representative. When it is time for public notification, the Villages will hear from Chairman Bloome.
- Need for a meeting between the commission and New Berlin regarding details of chloramine conversion; Bivin to arrange a meeting.
- Possibility of changing our SCADA vendor; for now we need to keep Advanced Automation & Controls because they know what's happening with the current projects but this could be looked into later in the year. Bivin to research options and details for future discussion.

Approval of Minutes:

MOTION by Morris, second by Johnson to approve the minutes of the July 15, 2019 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report by Laura VanProyen:

- There were no questions regarding draft financial reports previously emailed to commissioners.
- Bloome stated we would no longer be billed a hazardous discharge fee by Sangamon County Water Reclamation District.

Approval for Payment of Invoices:

- VanProyen distributed a list of open invoices totaling \$62,518.02 for approval and payment along with a list totaling \$6,752.95 of amounts for insurance premiums and utilities that were prepaid to meet due dates.

MOTION by Bloome, second by Morris to approve payment of all invoices on the list totaling \$62,518.02.

Roll call vote: Johnson - yes Morris – yes Bloome - yes Motion carried.

Discuss CRP Maintenance Proposal:

- Discussion of Michael Summerville’s email proposing to mow again this fall at the same price of \$9,000 as 2018.
- Bivin reported there were not yet any funds in place for extended options on CRP programs.

MOTION by Bloome, second by Johnson to accept the proposal from Michael Summerville to mow the CRP land this fall at a cost of \$9,000.

Roll call vote: Morris – yes Johnson – yes Bloome – yes Motion carried.

Discussion of Purchase Order Limits:

- After brief discussion, this item was tabled for a future meeting to allow research and consideration by all commissioners.

Old Business:

- There was no old business.

New Business:

- Chairman Bloome to work with Attorney Segatto on the response letter to New Berlin.

At 7:00 p.m.:

MOTION by Morris, second by Bloome to move into Executive Session to discuss personnel matters per Section 2(c)(1).

Voice vote: Motion carried.

Commissioners returned from Executive Session at 7:21 p.m.

Adjournment:


- The next regular meeting of the South Sangamon Water Commission will be held Monday, September 16, 2019 at 5:30 p.m. at the water plant at 9199 Buckhart Road, Rochester, Illinois.

MOTION by Morris, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 7:22 p.m.

Respectfully submitted,


Laura VanProyen, Clerk