

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
August 20, 2018
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Lee Bloome, Craig Hall, Cindy Morris

Absent: none

Quorum: yes

Others Present:

Greg Frieden & Stephen Bivin (Woodard & Curran), Randy Segatto (Barber, Segatto, et al), Max Middendorf (MECO Engineering), Adam Withee (Zumbahlen, Eyth, et al), Laura VanProyen (SSWC), Bill Brown (Crawford, Murphy & Tilly), Mike Krall (New Berlin)

Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman, Lee Bloome, and roll was taken.

Audit Presentation by Adam Withee of Zumbahlen, Eyth, Surratt, Foote & Flynn:

- unmodified, or clean opinion letter
- no discrepancies with bond compliance
- negative net position due to bond pay-down rate compared to depreciation rate; ideally this will turn around as bond payments increase
- auditors to file Comptroller's report electronically; clerk to file a copy with County Clerk

Management Report distributed by Greg Frieden:

- Chairman Bloome to work with Woodard & Curran on upcoming August 31 transition and possible extension agreement for SCADA work

- There had been problems with WesTech going out and not communicating with SCADA, probably due to power surges; a new battery backup was ordered to try to fix the problem.
- Woodard & Curran continue researching various options and their costs in case problems continue. One option could be a separate dialer for WesTech only.

- Pump ran dry due to recent lightning strike causing seals to go dry so it now leaks.
- Stephen and Kevin to rebuild the pump; cost depends on the extent of the repair once they begin the work
- Ameren to install a monitor on the line for surges

Engineering Report by Max Middendorf:

- Following the July 25 special meeting at which the Stem-to-Stern study was presented, Middendorf recommends setting a planning meeting for further discussion.

- Henson Robinson shop drawings for the Chloramine conversion project were being modified to include Qdos pumps to match current equipment.
- Once all parts arrive, installation should take about a week.
- Bill Brown stated Chatham's elevated tank would be down for painting on or about September 17.

Public Comments:

There were no public comments.

Approval of Minutes:

MOTION by Morris, second by Hall to approve the minutes of the July 16, 2018 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- There were no questions or discussion regarding July 31, 2018 unaudited draft financial reports e-mailed previously by Laura VanProyen.
- VanProyen reported the sequestration rate for fiscal year 2019 had recently been announced as 6.2%, lower than anticipated based on previous information.

Approval for Payment of Invoice:

- VanProyen distributed a list of open invoices totaling \$93,005.01.

MOTION by Hall, second by Morris to approve payment of all invoices as presented.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

CRP Maintenance:

- Commissioners discussed a proposal from Michael Summerville to mow again this year at a price of \$9,000, reduced from \$10,000 in 2017 because the area is in better shape at this time after being mowed last summer.
- Commissioner Morris suggested we negotiate to bring the cost down further.
- Commissioner Hall stated Heissinger farms expressed interest in spraying in the spring to take it for hay going forward.
- Hall to contact Mr. Summerville prior to the September meeting for further discussion at that time.

Discuss Possible Sale of Equipment:

- Chatham and Woodard & Curran had expressed interest in purchasing the Caterpillar skidsteer.
- While not used a lot, Stephen indicated there are times it is useful.
- It needs a new battery.
- After discussion and a motion by Bloome to advertise for sale by closed bids, the motion was rescinded and commissioners agreed to keep it at this time.

Discuss Customer Communication:

- VanProyen reported the website needs to be updated with emergency and contact phone numbers.
- E-lert systems she researched would cost approximately \$5,000 annually.
- MCS, the website provider, does not provide any type of e-lert service. The website can only be updated Monday through Friday between 8:00 a.m. and 5:00 p.m. for posting notices.
- Bloome to further research options for future discussion.

Approve Ordinances regarding Employment Positions:

MOTION by Hall, second by Morris to approve Ordinance 18-12, an Ordinance Creating the Employment Position of General Manager.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

MOTION by Hall, second by Morris to approve Ordinance 18-13, an Ordinance Creating the Employment Position of Water Operator.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

MOTION by Morris, second by Hall to approve Ordinance 18-14, an Ordinance Creating the Employment Position of Operations Assistant.

Roll call vote: Hall – yes Morris – yes Bloome – yes Motion carried.

Review and Approve Employee Handbook:

- Discussion was tabled to allow additional time for further review.

Old Business:

- Commissioner Morris asked about the flooding problem at the New Berlin tower.
- The signal from the Mansion Road pump station is not getting to the New Berlin tower properly, possibly because of trees obstructing the straight-line communication path.
- Bill Brown to talk with Shane at Chatham to work with New Berlin utilities to resolve this

New Business:

- There was no new business.

At 6:45 p.m:

MOTION by Morris, second by Bloome to move into Executive Session to discuss personnel matters

Voice vote: Motion carried.

At 7:00 p.m.:

Adjournment:

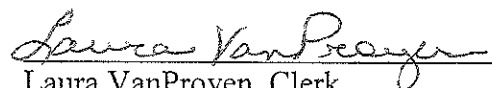
- The next regular meeting of the South Sangamon Water Commission will be held Monday, September 17, 2018 at 5:30 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Hall, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 7:00 p.m.

Respectfully submitted,



Laura VanProyen, Clerk