

**South Sangamon Water Commission**  
Minutes of Regular Meeting of the Board of Commissioners  
August 21, 2012 – 8:30 a.m.  
Water Plant, 9199 Buckhart Road, Rochester, Illinois

**Commissioners:**

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

**Others Present:**

Dan Held (SSWC), Shane Hill (Chatham), John Myers (Rabin & Myers), Joe Pisula (Donohue), Ron Vancil (SSWC), Laura VanProyen (SSWC), Mike Williamsen (Chatham)

**Proceedings:**

- Meeting was called to order at 8:32 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by Hall to approve July 17, 2012 meeting minutes.

Voice vote: Motion carried.

**Treasurer's Report:**

- Treasurer Pfeffer presented the financial reports for July 31, 2012 along with an updated balance sheet for August 15.

- July 31, 2012 balances:

Operating = \$160,997.25

Construction = \$60,874.88 plus \$169,460.98 remaining in Illinois Funds Bond & Interest and Capitalized Interest which Mike Southworth has approved to be used to pay final construction costs

**Approval of Open Invoices for Payment:**

- Bill Pfeffer distributed a list of open payables for construction-related items totaling \$93,902.78 and operating items totaling \$72,181.60.

- Discussion regarding salt and brine hauling costs. Dan Held will review recent bills from Cavalier to verify number of loads.

- Discussion regarding Prairie Analytical bills. Held stated the number of tests currently being run is higher than it will be. Some of these tests are to establish a base line for startup and equipment warranties and due to several recent customer complaints.

- Reviewed retainage status.

- Agreed to release check previously approved but held to Plocher.

- Agreed to release \$5,250 as final payment to Tonka (\$8,250 less \$3,000 credit).

- Agreed to continue to hold Cahoy and American Water payments pending the outcome of discussions between their attorneys and John Myers.

- Laura VanProyen will provide a list of payment amounts made to date to General Pump for review by Ron Vancil.

MOTION by Pfeffer, second by Hall to approve \$93,902.78 construction payables plus \$5,250.00 as final retainage to Tonka and \$72,181.60 operating payables.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- Pfeffer reported we recently received a draft of the FY 2012 audit. Reporting of the final information to bond holders is due September 1.

**Water Quality Issues:**

- Dan Held reported several Chatham customer complaints regarding odor in their ice cubes, pitted chrome and white spots on granite countertops.  
- Held will talk to the lab and/or a chemist and test at various points along the line to investigate this. Joe Pisula recommended the Langelier scale test may be helpful; he will e-mail a spreadsheet to Dan as a resource.

**Approve Operating Loan Ordinance:**

- Treasurer Pfeffer presented an ordinance prepared by Mike Southworth authorizing the commission to borrow up to \$200,000 from Illinois National Bank.

MOTION by Pfeffer, second by Hall to approve Ordinance 12-09, an ordinance authorizing the South Sangamon Water Commission, Sangamon County, Illinois to borrow funds from Illinois National Bank in a maximum principal amount not to exceed \$200,000.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Approve Electronic Transfer of Funds:**

- Pfeffer stated the simplest method for making monthly transfers from operating to various other funds is by electronic transfer using online banking.

MOTION by McCord, second by Hall to approve the use of electronic transfers between funds using online banking.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

**Open House Plans:**

- September 15 from 1:00 to 4:00 p.m.  
- General discussion regarding how to prepare for the event.  
- A special meeting for planning and job assignments will be held Wednesday, September 5, 2012 at 11:30 a.m. at The Lighthouse in Rochester.

### **IEPA Evaluation Report – Non-Compliance Advisory:**

- Joe Pisula presented a draft reply to the letter recently received from the IEPA to be used as a starting point for the commission response and compliance. We have 45 days to finalize a response and several months to comply.
- Some of these items are due to redesign and changes made after IEPA permits were originally obtained.
- Pisula presented a proposal for a hydropneumatic tank in the plant as a solution to A-3. Discussion about using a future tank at New City or a valve at the Chatham tank as alternative solutions.
- Agreed Chatham dispatch will serve as the central contact for boil order notices.
- John Myers (A-6, B-2), Ron Vancil (A-1, A-4, A-5) and Dan Held (A-2, B-3) will work to answer all questions.

### **Edinburg High Chloride Waste Permit:**

- Dan Held reported that the EPA has determined the Edinburg plant cannot handle the strength of high chloride waste from our plant and the permit has been denied.
- Discussion regarding adjusting dilution procedures in the lagoon and tanks to impact the quantity of brine to be hauled.
- Dan will contact AAC and work with them to reprogram dilution rates and train our operators to manage this process.

### **Plant Operations and Equipment Needs:**

#### **Air Entrapment:**

- Ron Vancil installed the pressure gauge.
- Donohue wants us to test to determine whether the valve works as a solution; if so then it can be automated for the future.

#### **Outlets in Chemical Rooms:**

- Dan Held requested we have Anderson Electric come back to install outlets in each of the chemical rooms to avoid running extension cords.
- Pisula will check with Donohue's electrical engineer regarding possible safety issues with this; then Held will price options with Anderson.

### **Illinois Potable Water Supply Operators Association Conference:**

- Dan Held reported he will attend this conference September 19 through 21 as continuing education.

### **Old Business:**

- Shane Hill reported that permits for tap applications are moving forward and current tap requests should be completed within 30 days.

**New Business:**

- Ron Vancil reported there have been inquiries regarding a main extension at Briar Lane; this will require a permit.
- Vancil will suggest to the residents they should consult Greene & Bradford or their own engineers for guidance.
  
- Bill Pfeffer stated we need to get a mower for lot maintenance.
- Del McCord will check with Chatham about possible used equipment.
- Dan Held will prepare a proposal for equipment needs for the future which include mowing, snow removal and fork lift ability.

**Executive Session:**

11:10 a.m.

MOTION by Hall, second by Pfeffer to go to executive session to discuss personnel issues.

Voice vote: Motion carried.

11:40 returned to regular session

- Chairman McCord summarized executive session discussion concerning Ron Vancil's final pay, his time of departure and his relationship to the Fair Labor Standards Act.

**Adjournment:**

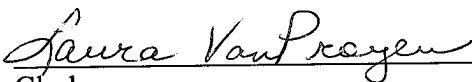
- The next regular meeting of the South Sangamon Water Commission will be September 18, 2012 at 8:30 a.m. at the water plant, 9199 Buckhard Road, Rochester.
- There will be a special meeting to plan and prepare for the open house on Wednesday, September 5 at 11:30 a.m. at The Lighthouse in Rochester.

MOTION by Pfeffer, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 11:45 a.m.

Respectfully submitted,

  
Clerk