

South Sangamon Water Commission
Minutes of Regular Meeting of the Board of Commissioners
September 18, 2012 – 8:30 a.m.
Water Plant, 9199 Buckhart Road, Rochester, Illinois

Commissioners:

Present: Del McCord, William Pfeffer, Craig Hall
Absent: none
Quorum: yes

Others Present:

Dan Held (SSWC), Tim Hasara (CGWD), Shane Hill (Chatham), John Myers (Rabin & Myers), Ron Vancil (SSWC), Laura VanProyen (SSWC)

Proceedings:

- Meeting was called to order at 8:37 a.m. by Chairman, Del McCord and roll taken.

MOTION by Pfeffer, second by McCord to approve August 21, 2012 meeting minutes.

Voice vote: Motion carried.

MOTION by Pfeffer, second by McCord to approve September 5, 2012 special meeting minutes.

Voice vote: Motion carried.

Treasurer's Report:

- Treasurer Pfeffer presented the financial reports for August 31, 2012.

Approval of Open Invoices for Payment:

- Pfeffer distributed a list of open payables showing \$39,501.00 for construction-related items and \$82,249.10 for operating items along with a list showing \$23,330.44 for operating items paid since the last meeting; these were utility and chemical bills paid to meet due dates and avoid late payment charges.

- Discussion regarding General Pump retainage.

- Vancil and Pisula have reviewed and confirmed the amount remaining due as \$9,125.

- Agreed to continue to hold payment pending receipt of a final invoice and resolution of noise problems.

- Vancil will provide copies of report on noise issue to Chairman McCord for followup.

MOTION by Pfeffer, second by Hall to approve payment of \$39,501.00 and \$82,249.10 open payables as presented.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- Treasurer Pfeffer presented the 4/30/2012 audit and reported it has been posted on the website.

EMC Settlement Offer:

- Attorney Myers presented a letter from EMC offering a final settlement amount of \$4,452.00.

MOTION by Pfeffer, second by Hall to accept the settlement offer and approve payment of \$4,452.00 to American Water to be given to John Myers to finalize the settlement.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

Lawn Mower Bids:

- Dan Held found the best deal on an eXmark mower at Sievers who provided a demo model for them to test; 52-inch deck fits best for our site.
- \$6,879.20 includes 4-year/1,200 hour warranty

MOTION by Hall, second by Pfeffer to purchase this mower for \$6,879.20.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- Discussion regarding who we might hire to mow along the roadways in the well field and the back side of the lagoons.
- Vancil will ask Mendenhalls.

Late Fees, Disconnection and Collection Procedures for Retail Accounts:

- John Myers will draft something based on Chatham and/or New Berlin’s existing policies for review and approval at a future meeting.
- Del McCord stated our easement with Mendenhalls provides for free water.
- Myers will research the easement for details and revised bills will be sent.

Old Business:

- Discussion regarding how to reach wells for sampling in case of flooding.
- Dan Held suggested a 2” trash pump mounted to a truck bed. He will price a reliable 2” pump.
- Shane Hill will look into a 1-1/2” pump Chatham may have that came from the New Berlin pump station which might work for us.
- Held asked about sending a laptop to WesTech to load the system as a backup.
- He reported that to use the backup most effectively, we may want to purchase a second license to avoid having to switch back and forth.
- Held will talk with Pat McCarthy about purchasing a lap top.

MOTION by Pfeffer, second by Hall to purchase a second license for the backup laptop.

Roll call vote: McCord – yes Pfeffer – yes Hall – yes Motion carried.

- John Myers stated Dennis Ross from Otter Lake wants to discuss an interconnect agreement.

New Business:

- Craig Hall asked what might be available to our customers for boil order notification by e-mail and/or text.
- Del McCord will talk with Ken Davis who provides the e-lert system used by Chatham.

- Bill Pfeffer asked that we get bids for perimeter cameras to cover each door inside and out and the bulk water machine with DVR and entry keypads or proximity cards.
- Tim Hasara will contact security companies.

- Chairman McCord reported the open house went very well; feedback was positive.
- Considering the nice day and busy time of year, turnout of about 100 was quite good.
- Agreed we should consider doing this annually.

- Hasara suggested we consider a quarterly or semi-annual newsletter.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be October 16, 2012 at 8:30 a.m. at the water plant, 9199 Buckhard Road, Rochester.

MOTION by Pfeffer, second by Hall to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 9:45 p.m.

Respectfully submitted,


Clerk