

South Sangamon Water Commission
Minutes of Special Meeting of the Board of Commissioners
September 5, 2012 – 11:30 a.m.
The Lighthouse Family Restaurant, 201 S Walnut, Rochester IL

Commissioners:

Present: Del McCord, William Pfeffer, Craig Hall

Absent: none

Quorum: yes

Others Present:

Dan Held, Laura VanProyen

Proceedings:

- Meeting was called to order at 12:10 p.m. by Chairman, Del McCord and roll taken.

September 15 Open House Plans:

- Del McCord will arrange with someone to prepare a press release
- Commissioners will individually invite village and other dignitaries as appropriate.

- Laura VanProyen will provide simple name tags for Commissioners and Employees

- Dan Held stated there are enough cups at the plant to serve water.
- Craig Hall and Bill Pfeffer will coordinate to provide ice and coolers.

- Dan Held, Tim Hasara and Mike Williamsen will be available to direct tours.

- Laura VanProyen will contact Ron Vancil to collect photographs of the well fields for display.
- Laura VanProyen will contact Pat McCarthy to obtain a map of the transmission main.
- Craig Hall will provide easels.

- Dan Held will arrange for mowing and grounds cleanup in preparation for the open house.
- Del McCord will provide caution tape for Dan Held to tape off electrical room and at least one of the chemical rooms to allow viewing without entry.
- Dan Held will post directional signs and tape off areas as necessary to direct traffic and provide for parking.

- Boy Scouts are not available to help with parking. Bill Pfeffer will contact the New Berlin High School Key Club regarding help with cleanup prior to and traffic direction, parking during the open house.

- Commissioners agreed to meet at the water plant on the day of the open house at noon.

MOTION by Hall, second by Pfeffer to adjourn.

Voice vote: Motion carried.

- The meeting was adjourned at 12:55 p.m.

Respectfully submitted,


Clerk