

Ordinance No. 14- 02

**AN ORDINANCE APPROVING AN AGREEMENT WITH
ZUMBAHLEN, EYTH, SURRATT, FOOTE & FLYNN, LTD.
FOR AUDITING SERVICES**

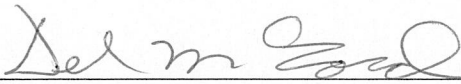
*BE IT ORDAINED BY THE SOUTH SANGAMON WATER COMMISSION, AS
FOLLOWS:*

SECTION 1: That certain Agreement between the South Sangamon Water Commission and Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd. for auditing services, a copy of which is attached, is hereby approved.

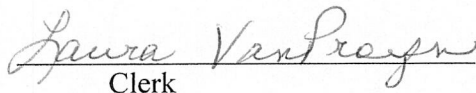
SECTION 2: The Chairman shall execute the Agreement, and the proper officers of the Commission shall carry out the Agreement according to its terms.

SECTION 3: This Ordinance is effective immediately.

PASSED this 18th day of February, 2014.


CHAIRMAN

ATTEST:


Clerk

AYES: McCord, Sander

NAYS: none

PASSED: 2/18/2014

APPROVED: 2/18/2014

ABSENT: Hall

ZUMBAHLEN, EYTH, SURRATT, FOOTE & FLYNN, LTD

Certified Public Accountants

**JOHN L. EYTH, CPA
CYNTHIA S. FOOTE, CPA
VALERIE L. FLYNN, CPA
ADAM R. WITHEE, CPA
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**• MEMBERS •
ILLINOIS SOCIETY OF CPA
AMERICAN INSTITUTE OF CPA**

February 6, 2014

Board of Commissioners
South Sangamon Water Commission
P.O. Box 83
New Berlin, IL 62670

Dear Commissioners:

This letter is in response to your solicitation of a proposal for services to the South Sangamon Water Commission for the year ended April 30, 2014.

Our firm is heavily involved in governmental accounting and at the present time we audit or perform other services for thirteen School Districts, twenty Cities and Villages, three Counties and several other special purpose governmental units, including Water Districts and Commissions.

In the past, our firm has had a representative serving on the Illinois CPA Society's Local Governmental Accounting Committee. The committee has been most active in developing guides to auditing and reporting for Illinois Local Governments including the Guide to Auditing and Reporting for Illinois Municipalities. Our firm has gained valuable experience from serving and contributing with others on the committee.

Our examination of South Sangamon Water Commission's records would be performed in accordance with auditing standards generally accepted in the United States of America and accordingly, would include such tests of the accounting records and such other auditing procedures as we consider necessary in the circumstances to express an opinion on the financial statements.

Fees for our services are based on the time required to complete our assignment. Every effort will be made to keep our services to the minimum consistent with the requirements of the engagement. Our fee for an audit, as described above, for the year ended April 30, 2014 is estimated to be between \$6,000 and \$7,000. This would include the preparation of your annual Comptroller's report. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you before we incur additional costs.

During the course of our work it is probable that we would observe opportunities for economy in or improvement of controls over your operations. It is our practice to bring such matters to the attention of the Commission, either orally or in writing.

We are also available, upon your request, to assist the Commission on problems or other questions that may arise during the year. These types of other services would be billed at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned. Our standard hourly rates could range between \$50 per hour to \$125 per hour.

Thank you for allowing us the opportunity to submit this proposal.

Sincerely,

A handwritten signature in cursive script that reads "Adam R. Withee". The signature is written in dark ink and has a long, thin horizontal line extending from the end of the name towards the right.

Adam R. Withee, CPA
Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd.
Certified Public Accountants

ORDINANCE CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF SANGAMON)

I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the South Sangamon Water Commission.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 14- 02 adopted by the Commission on the 18th day of ^{February} ~~April~~, 2014, said Ordinance being entitled:

**AN ORDINANCE APPROVING AN AGREEMENT WITH
ZUMBAHLEN, EYTH, SURRATT, FOOTE & FLYNN, LTD.
FOR AUDITING SERVICES**

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 18th day of ^{February} ~~April~~, 2014.

Laura VanProyen
Clerk