

**AN ORDINANCE CREATING THE EMPLOYMENT POSITION OF GENERAL MANAGER, DEFINING ITS DUTIES, AND ESTABLISHING ITS COMPENSATION**

*BE IT ORDAINED BY THE SOUTH SANGAMON WATER COMMISSION, AS FOLLOWS:*

**SECTION 1:** The Employment Position of General Manager is hereby created.

The General Manager shall exercise general supervision over the Commission's Water Plant, and as such, he shall:

- (1) Manage the Water Plant, including the Commission's wellfield, in compliance with State and Federal laws and regulations and within the current budget of the Commission;
- (2) Report monthly on his activities to the Commission at the Commission's regular meetings or special meetings as appropriate;
- (3) Consult as appropriate with the Chairman of the Commission with respect to management of the Water Plant.
- (4) Assist the Commission in the preparation of budgets, appropriations and capital improvement plans;
- (5) Order and account for supplies, chemicals, tools and expendables.
- (6) Maintain a Class A Operator's License and serve as the Commission's IEPA operator of record for the Water Plant.
- (7) Supervise other employees of the Commission, independent contractors including brine haulers, and borrowed employees of member municipalities, with respect to plant operations.
- (8) Coordinate with member municipalities with respect to maintenance of SCADA systems, meter reading and transmission line maintenance.
- (9) Have expenditure and contracting authority of up to \$10,000.00 per occasion or item

for supplies, equipment and services within the current budget; and

(10) Perform other tasks and responsibilities as assigned from time to time by the Commission.

**SECTION 2:** The salary of the General Manager shall be \$65,000 per annum, payable in installments twice monthly and subject to annual review. In addition, the General Manager shall be entitled to a vacation and benefits package as agreed to by the parties or as established by the Commission, as amended from time to time, and including participation in IMRF.

**SECTION 3:** The General Manager shall be appointed by and shall serve at the pleasure of the Commission.

**SECTION 4:** Any Ordinance of the Commission in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict. If any part of this Ordinance be held void, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

**SECTION 5:** This Ordinance is effective immediately. PASSED this 20<sup>th</sup> day of August, 2018.



CHAIRMAN

ATTEST:

Laura VanProyen  
Clerk

AYES: Hall, Morris, Blome

NAYS: none

PASSED: 8/20/2018

APPROVED: 8/20/2018

ABSENT: none

ORDINANCE CERTIFICATE

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF SANGAMON )

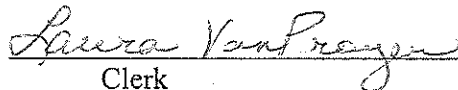
I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the South Sangamon Water Commission.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 18- 12 adopted by the Commission on the 26<sup>th</sup> day of August, 2018, said Ordinance being entitled:

**AN ORDINANCE CREATING THE EMPLOYMENT POSITION OF GENERAL  
MANAGER, DEFINING ITS DUTIES, AND ESTABLISHING ITS COMPENSATION**

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 26<sup>th</sup> day of August, 2018.

  
Clerk